

**Request for Elementary Club Funds**

Leader : \_\_\_\_\_ School: \_\_\_\_\_

Club Name: \_\_\_\_\_

Activity Proposal :

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Grade Level of Participants: \_\_\_\_\_

When/ How often/ Length of time activity will occur: \_\_\_\_\_

\_\_\_\_\_

How will funds be spent (compensation/ materials): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Request approved:

yes

no

Reasons: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Principal Signature

\_\_\_\_\_  
Date

This form must be completed and submitted to your administrator no later than the last working day of September.