

Section 7.10 Appendix I: Professional Fund Allocation (2019-20)

NAME _____ Date _____

Building/Site _____ Position _____

All certificated fulltime employees shall receive a **\$1,180** Professional Fund Allocation (PFA) for each school year. Part-time employees shall receive this allocation on a pro-rata basis.

The compensation fund allows the certificated employee to be paid for non-contract time used individually or collaboratively for such professional activities as: (1) the District/site strategic and/or improvement plans; (2) the employee’s evaluation; (3) curriculum frameworks; (4) student assessment; (5) National Board, PRO TEACH, or other professional certification activities; (6) student focused activities or (7) Professional Learning Collaboration focused work or other activities as mutually agreed too between the certificated employee and principal.

_____ I accept the PFA I understand that this compensation is subject to applicable taxes through the payroll process, and I will receive this compensation in **(select one):**

My December pay, or
My May pay. (If I make no selection, the default will be May.)

_____ In accepting this PFA, I am agreeing to fulfill the expectations of non-contact time professional activities such as those listed above.

_____ I affirm my professional activities will support my work and goals associated with the evaluation process.

Acceptance of the PFA, completion of this form, final signature on my evaluation, and my signature below constitute all documentation required for successful completion of payment.

Staff Signature _____ Date _____

Administrator Signature _____ Date _____

This form must be completed and submitted to your administrator no later than the last working day of September.