A regular meeting of the Board of Directors of the Camas School District was held on Monday, March 28, 2016, at the Zellerbach Administration Center, 841 NE 22nd Avenue, Camas, Washington, in the Dennison Board Room. Board members present were Mary Tipton, Julie Rotz, Connie Hennessey, Doug Quinn and Casey O’Dell.

1. **EXECUTIVE SESSION – 4:00 PM – Personnel (RCW 42.30.110 (i))**

2. **EXECUTIVE SESSION ADJOURNED AT 5:00 PM**

3. **REGULAR BOARD MEETING CALL TO ORDER – 5:30 PM**
   A. Flag Salute lead by School Board President Mary Tipton

4. **PUBLIC COMMENTS** – The following staff members gave brief comments to the board regarding the CEA Grievance around the Kaiser Health Care Plan:
   - Eric Linthwaite – teacher at Camas High School and Vice President of the CEA
   - Julie Savelsky – teacher at Dorothy Fox Elementary School
   - James Dewey – teacher at Liberty Middle School
   - Brooke Hanson – teacher at Woodburn Elementary School
   - Lisa Lewison – UniServ Representative, WEA Riverside
   - Juanita Farrell – teacher at Camas High School

5. **STUDENT REPORTS**
   Camas High School ASB Representative Aubrey Miles shared the following:
   - In the past two weeks DECA had 75 students participate in the state competition and 25 students participate in the national’s competition.
   - Boys swim team won 4th in the state.
   - Baseball has won their 4 past games which brings them to 4-0.
   - Track won the invitational in Battle Ground.
   - Club Picture Day was today.

6. **BOARD COMMUNICATION**
   Board Member Julie Rotz shared the following:
   - Attended various classes at Camas High School this month. An issue that came up was with regard to getting students more fitness options during the school day at the high school.
   - Attended 5th grade lunch this month which was interesting listening to a table full of boys conversations.
   - I was fortunate to interview a Camas High School running start student as part of one of her assignments and was very impressed with this student.

   Board Member Doug Quinn shared the following:
   - Thursday attended a pre-design workshop for bond work and programming.
Board Member Casey O’Dell shared the following:
- Received numerous emails from Mr. Linthwaite’s students.

Board Member Mary Tipton shared the following:
- Attended the same workshop with Doug Quinn.
- Attended the board site visits at Hayes Freedom High School and Dorothy Fox Elementary School where we spent time in the classroom and had a great lunch with kindergartners.

7. ITEMS ADDED TO THE AGENDA
- Human Resources
- Request for approval to award contract for Front Entry Controls district-wide
- Request for approval to award contract for SHARP Remodel
- Request for approval of Switches, Routers and Wireless Access Project Change Order

8. CONSENT AGENDA
A. Minutes - Approval of regular board meeting minutes for March 14, 2016

B. Accounts Payable figures for March 31, 2016:

<table>
<thead>
<tr>
<th>Budget</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015-2016 School Year Budgets</td>
<td></td>
</tr>
<tr>
<td>Direct Deposits (ACH)</td>
<td>$5,338.83</td>
</tr>
<tr>
<td>General Fund (Vendor) (1st Run)</td>
<td>$218,576.08</td>
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<tr>
<td>General Fund (Vendor) (2nd Run)</td>
<td>$8,396.72</td>
</tr>
<tr>
<td>TOTAL GENERAL FUND</td>
<td>$226,972.80</td>
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<tr>
<td>A.S.B. Fund</td>
<td>$56,449.63</td>
</tr>
<tr>
<td>Capital Project Funds</td>
<td>$135,480.07</td>
</tr>
<tr>
<td>Transportation Vehicle Fund</td>
<td>$240,119.67</td>
</tr>
</tbody>
</table>

C. Payroll Register - None

D. Human Resources:
   The following certificated employee recommended for hire:
   - Gregory Plitt, teacher at Camas High School, effective 2016/2017 School Year.

   The following classified employees recommended for hire:
   - Cassandra Hoffman, paraprofessional at Dorothy Fox Elementary, effective 3/17/16.
   - Carrie Smith, custodian at Camas High School, effective 3/29/16.

   The following employees have submitted a request for long-term leave:
   - Paula Costanza, teacher at Camas High School, from 1.0 to .8 FTE, effective 2016/17 School Year.

   The following employees have submitted their letters of resignation:
   - Sue Danielson, teacher at Camas High School, effective 6/15/16.
   - Michelle Fitz, psychologist for Special Services, effective 6/15/16.
   - Donna Gregg, Director of Business Services, effective 6/30/16.
   - Janet Milhollin, paraprofessional at Camas High School, effective 6/15/16.
• Jodi Miller, counselor at Camas High School, effective 6/15/16.
• Steve Putman, bus driver for Transportation, effective 3/18/16.
• Rachel Williams, teacher at Camas High School, from .8 to .4 FTE, effective 6/15/16.
• Ruth Woodruff, teacher at Grass Valley Elementary, effective 7/1/16.
• Jan Younce, teacher at Camas High School, effective 6/15/16.

The following items were also submitted for board approval:
• Extra-Curricular Spring Contracts.
• Supplemental Contracts.

E. Travel Requests – None

F. Donations:
• Camas High School Be The Change ASB Club received $1,000 from an anonymous donor to be used for various program activities.
• Camas High School Boys Basketball Team received $1,000 from Theodora Jamison to be used for various program activities.

G. Staff Appreciation - The Superintendent requests board approval for up to $2,500 from the general fund dedicated to Staff Appreciation the week of May 2-6, 2016.

Motion made by Doug Quinn, seconded by Julie Rotz. Motion carried unanimously approving all consent agenda items.

9. REPORTS

A. Deputy Superintendent’s Report – Jeff Snell shared the following:
• The new High School Design Workshop Team met last week for a four hour workshop facilitated by DLR Architects. The team worked on the specifications and programming for the new high school which is a continuation of the FACTSS committee work. There has been an overwhelming response from community members who want to be a part of this team which will be another level of work that will take place starting next month.
• I had an amazing experience hosting a teacher leadership lab talk about our leadership model where guests came to listen from across the state and has been recognized by the state.
• Members from the Citizens Advisory Committee are forming a group to study Homework and the experience of our students. This study will be on how homework best supports our students and recommendations to this process. How does homework support school and home partnership.

B. Superintendent’s Report – Superintendent Mike Nerland shared the following:
• OSPI Candidate Forum hosted by ESD 112 will be Tuesday, April 12 from 10:00 to 12:00 with lunch provided. Please RSVP to Gail by the end of this week if you would like to attend, and if you have very specific questions that reflect current issues please send these to Gail by the end of the week as well so that she can forward these to the event coordinator.
• Monday, April 11, the first board meeting in April we will be having a 24 Credit Work Group workshop at 4:00 PM here in the board room.
Thursday, April 21 is our next round of site visits where we will be visiting Grass Valley Elementary and Camas High School. Also, while at CHS we will take time for a cafeteria tour, which is something our Nutrition Services Director Sharon Short requested of the board last fall and we asked for this to wait until after the bond campaign was finished.

C. Monthly Budget Report – Director of Business Services Donna Gregg reported the budget is tracking as we would expect. We are waiting for the state budget. Next month we will be giving you Not-to-Exceed Numbers for Accounts Payable due to the spring break and our staff taking vacation during this time.

10. POLICY REVIEW
   2320 – Field Trips, Excursions and Outdoor Education
   3226 – Removal/Release of Student During School Hours
   5201 – Drug-Free Schools, Community and Workplace
   5202 – Federal Motor Carrier Safety Administration Mandated Drug and Alcohol Testing Program
   5211 – Transfers
   5215 – Assignment and Transfer of Certificated Administrative Staff
   5221 – Part-Time Staff
   5230 – Job Descriptions and Responsibilities
   5231 – Length of Work Day
   5240 – Evaluation of Staff
   5251 – Conflict of Interest
   5280 – Termination from Employment
   6106 – Allowable Costs for Federal Programs

   Motion made by Connie Hennessey, seconded by Doug Quinn. Motion carried unanimously approving all policies presented above for first, second reading and adoption.

11. OPEN AND EFFECTIVE COMMUNICATIONS
   A. Bond Sale Briefing – Piper Jaffray & Company Managing Director Trevor Carlson gave a briefing to the board on the plan to sell UGTO bonds approved by the District’s voters on February 9, 2016. Mr. Carlson also discussed the financing goals, bond market conditions, structuring considerations and sale schedule.

12. QUALITY FACILITIES AND RESOURCES
   A. Delegation Resolution 15-09 – Foster Pepper Managing Director Trevor Carlson presented the Delegation Resolution 15-09 authorizing the issuance, sale and delivery of the Camas School District Unlimited Tax General Obligation Bonds, 2016. The adoption of this resolution will provide flexibility to price the bonds at a future date (scheduled for May 4), and delegates the authority to the Secretary, or Director of Business Services in the Secretary’s absence to approve bond maturity amounts, interest rates and other final terms and conditions of the bonds within certain limited parameters.
Motion made by Julie Rotz, seconded by Connie Hennessey. Motion carried unanimously approving Delegation Resolution 15-09 by the following roll call vote: Mary Tipton – yes, Julie Rotz – yes, Connie Hennessey – yes, Doug Quinn – yes, Casey O’Dell – yes.

B. Request for Approval to Award Contract for New High School – Capitals Programs requested Board approval to award a contract to DLR Group Architecture & Planning in the amount of $2,952,544 for the planning, design and construction administration of a new high school, plus an additional $97,500 allowance for reimbursable expenses. The new high school is one of the primary projects of the recently passed bond. The funding for this project will come from bond funds.

Motion made by Casey O’Dell, seconded by Julie Rotz. Motion carried unanimously approving the contract award to DLR Group Architecture and Planning in the amount of $2,952,544 for the planning, design and construction administration of a new high school, plus an additional $97,500 allowance for reimbursable expenses.

C. Request for Approval to Award Contract for Front Entry Remodel at Liberty and Skyridge Middle Schools – Capital Programs requested Board approval to award a contract to DLR Group Architecture & Planning in the amount of $27,600 for the planning, design and construction administration of front entry remodel projects at Liberty and Skyridge Middle Schools. We do not anticipate any allowance for reimbursable expenses. Front entry security was a primary focus of the recently passed capital bond. The proposed remodel is within our budget and will add an additional level of security in each building that was intended by the FACTSS Committee. The funding for this project will come from capital bond funds.

Motion made by Julie Rotz, seconded by Connie Hennessey. Motion carried unanimously approving the contract award to DLR Group Architecture and Planning in the amount of $27,600 for the planning, design and construction administration of front entry remodel projects at Liberty and Skyridge Middle Schools.

D. Request for Approval to Award Contract for New Lacamas – Capital Programs requested Board approval to award a contract to Mahlum Architects Inc. in the amount of $2,780,157 for the planning, design and construction administration of a new elementary school, plus an additional $208,512 allowance for reimbursable expenses. The Lacamas Heights Elementary School is one of the primary projects of the recently passed bond. A copy of the contract is included and has been vetted and approved by Graehm Wallace of the Law Firm Perkins Coie. The funding for this project will come from bond funds.

Motion made by Doug Quinn, seconded by Casey O’Dell. Motion carried unanimously approving the contract award to Mahlum Architects Inc. in the amount of $2,780,157 for the planning, design and construction administration of the new Lacamas Heights Elementary School, plus an additional $208,512 allowance for reimbursable expenses.
E. **Request for Approval to Award Contract for SHARP Remodel** – Capital Programs requested Board approval to award a contract to DLR Group Architecture & Planning in the amount of $119,500 for the planning, design and construction administration of SHARP, plus an additional $15,000 allowance for reimbursable expenses. The anticipated purchase of SHARP will be complete by June 30, 2016. In order to be able to serve students in the fall of 2016, work must be completed over the summer. With a short window of construction, it is imperative the planning and design work happens prior to the closing of the purchase. The funding for this project will come from capital project funds.

*Motion made by Doug Quinn, seconded by Julie Rotz. Motion carried unanimously approving the contract award to DLR Group Architecture and Planning in the amount of $119,500 for the planning, design and construction administration of SHARP, plus an additional $15,000 allowance for reimbursable expenses. Board Member Casey O’Dell abstained from this vote.*

F. **Switches, Routers and Wireless Access Project Change Order** – Director of Technology Sherman Davis requested board approval to award Change Order #1 for the Switches, Routers and Wireless Access Project in the amount of $43,798.99. The additional costs are associated with upgraded switches to accommodate future plans to modify our fiber from lit to dark, providing the district with a larger capacity to transmit/receive data and the addition of wireless access points to ensure complete coverage within buildings.

*Motion made by Julie Rotz, seconded by Casey O’Dell. Motion carried unanimously approving Change Order #1 for the Switches, Routers and Wireless Access Project in the amount of $43,798.99.*

G. **Request for Approval to Award Contract for Front Entry Controls District-Wide** – Capital Programs requested Board approval to award a contract to Christenson Electric and Entrance Controls in the amount of $33,069 plus tax for a total of $35,846.80 for the purchase and installment of electronic door controls. Front Entry security was a primary focus of the recently passed capital bond. The proposed request will allow front doors to remain locked during the day, but allow video and audio communication. This plan will add an additional level of security in each building that was intended by the FACTSS Committee. Staff from several CSD schools toured a neighboring district that has such controls and found these to be highly effective in providing a safer climate and user friendly for both staff and patrons. The funding for this project will come from capital bond funds.

*Motion made by Connie Hennessey, seconded by Julie Rotz. Motion carried unanimously approving the award of a contract to Christenson Electric and Entrance controls in the amount of $33,069, plus tax for a total of $35,846.80 for the purchase and installment of electronic door controls district wide.*
13. **PUBLIC COMMENTS** – The following staff members gave brief comments to the board regarding the CEA Grievance regarding the Kaiser Health Care Plan:

- Chris Panell - teacher at Skyridge Middle School and CEA President
- Carol Kohler - administrative secretary at Camas High School and CEOP President
- Cathy Sawyer - teacher at Dorothy Fox Elementary School
- Matthew Chase - teacher at Camas High School
- Jeanine Cowan - teacher at Dorothy Fox Elementary School
- Rob Kankelberg – teacher at Camas High School
- Sarah Kankelberg – teacher at Liberty Middle School
- Eric Linthwaite - teacher at Camas High School and Vice President of the CEA

14. **ADJOURN REGULAR MEETING – 7:06 PM**

BOARD OF DIRECTORS

___________________________________  __________________
Secretary  President

___________________________________  __________________

___________________________________  __________________

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Meeting Minutes Prepared by Gail Gast