A special and regular meeting of the Board of Directors of the Camas School District was held on Monday, February 22, 2016, at the Zellerbach Administration Center, 841 NE 22nd Avenue, Camas, Washington, in the Dennison Board Room. Board members present were Mary Tipton, Julie Rotz, Connie Hennessey, and Doug Quinn. Casey O’Dell was excused.

1. **EXECUTIVE SESSION – PERSONNEL – 4:00 PM**

2. **REGULAR BOARD MEETING CALL TO ORDER – 5:30 PM**
   A. Flag Salute lead by Liberty Middle School Associate Principal Gary Moller.

3. **PUBLIC COMMENTS**
   - Camas Citizen Philip Thompson from CZ IT Systems spoke to the E Rate bid proposal process that his company participated in and his concerns regarding the approval of the submitted bids. Superintendent Mike Nerland responded to Mr. Thompson and the board that he would debrief with staff and report back to the board at the March 14 board meeting.

4. **STUDENT REPORTS**
   Camas High School ASB Representative Aubrey Miles shared the following:
   - CHS wrestlers had a great tournament this weekend with 2 third place finishers.
   - The CHS gymnastics team participated in the state tournament this past weekend.
   - February was “Love Month” where ASB members encourage staff and students to send words of encouragement to their peers.
   - Challenge Day was today and again tomorrow.
   - Rehearsals for the next CHS musical Brigadoon have begun.
   - The Select Vocal Ensemble Choir went to the Washington Music Educators Association Conference in Yakima, Washington last week.
   - We had a Glo-Lo dance this weekend where we raised almost $1,500!

   Liberty Middle School ASB Representative Lauren Cox shared the following:
   - Basketball season is almost over and the team has had tremendous success.
   - Knowledge Bowl had their first meet today where we hosted Covington and Wy’East Middle Schools.
   - The Clothes Closet is open every day at lunch for students who have needs, but not the funds.
   - The ASB is conducting a 28 Days of Kindness starting next month.
   - March Madness fundraiser will begin March 15 with Hoops for Hearts. Former Trail Blazer Terry Porter will be helping us with this fundraiser.
   - We will be having visitors from our sister city Hosoe Japan next month.

5. **EXCELLENCE IN ACADEMIC, SOCIAL AND LIFELONG LEARNING**
   A. DECA Financial Literacy Project Presentation – CHS DECA members Kendall Mooney and Jack Kelly gave a presentation to the board on their Financial Literacy Project that they conducted at each grade level in the district.

6. **BOARD COMMUNICATION**
   Board Member Julie Rotz shared that she is scheduled to meet with teachers Cory Marshall and Eric Linthwaite to observe their classes.
Board Member Connie Hennessey shared that she attended the February WIAA District 4 meeting.

Board Member Doug Quinn shared that he attended the February City/School Meeting and enjoyed the Tuesday, 2/9 evening celebration after learning the bond passed.

Board Member Mary Tipton shared that she attended both the Technology and Auditor Exit meetings on February 16.

7. ITEMS ADDED TO THE AGENDA
   Human Resources
   Quality Facilities and Resources

8. CONSENT AGENDA
   A. Minutes - Approval of regular board meeting minutes for February 8, 2016
   B. Accounts Payable figures for February 29, 2016:
      2015-2016 School Year Budgets
      Direct Deposits (ACH) $77,433.96
      General Fund (Vendor) $384,670.21
      A.S.B. Fund $41,485.17
      Capital Project Funds $43,579.24
   C. Payroll Register - None
   D. Human Resources:
      The following classified employees recommended for hire:
      • Laura Ericcsen, paraprofessional at Dorothy Fox Elementary, effective 2/18/16.
      • Tracey Strawbridge, paraprofessional for Camas Extended Day, effective 2/9/16.
      The following employees have submitted a request for long-term leave:
      • Theresa Lewis, bus driver for Transportation, effective 4/25 to 4/29/16.
      The following employees have submitted their letters of resignation:
      • Cathe Emlaw, bus driver for Transportation, effective 2/19/16.
      • Karl McKinney, mechanic helper for Operations, effective 2/26/16.
      The following items were also submitted for board approval:
      • Extra-Curricular Spring Contracts.
   E. Travel Requests – as submitted.
   F. Donations:
      • Grass Valley Elementary School received $70 from Wells Fargo Matching Gift Program. These funds will be allocated to help fund field trips.
      • Skyridge Middle School Robotics Team received $2,128.15 from Barnes Allison Labor Management Cooperative Committee. These funds will be allocated to the purchase of EV3 kits.
   G. Disposal of Surplus Equipment – Director of Technology Sherman Davis requested board approval to surplus the following equipment:
H. **Contract Extensions** – Director of Special Services Dana Lighty requested board approval to increase existing contracts due to additional student load as follows:
- Colleen Overman, Occupational Therapist services, $49,020.00. This increases service hours from 22.5 hours/week to 32.25 hours/week.
- Sarah George, teaching services to the Visually Impaired, $13,625.00. This increases service hours from 3.25 hours/month to 27.25 hours/month.

*Motion made by Doug Quinn, seconded by Connie Hennessey. Motion carried unanimously approving all consent agenda items.*

9. **REPORTS**
   A. **Superintendent’s Report** – Superintendent Mike Nerland shared the following:
      - February 9 election results were verified on Friday, February 19 with our bond passing at 63.13%.
      - Auditor Exit Meeting was Tuesday, February 16th, which went really well. Kudos to Donna Gregg for yet another great audit.
      - The Camas Educational Foundation annual auction gala is this Saturday the 27th. Our very own Doug Quinn will once again be the Master of Ceremony.
      - Both CHS and HFHS are having their Challenge days this week.
      - Our next board site visit is set for Thursday, March 17 starting at 9:00 AM. We will be visiting Hayes Freedom High School and Dorothy Fox Elementary School.
      - March 21 will be the next Policy Review Committee meeting starting at 3:30 PM here at ZAC in my office.
      - Zion Lutheran Church Mission Trip Auction was held yesterday where a good number of our students participated.

   B. **Monthly Budget Report** – Business Services Director Donna Gregg shared the following:
      - The budget is following as we would expect.
      - Looking at the ending of the fund balance where we will reallocate the reserves.
      - Working with different program managers trying to get a little more information about spending to true this up as we go along.
      - Looking to get the bond sold in mid-May. The market is pretty good right now for bonds.

   C. **One to World Device Report** – Director of Technology Sherman Davis shared that this program approach is focused on the culture of teaching and learning. It’s not about one device for every student; it’s about leveraging tools to facilitate learning opportunities.

10. **POLICY REVIEW**
    - 1105 – Director Districts
    - 2021 – Library Information and Technology Programs
    - 2150 – Co-Curricular Program
    - 3244 – Prohibition of Corporal Punishment
    - 3416 – Medication at School
    - 3420 – Anaphylaxis Prevention & Response
F3420 – Form 1 – anaphylaxis Prevention & Response
4040 – Public Access to District Records
4310 – District Relationships with Law Enforcement and Other Government Agencies
5403 – Emergency and Discretionary Leaves
5408 - Jury Duty and Subpoena Leave

Motion made by Connie Hennessey, seconded by Doug Quinn. Motion carried unanimously approving all policies listed above for first and second reading and approval.

11. QUALITY FACILITIES AND RESOURCES
   A. Resolution 15-08 – DNR Land Purchase

   Motion made by Julie Rotz, seconded by Doug Quinn. Motion carried unanimously approving Resolution 15-08 – DNR Land Purchase for the appraised value of $1.13 Million.

   B. E-Rate Ethernet Switches/Routers/Wireless Access Bid Award: Technology Director Sherman Davis requested board approval to award the E-Rate Ethernet Switches/Routers/Wireless Access bid to Ednetics, Inc. for a total sum of $826,494.13 plus applicable sales tax. These costs are included as part of the recent bond measure and will be partially reimbursed with E-Rate funding.

   Motion made by Doug Quinn, subject to a report back from Mr. Nerland at the March 14, 2016 board meeting regarding the public comments made at the beginning of this meeting, seconded by Connie Hennessey. Motion carried with a majority vote approving the E-Rate Ethernet Switches/Routers/Wireless Access bid proposal to Ednetics, Inc. for a total of $826,494.13 plus applicable sales tax. Julie Rotz opposed.

   C. Wireless Access Point Installation Award: Technology Director Sherman Davis requested board approval to award the installation of data lines and wireless access devices to GB Manchester based on a not-to-exceed budgetary number of $455,528.00. Final pricing will be based upon hourly rates outlined per an interlocal agreement for low voltage services with Chemeketa Community College. Mr. Davis anticipates costs will be less than budgetary as the exact number of locations and wiring needs are determined. These costs are included as part of the recent bond measure. The wireless access equipment is included in the E-Rate reimbursement.

   Motion made by Julie Rotz, seconded by Doug Quinn. Motion carried unanimously approving the installation of data lines and wireless access devices to GB Manchester based on a not-to-exceed budgetary number $455,528.00.

   D. Grass Valley Elementary TVs & Mounts: Technology Director Sherman Davis requested board approval to award the purchase of televisions and mounts from CDW-G in the sum of $44,091.36, including applicable sales tax. This purchase replaces the overhead projectors with wall mounted televisions at Grass Valley Elementary. Pricing is based on the KCDA Catalog Agreement, Contract #014-E (014-E).
Motion made by Doug Quinn, seconded by Julie Rotz. Motion carried unanimously approving the purchase of televisions and mounts for CDW-G for a total of $44,091.36, including applicable sales tax.

E. Department of Commerce Grant – Director of Operations Bryan McGeachy requested board approval to apply for a Department of Commerce Grant. Upon successful attainment of the grant and completion of scheduled projects listed below, the Camas School District will receive $249,012 returned on a $706,241 investment.

- Parking lot lights replaced with LED at ZAC, Doc Harris and Camas High School;
- All interior lights replaced with LED at Dorothy Fox Elementary and the Armory;
- Retro commissioning at Liberty Middle School, Hayes Freedom and Camas High Schools;
- VFD’s at Camas High School; and
- Replace boiler and related plumbing and controls at the Armory.

Motion made by Doug Quinn, seconded by Julie Rotz. Motion carried unanimously approving the application for a Department of Commerce Grant.

12. PUBLIC COMMENTS
- Philip Thompson thanked the board for their consideration from their previous public comments.

13. ADJOURN REGULAR MEETING – 6:55 PM

14. EXECUTIVE SESSION – PERSONNEL (RCW 42.30.110 (i)) – 7:05 PM

15. EXECUTIVE SESSION - ADJOURNED AT 7:45 PM

BOARD OF DIRECTORS

___________________________________  __________________________
Secretary

___________________________________  __________________________
President

___________________________  __________________________
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Meeting Minutes Prepared by Gail Gast