A regular meeting of the Board of Directors of the Camas School District was held on Monday, November 23, 2015, at the Zellerbach Administration Center, 841 NE 22nd Avenue, Camas, Washington, in the Dennison Board Room. Board members present were Mary Tipton, Julie Rotz, Connie Hennessey, Doug Quinn and Casey O’Dell.

1. **REGULAR BOARD MEETING CALL TO ORDER – 5:30 PM**
   A. Flag salute lead by Technology Director Sherman Davis.

2. **PUBLIC COMMENTS** - None

3. **STUDENT REPORTS**  
   Liberty Middle School ASB Representative Julia Bintz shared the following:  
   - Had the first school dance last week, which was a great success.  
   - Last Friday we had two guest speakers from Free the Children that teaches students how they can affect change in their communities.  
   - Volleyball and wrestling has started.  
   - Our sound system in the gym is being replaced.  
   - Stuff the Bus currently underway and we are working to bring in donations.  
   - We now have a Giving Tree in the school office to help support local families in need this holiday season.  
   - Our science class finished a project that was very interesting.

   Hayes Freedom High School Ambassador Daven Solis shared the following:  
   - We began a new quarter on Monday  
   - We celebrated Veteran’s Day Monday by writing active military members names on ribbons and then hung them in our commons area.  
   - On November 19th Ms. Ross had a college night for our students and their families.

   Camas High School ASB Representative Aubrey Miles shared the following:  
   - Our Varsity Football team finished in the top 8 in the state with an 11-1 winning season.  
   - Soccer finished 3rd in state.  
   - Our School play “Murders of 1940” finished up this past weekend.  
   - Veterans Day was celebrated last week where our students wore yellow and we placed flags on the front lawn.  
   - Our school Stuff the Bus program is in full swing.

4. **BOARD COMMUNICATIONS**  
   Board Member Julie Rotz shared the following:  
   - Attended the Washington State School Directors Association (WSSDA) annual conference last week and was very glad to see our CSD team presenting at this conference.  
   - Had the opportunity to see one of the sports events this past weekend.  
   - Attended the Clark County Community Action Committee meeting earlier this month.
Board Member Casey O’Dell shared the following:
- Attended the City Schools meeting on November 17 where lighting for the new CHS parking lot was discussed. Infrastructure in the Northern Urban Growth Area was also discussed during this meeting.
- Attended the WSSDA Conference.

Board Member Connie Hennessey shared the following:
- Attended the WSSDA annual conference.

Board Member Doug Quinn shared the following:
- Attended the City/Schools Committee meeting.
- Participated in the Citizens Advisory Committee meeting.
- Attended the WSSDA Conference.

Board Member Mary Tipton shared the following:
- Attended the WSSDA conference.
- Appreciated the Sodexo Client Appreciation Event.
- Had coffee with a couple of Helen Baller Elementary teachers where they shared what their day was like and what they liked about being a teacher in the Camas School District during this changing time.

5. **ITEMS ADDED TO THE AGENDA**
- Human Resources
- Chromebook Initiative Report
- Camas High School new Parking Lot Contract Approval

6. **CONSENT AGENDA**
   A. **Minutes** - Approval of regular board meeting minutes for November 9, 2015
   B. **Accounts Payable** figures for November 30, 2015:

   **2015-2016 School Year Budgets**
   
<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct Deposits (ACH)</td>
<td>$98,057.06</td>
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<tr>
<td>General Fund (Vendor)</td>
<td>$405,624.82</td>
</tr>
<tr>
<td>A.S.B. Fund (Regular)</td>
<td>$31,515.13</td>
</tr>
<tr>
<td>A.S.B. Fund (Special)</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Capital Project Funds</td>
<td>$37,876.60</td>
</tr>
</tbody>
</table>

   C. **Human Resources:**

   The following classified employees recommended for hire:
   - Holly Carson, food services at Grass Valley Elementary, effective 11/19/15
   - Michael Cooper, custodian at Camas High, effective 11/19/15
   - Adrian Cortes, paraprofessional at Skyridge Middle, effective 11/16/15
   - Michelle Jacobson, food services at Camas High, effective 11/18/15
   - Rebecca Mason, paraprofessional at Lacamas Heights Elementary, effective 11/16/15
   - Gina Mercado, food services at Grass Valley Elementary, effective 12/1/15
   - Amanda Sheely, custodian at Camas High, effective 11/23/15
• Erin Speer, paraprofessional at Lacamas Heights Elementary, effective 11/18/15
• Arika White, food services at Lacamas Heights Elementary, effective 11/23/15

The following employee has requested long-term leave without pay:
• Tamara Jackson, food services at Skyridge Middle, effective 10/12 to 12/1/15

The following employees have submitted their letters of resignation:
• Dan Vogel, maintenance trades worker district wide, effective 12/31/15

The following items were also submitted for approval:
• Supplemental Contracts
• Extra-Curricular Winter Contracts

D. Travel Requests – None

E. Donations:
• Dorothy Fox Elementary received $4,000 from the Dorothy Fox PTA. Each grade level will receive $450 to be used for bus costs of grade level field trip and $1300 for a school-wide assembly.
• Grass Valley Elementary received $110 from Wells Fargo Community Support Campaign and Educational Matching Gifts Program. These funds will be used for field trips.
• Helen Baller Elementary received the following donations from the Helen Baller PTA:
  o $5,500 to be used for field trips
  o $5,306.50 to be used for math enrichment
  o $4,044 to be used to purchase corner classroom sets

F. Renewal - Camas High School Yearbook Printing Agreement with Herrf-Jones
G. Renewal – Skyridge Middle School Yearbook Printing Agreement with Herrf-Jones
H. Renewal – Liberty Middle School Yearbook Printing Agreement with Herrf-Jones

Motion made by Doug Quinn, seconded by Connie Hennessey. Motion carried unanimously approving all consent agenda items.

7. REPORTS

A. Superintendent’s Report – Superintendent Mike Nerland reported the following:
• WSSDA Annual Conference was held November 19 to 22.
• City/Schools meeting was Tuesday, November 17.
• Invited all board members to participate in the pre-competition practice event for DECA, Thursday, December 3.
• I have been invited to participate in Leadership Clark County, Friday, December 4.
• Monday, December 14, our only meeting in the month of December, will start off with a CHS Magnet Symposium here at ZAC in the cafeteria.
• Thursday, January 14 will be our next board site visits starting here at ZAC at 8:00 AM.
• Spoke to staff members going above and beyond. Bus driver Connie Jo Freeman last week had a kindergartener who had a seizure while being transported. Kudos go to Connie Jo for
her quick work in getting this student help and keeping her cool during such an ordeal; Dorothy Fox Crossing Guard Don Holmes is recognized for saving a three year olds life as the youngster began to run through a cross walk when Mr. Holmes grabbed the child to prevent him from getting hit by a passing car.

B. **Monthly Budget Report** – Director of Business Services Donna Gregg reported the current budget is on target.

C. **Year End Budget Report** - Director of Business Services Donna Gregg gave a report to the board on the 2014/2015 budget.

D. **24 Credit Waiver Report** - Deputy Superintendent Jeff Snell updated the board on the continuing work being done on the 24 Credit Waiver.

E. **Chromebook Initiative Report** – Teacher on Special Assignment Meghan Johnson reported on the success and challenges of our Chromebook program.

8. **POLICY REVIEW**
   
   #2107 – Comprehensive Early Literacy Plan
   
   *Motion made by Doug Quinn, seconded by Julie Rotz. Motion carried unanimously approving updates to Policy #2107 – Comprehensive Early Literacy Plan for first, second reading and approval.*

   #2421 – Promotion/Retention
   
   *Motion made by Julie Rotz, seconded by Connie Hennessey. Motion carried unanimously approving updates to Policy #2421 –Promotion/Retention for first, second reading and approval.*

   #3141 – Nonresident Students
   
   *Motion made by Doug Quinn, seconded by Julie Rotz. Motion carried unanimously approving updates to Policy #3141 –Nonresident Students for first, second reading and approval.*

   #3432 – Emergencies
   
   *This policy approval was tabled. The board asked staff to continue work on this policy.*

   #5222 – Job Sharing Staff Members
   
   *Motion made by Julie Rotz, seconded by Doug Quinn. Motion carried unanimously approving updates to Policy #5222 –Job Sharing Staff Members for first, second reading and approval.*

   #5231 – Length of Work Day
   
   *This policy approval was tabled. The board asked staff to continue work on this policy.*
#5253 – Maintaining Professional Staff/Student Boundaries

Motion made by Doug Quinn, seconded by Julie Rotz. Motion carried unanimously approving updates to Policy #5253 – Maintaining Professional Staff/Student Boundaries for first, second reading and approval.

#5260 – Personnel Records

Motion made by Julie Rotz, seconded by Casey O’Dell. Motion carried unanimously approving updates to Policy #5260 – Personnel Records for first, second reading and approval.

#5270 – Resolutions of Staff Complaints

Motion made by Casey O’Dell, seconded by Julie Rotz. Motion carried unanimously approving updates to Policy #5270 – Resolutions of Staff Complaints for first, second reading and approval.

#5271 – Reporting Improper Governmental Action

Motion made by Julie Rotz, seconded by Casey O’Dell. Motion carried unanimously approving updates to Policy #5271 – Reporting Improper Governmental Action for first, second reading and approval.

#6101 – Federal Cash and Financial Management

Motion made by Connie Hennessey, seconded by Doug Quinn. Motion carried unanimously approving updates to Policy #6101 – Federal Cash and Financial Management for first, second reading and approval.

#6220 – Bid Requirements

Motion made by Casey O’Dell, seconded by Julie Rotz. Motion carried unanimously approving updates to Policy #6220 – Bid Requirements for first, second reading and approval.

9. OPEN AND EFFECTIVE COMMUNICATIONS

A. Technical Change to QSCB Information requiring Board Approval – Foster Pepper attorney Jim McNeill gave a brief overview of an upcoming change to the QSCB accounting.

10. QUALITY FACILITIES AND RESOURCES

A. Request for Approval to Award Custodial Project Management Service Agreement to ABM – Director of Operations requests board approval to award a custodial project management service agreement to ABM. The annual cost for this service is $41,214.60. The custodial project manager will provide custodial training and development and implement a quality assurance program in support of the Operations custodial staff.

Motion made by Connie Hennessey, seconded by Casey O’Dell. Motion carried unanimously approving the agreement with ABM for an annual cost of $41,214.60.
B. Bond Election Resolution 15-05

Motion made by Julie Rotz, seconded by Connie Hennessey. Motion carried unanimously approving Resolution 15-05 - Bond Election with the strike of the following language on page 2 “Section 2 (b) Construct a new, smaller standalone high school on the Camas High School campus with space for approximately 600 students in Grades 9-12, all as deemed necessary and advisable by the Board.”

C. Camas High School New Parking Lot Approval – Director of Capital Projects Mick Hoffman requested Board approval to award a contract to Otak, Inc in the amount of $113,486.13 for the planning, design and construction management of a new parking lot at Camas High School. The parking lot was being proposed to help alleviate student parking issues that have been occurring in the neighborhood to the south of the school. We will be adding nearly 200 parking spots on campus. The funding for this project will come from district fund balance reserves.

Motion made by Doug Quinn, seconded by Casey O’Dell. Motion carried unanimously approving Camas High School New Parking Lot contract to Otak, Inc. in the amount of $113,486.13 for the planning, design and construction agreement.

11. PUBLIC COMMENTS - None

12. ADJOURN REGULAR MEETING – 8:10 PM

13. EXECUTIVE SESSION – PERSONNEL AND PROPERTY (RCW 42.30.110(b) AND (g)) – 8:15 PM

14. EXECUTIVE SESSION - ADJOURNED AT 9:05 PM

BOARD OF DIRECTORS

___________________________________ ________________
Secretary President

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Meeting Minutes Prepared by Gail Gast