A regular meeting of the Board of Directors of the Camas School District was held on Monday, September 9, 2013, at the Zellerbach Administration Center, 841 NE 22nd Avenue, Camas, WA, in the Dennison Board Room. Board members present were Connie Hennessey, Mary Tipton, Doug Quinn, and Julie Rotz. Casey O’Dell was excused.

1. **REGULAR BOARD MEETING CALLED TO ORDER – 5:30 PM**
   A. Flag Salute lead by Superintendent Mike Nerland
   B. Public Comments – None

2. **BOARD COMMUNICATION**
   Board members, Mary Tipton, Doug Quinn and Julie Rotz attended the all CSD staff meeting, August 27 at Camas High School.

3. **CONSENT AGENDA**
   A. Minutes: Approval of regular board meeting minutes of August 26, 2013.
   B. Accounts Payable:
      **2012-2013 School Year Budgets**
      - Direct Deposits (ACH) $2,785.31
      - General Fund (Special) $2,410.00
      - General Fund (Vendor) $93,275.61
      - General Fund (US Bank) $5,443.02
      - A.S.B. Fund $762.69
      - Capital Projects Fund (Regular) $571,030.51
      - Capital Projects Fund (US Bank) $189.30
      - Private Purpose Trust Fund $500.00

      **Accounts Payable:** Accounts payable figures for August 30, 2013:
      **2013-2014 School Year Budgets**
      - Direct Deposits (ACH) $9,169.82
      - Department of Revenue $15,486.98
      - General Fund (Vendor) $154,331.85
      - A.S.B. Fund $5,729.36
      - Capital Projects Fund $10,755.51

   C. Payroll: Payroll Register for August 30, 2013 is $4,026,790.55.
   D. Human Resources:
      Certificated employee recommendations of hire, effective the 2013/2014 school year:
      Ixel Olivas at Woodburn Elementary; and Zakery Webb at Camas High School.
Classified employee recommendation of hire, effective the 2013/2014 school year:
Jennifer Baum, ProTech at Lacamas Heights Elementary; Caitlan Burley, Paraprofessional at Helen Baller Elementary; Amber Glassmire, Paraprofessional at Prune Hill Elementary; Erin Harris, Paraprofessional at Prune Hill Elementary; Susan Huckvale, ProTech at Lacamas Heights Elementary; Jodi Miller, ProTech at Camas High; Erica Okimoto, RN at Helen Baller Elementary; Shauna Terry, Food Service at Dorothy Fox Elementary; Jacqulyn Tuck, Paraprofessional at Prune Hill Elementary. Kathleen Hansen, Paraprofessional at Liberty Middle School, effective 9/4/13; Erica Jackson, Food Service at Woodburn Elementary, effective 9/10/13; Megan Youngblood, Paraprofessional at Liberty Middle, effective 9/5/13; and Kim Steinke, Paraprofessional at Prune Hill Elementary, effective 9/9/13.

The following employees have submitted requests for long-term leave without pay:
Amy Macchione, Teacher at Woodburn Elementary, effective the 2013/2014 School Year; Rina Uthe, Bus Driver in Transportation, effective 9/2/TBD; Kelsey Gibson, Paraprofessional at Grass Valley Elementary, effective 1/6 – 6/16/2014.

The following employees have submitted letters of resignation:
Marla Caesar, Counselor at Liberty Middle, effective TBD; Debbie Hacker, Teacher at Dorothy Fox Elementary, effective the 2013/2014 school year; Rachel Ocampo, Paraprofessional at Dorothy Fox Elementary, effective the 2013/2014 school year; and Heather Siewert, Teacher at Skyridge Middle, effective 8/27/13, 1.0 FTE to .8 FTE.

The following items are also submitted for your approval:
- Special Work Assignments for certificated staff and Extra-Curricular Fall Contracts.

E. Travel Approval Requests: Approval for extended travel as submitted.

F. Donations: Camas High School F.I.R.S.T. Robotics Club has received the following donations to be used by their organization: $1,000 from Micron Laser Technology Inc.; $1,000 from Rotary Foundation of Camas/Washougal; $800 from the Le Family; $800 from the Le Family; and $500 from the Le Family.

G. Approval of Highly Capable State Grant – The board approved the application for a Highly Capable Grant from the state in order to receive allocated funding. The total amount received from OSPI last year was $57,420. The amount estimated we will receive this year will be similar to last year.

H. Interlocal Agreement for Hearing Screening Services between Camas School District #117 and Educational Service District #112.

I. Hello Foundation Engagement Agreement between Camas School District #117 and The Hello Foundation LLC.
Motion made by Doug Quinn, seconded by Mary Tipton. Motion carried unanimously approving all consent items.

4. REPORTS

A. Superintendent’s Report — Superintendent Mike Nerland shared the following:

- Commended the PSE employees for all of their dedication and hard work on behalf of the students in the Camas School District. There was a great sense of team-work and he appreciated the communication and relationship that the CSD has with the PSE employees.

  Mr. Nerland invited Human Resource Director Rita Pakenen to share her thoughts regarding the PSE negotiations. Ms. Pakenen shared that this was the best negotiation process she has had in 12 years. Everyone worked respectfully and well together.

  Mr. Nerland concluded by thanking everyone for all their hard work.

- It was a great opening week of the new school year. We opened a new school and implemented new boundaries. Overall things went very smoothly with all the changes we had this year.

- Mr. Nerland reminded the board and guests about the State of the Community event on the 24th of September, 6:00 PM in the CHS Theatre.

- Policy Review Committee will be meeting this week to review the #5000 policy series which will come before the board at the next meeting.

- Deputy Superintendent Jeff Snell talked about an offer by OSPI to start the Smarter Balance early this year versus next year.

- Mr. Nerland asked Director of Operations, Bryan McGeachy, to update the board on the outcome of the fence issue that was brought to the board’s attention at the last meeting, August 26th by community member, Mikki Keller. Mr. McGeachy informed the board that the work was done to resolve Ms. Keller’s concerns and in doing so we did not spend any money on materials to resolve the situation, we only spent on man-hours.

- Reminded board members to review the WSSDA Annual Conference Early Bird Sessions and respond to Gail Gast if you would like to attend one of these sessions.

B. Student Representative Report - Ilse Villasenor from Hayes Freedom High School shared with the board that at Hayes Freedom High School the focused of returning students during the start of the new school year was on new students in trying to make them feel welcomed. Returning students made a point to sit with any new student so that they were never alone and would feel very welcomed.

C. Budget Status Report – Business Services Director, Donna Gregg gave an enrollment update and explained that the October enrollment numbers will be more accurate.
5. **OPEN AND EFFECTIVE COMMUNICATIONS**

   A. School Board Committee Assignments – Current assignments were reviewed and changes were made to the Citizens Advisory Committee.

6. **AJOURNMENT OF REGULAR MEETING – 6:24 p.m.**

7. **EXECUTIVE SESSION: PROPERTY – CANCELLED**

   **BOARD OF DIRECTORS**

   ____________________________________________________  ____________________________________________________
   Secretary                                                                                             President
   ____________________________________________________
   ____________________________________________________
   ____________________________________________________
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   *Meeting Minutes Prepared by Gail Gast*