High School Graduation Requirements

The board will establish graduation requirements which, at a minimum, satisfy those established by the State Board of Education. The board will approve additional graduation requirements as recommended by the superintendent. Graduation requirements in effect when a student first enrolls in high school will remain in effect until that student graduates. The board will award a regular high school diploma to every student enrolled in the district who meets the requirements established by the district. Only one diploma will be awarded with no distinctions being made between the various programs of instruction which may be pursued.

### CREDIT REQUIREMENTS FOR GRADUATION

<table>
<thead>
<tr>
<th>Class of:</th>
<th>High School Class of 2013 to 2018 Minimum Requirements</th>
<th>2019 and beyond</th>
<th>Additional Information from the State Board of Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>Entering 9th grade after July 1 of:</td>
<td>2015</td>
<td></td>
<td></td>
</tr>
<tr>
<td>English</td>
<td>4</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Mathematics</td>
<td>3</td>
<td>3</td>
<td>Algebra 1 or Integrated Math 1; Geometry or Integrated Math 2; A 3rd credit of math</td>
</tr>
<tr>
<td>Science</td>
<td>2 or 3**</td>
<td>3</td>
<td>At least to two labs; A 3rd credit of science</td>
</tr>
<tr>
<td>Social Studies</td>
<td>3</td>
<td>3</td>
<td>U.S. History and Government; Contemporary World History, Geography, and Problems; .5 credits of Civics (civics content may be embedded in another social studies course); .5 credits of Social Studies Elective</td>
</tr>
<tr>
<td>Arts</td>
<td>1</td>
<td>2*</td>
<td>Performing or visual arts; 1 credit may be a Personalized Pathway Requirement</td>
</tr>
<tr>
<td>Health and Fitness</td>
<td>2</td>
<td>2</td>
<td>.5 credits of Health; 1.5 credits of Fitness; Students must earn credit for physical education unless excused per RCW 28A.230.050</td>
</tr>
<tr>
<td>Career and Tech Ed</td>
<td>1</td>
<td>1</td>
<td>May be an Occupational Education course that meets the definition of an exploratory course as described in the CTE program standards</td>
</tr>
<tr>
<td>World Language</td>
<td>2*</td>
<td></td>
<td>Both credits may be a Personalized Pathway Requirements*</td>
</tr>
<tr>
<td>Electives</td>
<td>6.0</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td><strong>Total Required Credits:</strong></td>
<td>22</td>
<td>24</td>
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</tbody>
</table>

Note: With the phase-in of the new Core 24 credit requirements, Camas School District was granted a temporary waiver through the State Board of Education to provide for principal discretion in extenuating circumstances where a student is not able to meet the Core 24 requirements. The waiver applies to the graduating classes of 2019 and 2020 only.
*1 credit of Art and both credits of World Language may be substituted with a Personalized Pathway Requirement (PPR) credit. PPRs are related courses that lead to a specific post high school career or educational outcome chosen by the student based on the student’s interests and High School and Beyond Plan that may include Career and technical Education, and are intended to provide a focus for the student’s learning.

** 2 credits of Science are required for the Classes of 2013 to 2017;  3 credits of Science are required for the Class of 2018.

**Additional Credit Information for Classes 2015 and Beyond**

**Math (3 credits required)**
Math credits are required as follows: Algebra 1 or Integrated Math 1; Geometry or Integrated Math 2; Algebra 2 or Integrated Math 3, or a 3rd credit of math, other than Algebra 2 or Integrated Math 3, if the elective is based on a career-oriented program of study identified in the student’s High School and Beyond Plan and the student, parent/guardian and a school representative meet, discuss the plan and sign a form pursuant to WAC 180-51-067(2)(b).

**Social Studies (3 credits required)**
The following courses are required: 1 credit of World History, 1 credit of US History, 1 credit of Contemporary World Issues and 0.5 credits of Washington State History. Washington State’s Civics requirement of 0.5 credits is embedded in the US History and Contemporary World Issues courses.

The Washington State History and government requirement may be met in grades 7 through 12. If the course is taken in the 7th or 8th grade, it fulfills the requirement, but high school credit will only be awarded if the academic level of the course exceeds the requirements for 8th grade. Students who meet the requirement but do not earn credit must still take the required number of social studies credits in high school.

**Science (2 credits required)**
At least one lab is required.

**Health and Fitness (2 credits required)**
The following are required: 0.5 credits of Health (must include instruction in CPR and appropriate use of an automated external defibrillator (AED); 1.5 credits of Fitness. Students must earn credit for physical education unless excused pursuant to RCW 28A.230.050.

**Career and Technical Education (CTE) (1 credit required)**
This credit may be a course that meets the definition of an exploratory course as described in the CTE program standards.

**Additional Credit Information for Class of 2018**
Credit requirements conform to Career & College-Ready Graduation requirements.

**Science (3 credits required)**
At least two (2) labs are required and a third credit of Science chosen by the student based on the student’s interest and High School and Beyond Plan and approved by the
parent or guardian. If the parent or guardian is unavailable or does not indicate a preference, the school counselor or principal will approve the course.

**Additional Credit Information of Class of 2019 and Beyond**

**Science (3 credits required)**
At least two (2) labs are required and a third credit of Science chosen by the student based on the student’s interest and High School and Beyond Plan and approved by the parent or guardian. If the parent or guardian is unavailable, or does not indicate a preference, the school counselor or principal will approve the course.

**Arts (2 credits required)**
Performing or visual arts is required. One (1) credit may be a **Personalized Pathway Requirement**, defined as related courses that lead to a specific post-high school career or educational outcome chosen by the student and based on the student’s interests and High School and Beyond Plan, which may include Career and Technical Education, and are intended to provide a focus for the student’s learning.

**World Language (2 credits required)**
Both World Language credits may be substituted with two (2) credits of a Personalized Pathway Requirement (PPR). If the student has chosen a four-year degree pathway in their High School and Beyond Plan, the student will be advised to earn 2 credits in world language.

**ASSESSMENTS – Refer to the table below for tests required for graduation.**

<table>
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</thead>
<tbody>
<tr>
<td>ELA</td>
<td>Reading and Writing HSPE</td>
<td>Reading and Writing HSPE <strong>OR</strong> Smarter Balanced ELA test (exit exam cut score)</td>
<td>Smarter Balanced ELA test (exit exam cut score)</td>
<td>ELA SBAC</td>
<td></td>
</tr>
<tr>
<td>Math</td>
<td>One Math EOC Exam in Algebra I/Integrated math 1 or Geometry/Integrated math 2;</td>
<td>One Math EOC Exam in Algebra I/Integrated math 1 or Geometry/Integrated math 2; <strong>OR</strong> Smarter Balanced math test (exit exam cut score)</td>
<td>Math SBAC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Science</td>
<td><em>Biology EOC Exam</em></td>
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</tbody>
</table>

*Until Next Generation Science Standards Comprehensive Test is adopted.

**Additional Graduation Requirements**

1. **Complete a High School and Beyond Plan:** Within the first year of high school enrollment, each student will develop a High School and Beyond plan. The plan will be developed in collaboration with the student, parent/guardians and district staff and include at a minimum: 1) a career goal; 2) an educational goal; 3) a four-year course plan for high school; and 4) identification of required assessments. Each student plan should be reviewed annually at the beginning of the school year to assess student progress, to adjust the plan, if necessary and to advise the student on steps necessary for successful
completion of the plan. Whether the student has met requirements for the High School and Beyond Plan is determined by the district. A student receiving special education services who has developed a transition plan as part of their Individualized Education Plan (IEP) may be considered by the district to have developed a High School and Beyond Plan.

2. **Complete a Culminating Project**: During the course of his or her high school career, each student will complete a culminating project. The project will demonstrate the student’s ability to think analytically, logically and creatively and to integrate experience and knowledge to form reasoned judgments and solve problems. The project will also have a connection to the world of work in that it will demonstrate that the student understands the importance of work and how performance, effort, and decisions directly affect future career and educational opportunities.

**Summary of Certificate Requirements**

1. **Certificate of Academic Achievement**
   A student will receive a certificate of academic achievement (CAA) if they earn the appropriate number of credits required by the district, complete the High School and Beyond Plan, complete the Culminating Project and meet the reading, writing, math and science standards on the high school statewide assessment with a score of level 3 or above, or an appropriate state-approved alternative.

2. **Certificate of Individual Achievement**
   A student qualifying for special education services may earn a Certificate of Individual Achievement after passing assessments determined by the student’s Individualized Education Plan (IEP) team to be appropriate for the student based on their learner characteristics, post-secondary goals and previous testing history.

**Awarding of High School Credit**

A. High school credit will be awarded for successful completion of a specified unit of study. In this district, successful completion of a specified unit of study means:

1. Earning a passing grade according to the district’s grading policy; and/or
2. Demonstrating proficiency/mastery of content standards as determined by the district; and/or
3. Successfully completing an established number of hours of planned instructional activities to be determined by the district.
4. The district will establish a process for determining proficiency/mastery for credit-bearing courses of study.

**Implementation**

The superintendent will develop procedures for implementing this policy which include:

1. Determination of the education plan process for identifying competencies;
2. Establishing the process for completion of the High School and Beyond Plan;
3. Recommending course and credit requirements which satisfy the State Board of Education requirements and recognize the expectations of the citizens of the district;
4. Determining which courses satisfy particular subject area requirements and whether a particular course may satisfy more than one subject area requirement, including a process for determining the credits the district will recognize for courses taken through another program recognized by the state (e.g. another public school district or an approved private school) or those courses taken by students moving into the state from another state or country. Decisions regarding the recognition of credits earned before enrolling in the district will be based on the professional judgment of the high school principal or designee based on an evaluation of the student’s former program and demonstrated knowledge and skills in the discipline for which credit is sought. The decision of the principal may be appealed to the superintendent within fifteen school days;

5. Making graduation requirements available in writing to students, parents and members of the public;

6. Providing for a waiver of graduation requirements for an individual student when permitted. All state graduation requirements must be satisfied unless a waiver is permitted by law;

7. Granting credit for learning experiences conducted away from school, including National Guard high school career training;

8. Granting credit for correspondence, vocational-technical institutes and/or college courses for college or university course work the district has agreed to accept for high school credit.

State law requires that the district award one high school credit for every five quarter hour credit or three semester hour credit successfully earned through a college or university, except for community college high school completion programs where the district awards the diploma. Tenth and eleventh grade students and their parents will be notified annually of the Running Start Program;

9. Granting credit for work experience;

10. Granting credit based upon competence testing, in lieu of enrollment;

11. Granting credit for high school courses completed before a student attended high school, to the extent that the course work exceeded the requirements for seventh or eighth grade;

12. Counseling of students to know what is expected of them in order to graduate;

13. Preparing a list of all graduating students for the information of the board and release to the public;

14. Preparing suitable diplomas and final transcripts for graduating seniors;

15. Planning and executing graduation ceremonies; and

16. Developing student learning plans for students who are not successful on one or more components of the statewide assessment.

In the event minimum test requirements are adopted by the board, a student who possesses a disability will satisfy those competency requirements which are incorporated into the Individualized Education Program (IEP). Satisfactory completion of the objectives incorporated into the IEP will serve as the basis for determining completion of a course.
Awarding of a Diploma

A student will be issued a diploma after completing the district's requirements for graduation. A student may only walk at graduation if they have met all of the requirements for a diploma. In lieu of the certificate of academic achievement, special education students may earn a certificate of individual achievement. A student will also be advised that he/she may receive a final transcript.

Withholding of a Diploma

A student's diploma or transcript may be withheld until the student pays for any school property that has been lost or willfully damaged. Upon payment for damages, or the equivalency through voluntary work, the diploma or transcript will be released. When the damages or fines do not exceed $100, the student or his/her parents will have the right to an appeal using the same process as used for short-term suspension as defined in Policy 3241, Classroom Management, Discipline and Corrective Actions. When damages are in excess of $100, the appeal process for long term suspension as defined in Policy 3241, Classroom Management, Discipline and Corrective Actions, will apply.

In the event that other forms of corrective actions are imposed for violations of school rules, the student may be denied participation in graduation ceremonies. Such exclusion will be regarded as a school suspension. In such instances, the diploma will be granted.

The board will approve additional graduation requirements as recommended by the superintendent.

Cross References:  
Board Policy 2418  Waiver of High School Graduation Requirements  
3110  Qualifications of Attendance and Placement  
3241  Classroom Management, Discipline and Corrective Actions  
3412  Automated External Defibrillators (AED)  
3520  Student Fees, Fines and Charges  
Legal References  
RCW 28A.230.090  High school graduation requirements or equivalencies — Reevaluation of graduation requirements — Review and authorization of proposed changes — Credit for courses taken before attending high school — Postsecondary credit equivalencies  
RCW 28A.230.093  Social studies course credits – Civics coursework  
RCW 28A.230.097  Career and technical high school course equivalencies
RCW 28A.230.120
High school diplomas — Issuance —
Option to receive final transcripts —
Notice

RCW 28A.600.300-400
RCW 28A.635.060
Running start program
Defacing or injuring school property —
Liability of pupil, parent or guardian
— Withholding grades, diploma, or
transcripts — Suspension and
restitution — Voluntary work
program as alternative — Rights
protected

WAC 180-51
High school graduation requirements
WAC 392-121-182
Alternative Learning Experience
Requirements
WAC 392-169
Special service programs running start
program
WAC 392-348
Secondary Education
WAC 392-410
Courses of studies and equivalencies
WAC 392-415-070
Mandatory high school transcript
contents

Management Resources:
Policy & Legal News
October 2015
Policy & Legal News
September 2013
Policy News
April 2012
Policy News
October 2011
Policy News
June 2010
Policy News
April 2009
Policy News
February 2009
Policy News
August 2007
Policy News
October 2004
Policy News
February 2004
Policy News
December 2000
Policy News
April 1999

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