



CAMAS SCHOOL DISTRICT BOARD OF DIRECTORS
MEETING MINUTES
 WORKSHOP & REGULAR BOARD MEETING OF JANUARY 23, 2012

A workshop and regular meeting of the Board of Directors of the Camas School District were held on Monday, January 23, 2012. The workshop convened at Cardon Field, 26900 SE 15th Street, Camas. Board members present at the workshop included Connie Hennessey, Casey O'Dell, Doug Quinn and Mary Tipton. The regular meeting was held at the J.D. Zellerbach Administration Center, 841 NE 22nd Avenue, Camas. Board members present were Connie Hennessey, Casey O'Dell, Doug Quinn, Julie Rotz and Mary Tipton.

1.	BOARD WORKSHOP CALLED TO ORDER – CONNIE HENNESSEY – 3:30 PM
	A. <u>Cardon Field and Doc Harris Field Visits</u> : The Board participated in field visits at both Cardon Field, adjacent to Camas High School, and at Doc Harris Stadium, adjacent to the Zellerbach Administration Center. Board members surveyed the present condition of the synthetic turfs and compared the fields for the purpose of evaluating them for future replacement planning.
2.	ADJOURNMENT OF BOARD WORKSHOP – 4:40 PM
3.	REGULAR BOARD MEETING CALLED TO ORDER – CONNIE HENNESSEY – 5:30 PM
	A. <u>Flag Salute</u> : The Pledge of Allegiance was recited. B. <u>Public Comments</u> : Connie Hennessey asked if there were any public comments. There were none received.
4.	BOARD COMMUNICATION: None
5.	ITEMS ADDED TO THE AGENDA : Connie Hennessey announced that a few human resources items and travel approval requests were added to the consent agenda. In addition, she announced that executive session regarding personnel would be added to the end of the agenda.
6.	CONSENT AGENDA
	A. <u>Board Workshop and Regular Meeting Minutes of January 9, 2012</u> : Approval of workshop and regular meeting minutes of January 9, 2012. B. <u>Accounts Payable</u> : Due to time constraints from the winter holiday break, during the January 9, 2012, Board meeting, approval was given of “not-to-exceed” figures for the January 17, 2012, accounts payable run, as follows: General Fund, \$350,000.00; A.S.B. Fund, \$60,000.00; Capital Projects Fund, \$1,200,000.00; and Transportation Vehicle Fund, \$60,000.00. The Board approved the following specific figures for the January 17, 2012, accounts payable run as follows: General Fund (employee reimbursements-direct deposit), \$3,367.73; General Fund (vendors), \$294,361.17; Department of Revenue, \$2,759.70; A.S.B. Fund, \$30,621.51; Capital Projects Fund, \$1,164,488.83; and Transportation Vehicle Fund, \$54,647.11. In addition, approval was given of specific figures for the January 31, 2012, accounts payable run as follows: General Fund (employee reimbursements-direct deposit), \$3,174.32; General Fund (vendors), \$197,302.90; A.S.B. Fund, \$32,600.55; and Capital Projects Fund, \$61,415.16. C. <u>Human Resources</u> : <ul style="list-style-type: none"> • Resignation: Classified – Tad Derrick, Transportation Department, effective 1/11/12. • Supplemental Contracts: Approval of 2011-12 school year supplemental contracts for staff member(s), as specified. • Special Work Assignments: Approval of 2011-12 school year special work assignments for certificated staff, as specified. D. <u>Acceptance of Donation</u> : Acceptance with gratitude of a donation made to Camas High School in the sum of \$500.00, from an anonymous donor, to be used by the Camas High School Athletics group. E. <u>Travel Approval Requests</u> : Approval of requests for extended travel, as submitted. Motion made by Mary Tipton, seconded by Casey O'Dell, and carried unanimously, approving the consent agenda as listed.
7.	SPOTLIGHT ON STAFF AND STUDENTS
	A. <u>Recognition of Camas High School Girls Swim Team State Academic Championship</u> : Superintendent Nerland gave special recognition to the Camas High School Girls Swim Team for winning the State Academic Championship. Although several team members were not able to attend the meeting, Nerland called out each of the 25+ team members by name, acknowledging their achievement. The School Board and attendees applauded in recognition of the team's work both athletically and academically.
8.	REPORTS
	A. <u>Superintendent's Report</u> : Superintendent Nerland spoke of the upcoming Legislative Conference in Olympia, on January 29 and 30, relaying that he and several Board members would be participating in the conference to keep abreast of the state economic forecast and budget implications to education. Casey O'Dell stated that he would be accompanying the Camas Youth Advisory Council to Olympia on January 30 to visit local legislators “on the Hill.” Nerland reminded attendees that



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	<p>Friday, February 17, would be a school attendance day to make up for the snow day called on January 18. He reported that the Boundary Review Committee process will begin soon and that staff and PTA/PTO meetings have been scheduled to share of the boundary review process and criteria; and he commented that he will be facilitating the annual City of Camas planning session on January 27 and 28.</p> <p>B. <u>Student Representatives' Reports</u>: Hayes Freedom High School student representative Tiffani Pekkala reported that their game night, held on Friday, January 13, generated almost double the amount of attendees than their recent movie night; she invited the Board to attend the Poetry Out Loud event on January 24, at 7:00 PM; and announced the second annual blood drive would be on January 26, from 8:30 AM to 1:30 PM. Camas High School student representative Ashley Sturza commented on their upcoming semi-formal costume winter dance, on February 11; the week long Battle of the Sexes event for promotion of cancer awareness; and stated that the Camas Youth Advisory Council will be going to the Capitol in Olympia on Monday, January 30.</p> <p>C. <u>Monthly Budget Status Report</u>: Business Services Director Donna Gregg reported on the December budget, remarking that the budget is tracking as planned. Due to the use of fund balances for maintenance projects, certificated staff expenditures in mitigating the state's 1.9% reduction to salaries, and additional staffing costs due to increased enrollment, she commented that a budget extension will likely be required. She remarked that budget extensions are required in districts anytime spending may exceed the adopted budget for the school year, and stated that appropriate procedures will occur, if necessitated.</p> <p>D. <u>Technology Report on Wireless Update and Next Steps</u>: Deputy Superintendent Jeff Snell reported to the Board on the installation and deployment of the new wireless system at Camas High School. In addition, he commented that the technology department has established a content filtering system which will gauge attempts made to go outside the content filter. Snell summarized the technology work being done to enhance teaching and learning; to provide for better communication; and to help with district-wide efficiencies. In addition, he remarked that the technology team is pleased to report that by Thursday, January 26, 2012, all CSD schools will have wireless capabilities. As the technology team continues to look for ways to streamline technology throughout the district, Snell said purchasing replacement equipment during distributors' year-end sales would generate significant savings. In that regard, he asked for the Board's approval of a purchase from Dell of 200 computer systems, in the sum of \$149,873.10. He stated that traditionally it has been the practice to purchase new/replacement systems just before summer break, for summer installations, but purchasing them at year-end clearance prices will provide significant savings – in this instance, a savings of approximately \$50,000.00. The Board was pleased with the work in the technology department and approved the purchase of the computers.</p> <p>Motion made by Julie Rotz, seconded by Mary Tipton, and carried unanimously, approving the purchase of 200 Dell computer systems, in the sum of \$149,873.10, as identified under Purchase Order No. 2021100070.</p>
9.	<p>EXCELLENCE IN ACADEMIC, SOCIAL, AND LIFELONG LEARNING</p> <p>A. <u>School Improvement Progress Report – Liberty Middle School</u>: Liberty Middle School principal Marilyn Boerke and assistant principals Amy Grabenkort and Julie Mueller were on hand to present their School Improvement Progress Report and the focus for 2011-12. Topics shared included: success for all learners; high standards and expectations for all students; curriculum, instruction and assessments aligned with state standards; a clear and shared focus; most pressing achievement gap issues; focused professional development; cultural shifts in professional learning communities; Power Standards; middle school philosophy; and frequent monitoring of teaching and learning. They elaborated on each topic and said the commitment is to continually provide the best educational opportunities for all students. The Board commended the tremendous work being done.</p>
10.	<p>QUALITY FACILITIES AND RESOURCES</p> <p>A. <u>Acceptance of the Liberty Middle School Gym Roof Replacement Project as Complete</u>: Operations Director Bryan McGeachy requested the Board's final acceptance of the Liberty Middle School Gym Roof Replacement Project as complete. He noted that the project work was done during the months of November and December, with completion on December 16, 2011. He stated with the Board's acceptance, release of retainage can begin.</p> <p>Motion made by Doug Quinn, seconded by Casey O'Dell, and carried unanimously, approving and accepting the Liberty Middle School Gym Roof Replacement Project as complete.</p> <p>B. <u>Resolution No. 11-04, Approval of Building Commissioning Report for Camas High School Addition/Remodel Project</u>: Capital Programs Director Heidi Rosenberg recommended approval of Resolution No. 11-04, which would formalize the acceptance of the Final Commissioning Report for the Camas High School Addition and Modernization Project. Educational Service District Building Commissioning Field Manager Steven Nuñez was in attendance and briefed the Board on the project, stating that the project overall was quite successful and the integration of the new with the old building was near seamless. He responded to questions posed by the Board and recommended acceptance of the building commissioning report.</p> <p>Motion made by Doug Quinn, seconded by Julie Rotz, and carried unanimously, approving the Final Commissioning</p>



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	<p>Report for the Camas High School Addition and Modernization Project, as submitted.</p> <p>C. Resolution No. 11-05, Final Project Acceptance, Camas High School Addition/Remodel Project: Following acceptance of the Building Commissioning Report, and with the recommendation of Dull Olson Weekes Architects, Heidi Rosenberg requested the Board's approval of Resolution No. 11-05, formalizing the acceptance of the Camas High School Addition/Remodel Project as complete.</p> <p>Motion made by Doug Quinn and seconded by Mary Tipton, approving Resolution No. 11-05, formalizing final approval and acceptance of the Camas High School Addition/Remodel Project as complete. Motion carried unanimously.</p> <p>D. Request for Approval of Change Order No. 03, for the Woodburn Elementary School Construction Project: Heidi Rosenberg asked for Board approval of Change Order No. 03, for the Woodburn Elementary School Construction Project, in the sum of \$59,739.54. Rosenberg described the work within Change Order No. 03, and responded to questions posed by the Board. She indicated change orders to date equal \$122,279.00, or 0.69% of the total contract award, and is reasonable.</p> <p>Motion made by Mary Tipton and seconded by Doug Quinn, approving Change Order No. 03, for the Woodburn Elementary School Construction Project, in the sum of \$59,739.54, as submitted. Motion carried unanimously.</p> <p>Connie Hennessey announced that following adjournment of the regular meeting, the Board would be moving into executive session to discuss a personnel matter, with the meeting to last approximately 30 minutes. She announced that the Board may take action upon returning to open session.</p>
11.	<p>ADJOURNMENT OF REGULAR MEETING – 7:09 PM</p> <p>A short recess followed adjournment of the regular meeting for the signing of approved meeting documents prior to the Board convening for executive session.</p>
12.	<p>EXECUTIVE SESSION – PROPERTY AND PERSONNEL – CALLED TO ORDER - CONNIE HENNESSEY – 7:16 PM</p>
13.	<p>ADJOURNMENT OF EXECUTIVE SESSION AND RETURN TO OPEN SESSION - 7:22 PM</p> <p>Following discussion during executive session and upon returning to open session, the recommendation of the Superintendent to terminate the employment, in accordance with district Policy 5201, of Camas School District classified staff member Brandy Lemmon, was affirmed and unanimously approved by the Board of Directors. Doug Quinn moved for approval of the termination of the specified staff, seconded by Casey O'Dell, and carried unanimously.</p>
14.	<p>ADJOURNMENT – 7:23 PM</p>

Meeting Minutes Prepared by Lynette Marshall

BOARD OF DIRECTORS

Secretary _____

_____ President

