



CAMAS SCHOOL DISTRICT BOARD OF DIRECTORS
REGULAR MEETING MINUTES
 BOARD MEETING OF NOVEMBER 14, 2011

A regular meeting of the Board of Directors of the Camas School District was held on Monday, November 14, 2011, at the J.D. Zellerbach Administration Center, 841 NE 22nd Avenue, Camas. Board members present were Connie Hennessey, Casey O'Dell, Doug Quinn, Julie Rotz and Mary Tipton.

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| 1. | REGULAR BOARD MEETING CALLED TO ORDER – CONNIE HENNESSEY – 5:32 PM |
| | A. Flag Salute: The Pledge of Allegiance was recited. B. Public Comments: None |
| 2. | BOARD COMMUNICATION: Julie Rotz updated the Board on discussions held during the November Technology Committee Meeting, and also shared of her participation in the Fine Dining Event, sponsored by Sodexo, where 4th grade students at Helen Baller learned fine dining etiquette. Mary Tipton remarked on the well-attended awards ceremony where Hayes Freedom High School received a Community Pride Design Award. Doug Quinn commented on he and Connie Hennessey's participation in a recent legislative conference where discussions on the state's budget forecast remain bleak. |
| 3. | ITEMS ADDED TO THE AGENDA: Connie Hennessey announced that a few human resources items were added to the consent agenda. |
| 4. | CONSENT AGENDA A. Board Meeting Minutes: Approval of regular meeting minutes of October 24, 2011. B. Accounts Payable and Payroll: Approval of specific figures for the November 14, 2011, accounts payable run as follows: General Fund (employee reimbursements-direct deposit), \$15,102.86; Department of Revenue, \$2,825.27; General Fund (vendors), \$312,727.24; A.S.B. Fund, \$37,859.73; and Capital Projects Fund, \$1,239,475.94. October payroll: \$3,752,979.86 C. Human Resources: <ul style="list-style-type: none"> • New Hiring Recommendations for 2011-12 School Year: Classified: Paula Kennedy, Camas High School, effective 11/14/11; Robin Klave, Grass Valley Elementary School, effective: TBA; Christa Schwerzler, Grass Valley Elementary School, effective 11/17/11; and Jeanette Scott, Camas High School, effective: TBA. • Resignation: Ashley Lingo, Liberty Middle School, effective 11/22/11. • Special Work Assignments: Approval of 2011-12 special work assignments for certificated staff, as submitted. • Supplemental Contracts: Approval of 2011-12 supplemental contracts for specified staff, as submitted. • Winter Extracurricular Contracts: Approval of 2011-12 winter extracurricular contracts for specified staff, as submitted. D. Acceptance of Donations: Acceptance with gratitude of donations received from the following: \$2,000 from the Grass Valley Elementary School Parent Teacher Association, to be used for field trips for students attending Grass Valley Elementary; \$10,000 from the US Digital Corporation, to be used by the Camas High School F.I.R.S.T. Robotics Team; \$1,000 from Tri-Mountain Productions, to be used by the Camas High School Volleyball Team; \$500 from the Camas Educational Foundation, to be used by the Camas High School Science Olympiad Club. E. Travel Approval Request: Approval of request for extended travel, as submitted. Motion made by Doug Quinn, seconded by Mary Tipton, and carried unanimously, approving the consent agenda as listed. |
| 5. | SPOTLIGHT ON STAFF AND STUDENTS A. Dorothy Fox Elementary School's Ukulele Ensemble: Dorothy Fox Elementary School principal Cathy Sork introduced their school's ukulele ensemble. Students played their ukuleles and sang a rendition of "Their Ain't Nobody Here But Us Chickens," led by Fox's music teacher Dustin Hunley. Principal Sork extended thanks and appreciation to the Camas Educational Foundation and to Fox parent Sloan Copa for the donations that helped bring the ukulele music program to fruition. Attendees applauded the students' outstanding performance. B. "You Knock Our Socks Off" Recognitions: Superintendent Nerland gave the famed Camas School District <i>You Knock Our Socks Off</i> recognitions to Liberty Middle School custodial staff member Vickie Siehl, and district Security Resource Officer Deb Farland, for their outstanding work in continually going above and beyond in their duties. He also gave special recognition to Hayes Freedom High School student Tiffani Pekkala for being a wonderful role model at school and in her community. Nerland shared a video clip that described the building design features of Hayes Freedom High School that led to the school being a recipient of the Community Pride Design Award. Principal Amy Holmes displayed the commemorative plaque received and extended thanks and appreciation to Capital Programs Director Heidi Rosenberg for her support with the project. |
| 6. | REPORTS A. Superintendent's Report: Superintendent Mike Nerland confirmed the arrangements made for the Board's participation in the upcoming Washington State School Directors' Association conference scheduled for November 17-19, 2011; and reported that State Representative Ann Rivers would be meeting with him and a couple Board members on November 16 to discuss the state budget crises and the significant impacts budget cuts have had on public education. |



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| | <p>B. <u>Student Representative's Report</u>: Hayes Freedom High School student representative Tiffani Pekkala reported that several ASB activities have been scheduled to garner more student participation. They include a pajama day, movie night, monthly drawings, spirit wear sales, and participation in the Walk-n-Knock food drive. Camas High School student representative Alex Dombek reported on the success of the latest sporting events and said promotion of the annual Stuff the Bus food drive is in full gear. She said the compilation of donations will be on December 9, followed by the big "weigh-in" that same evening. She asked for everyone's support, remarking that all food collected supports our local community of those in need.</p> <p>C. <u>Citizens Advisory Committee Report</u>: Citizens Advisory Committee vice-chair Brian McClatchie reported on the well-attended November meeting, indicating nine new members were welcomed to the committee, and presentations included a capital bond programs report and an Adequate Yearly Progress/State Assessment report.</p> |
| 7. | <p>EXCELLENCE IN ACADEMIC, SOCIAL, AND LIFELONG LEARNING</p> |
| | <p>A. <u>School Improvement Progress Report – Dorothy Fox Elementary School</u>: Dorothy Fox Elementary School principal Cathy Sork, along with 1st grade teacher Wendy Wick, provided highlights of the school improvement progress being done at Fox. Some of the school improvement work identified included: Supplemental Educational Services Reading; K-5 incorporation of Measurement of Student Progress Reading STEM (Science, Technology, Engineering, Math) questions; Read Naturally Intervention in General Education Setting; School-wide Commitment to Math Fact Fluency; Commitment to "I can" Learning Targets; and Positive Behavior Support Tier I & II. The focus of the presentation centered on the writing process taught within the school, measurement of progress used, positive impacts on student learning, next steps for continued improvement, and how it ties into the Board's goals. Sork provided samples of the writing assessments used and the grade-level writing benchmark school-wide assessment rubrics K-5 anchor pages. Cathy Sork and Wendy Wick responded to questions posed by the Board. The Board was appreciative of the information provided and pleased with the work being done.</p> |
| 8. | <p>OPEN AND EFFECTIVE COMMUNICATIONS</p> |
| | <p>A. <u>2010-2011 Year-End Financial Summary Report</u>: Business Services Director Donna Gregg summarized the revenues and expenditures district-wide for the 2010-2011 fiscal year. She reviewed general fund revenues and expenditures by type and programs. Gregg identified the year-end total unreserved fund balance as \$2,638,031, equating to 5.2% of the budget, and indicated average monthly expenditures equate to 8.3%. She reiterated the importance of sustaining a reserve balance fund, as mandated by the state, and its importance in protecting the district from financial crises, especially as the state's budget forecast continues to remain bleak and funding reductions to education are being assessed. Gregg also provided the Capital Projects, Debt Services, ASB, and Transportation Vehicle Funds revenues, expenditures, and year-end balances. She opened the floor for questions and responded to questions posed.</p> |
| 9. | <p>QUALITY FACILITIES AND RESOURCES</p> |
| | <p>A. <u>Facilities Use and Rental Fees</u>: Community Education Director Mary Weishaar asked for Board approval to incorporate a few changes to the district Facility Rate sheet. She presented the proposed changes as follows: incorporating the monitor and small restroom fee within the artificial turf fee; adding a stadium personnel fee, required for large events; adding a \$10 change fee; and incorporating a few language changes. She provided facility rate comparison sheets from a few other districts, noting the facility rates and proposed changes are comparable. Athletic Director Terry Cavender commented that the district's turf fee still remains the lowest compared with neighboring districts. Mary Weishaar responded to questions posed by the Board, followed by their unanimous approval of the proposed changes.</p> <p>Motion made by Mary Tipton, seconded by Julie Rotz, and carried unanimously approving the proposed 2011-2012 facility rate fee and language changes as presented.</p> <p>B. <u>Capital Bond Projects Budget Update</u>: Capital Programs Director Heidi Rosenberg and Business Services Director Donna Gregg, reported on the capital bond programs budget as of 10-31-2011. They shared project-to-date revenues, state matching funds received, property acquisitions, project-to-date and expended expenditures (including projected expenditures for Woodburn Elementary School and the Transportation Center Parking Expansion), and noted the estimated remaining bond project fund balance to-date as \$701,278. Rosenberg remarked on the fortunate bidding climate since the bond was approved, affording the district the opportunity to not only complete the projects listed in the bond, but providing for a remainder of funds to complete a few capital wish list items. No recommendations were made for additional expenditures at this time.</p> <p>C. <u>Request for Approval of Contract for Design, Bid and Construction Services for the Transportation Center Remodel and Parking Lot Expansion Project</u>: Heidi Rosenberg requested Board approval to accept the Dull Olson Weekes Architects' fee proposal for architectural and engineering services for the transportation center remodel and bus lot expansion project, in the sum of \$130,174. She relayed that the contract fees encompass design, bid, and construction services, and equate to approximately 15-16% of the project total. Rosenberg responded to questions posed by the Board about the fee charges and additional contract proposals, if any.</p> <p>Motion made by Doug Quinn and seconded by Mary Tipton, approving the contract for design, bid and construction services for the Transportation Center Remodel and Parking Lot Expansion Project, in the sum of \$130,174, with Dull Olson Weekes Architects. The motion was carried with two ayes and one nay.</p> |



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| | Connie Hennessey announced that following adjournment of the regular meeting, the Board would be moving into executive session to discuss both property and personnel matters, with the meeting to last approximately 45 minutes. In addition, she remarked that the Board, upon returning to open session, may take action, noting attendees are free to stay until then. |
| 10. | ADJOURNMENT OF REGULAR MEETING – 7:55PM |
| | A short recess followed for the signing of approved meeting documents prior to the Board convening for executive session. |
| 11. | EXECUTIVE SESSION – PROPERTY AND PERSONNEL– CALLED TO ORDER BY CONNIE HENNESSEY – 8:06 PM |
| 12. | ADJOURNMENT OF EXECUTIVE SESSION AND RETURN TO OPEN SESSION – 8:56 PM |
| | Following discussions in executive session and upon returning to open session, Doug Quinn made a motion to approve the agreement with the Camas Education Association to mitigate the state’s 1.9% reduction to the teacher’s salary schedule. Mary Tipton seconded the motion and the Board unanimously consented. Motion made by Doug Quinn and seconded by Mary Tipton, approving the agreement between the Camas School District and the Camas Education Association, mitigating the state’s 1.9% reduction to the teacher’s salary schedule, for the 2011-12 school year. Motion carried unanimously. |
| 13. | ADJOURNMENT – 9:00 PM |

Meeting Minutes Prepared by Lynette Marshall

BOARD OF DIRECTORS

 Secretary

 President

