

### **3141: NONRESIDENT STUDENTS**

Any student who resides outside the district may apply to attend a school in the district or file the parental declaration of the intent to provide home-based instruction and enroll for ancillary services, if any. All applications for nonresident attendance or home-based instruction will be considered on an equal basis. The district shall provide information on inter-district enrollment policies to nonresidents on request.

A parent or guardian shall apply for admission on behalf of his or her child by completing the appropriate district application. The superintendent shall develop an application form which contains information including, but not limited to, the current legal residence of the child and the school district in which he or she is currently enrolled or receiving home-based instruction, the basis for requesting release from the resident district and the specific building and grade level (elementary) or course offerings (secondary) in which the student desires to be enrolled if accepted by the district. Transfer enrollments are valid for one school year only, so the admission form must be completed and submitted for consideration each year.

The superintendent will accept or reject an application for nonresident admission based upon the following standards:

1. Whether space is available in the grade level or classes at the building in which the student desires to be enrolled;
2. Whether appropriate educational programs or services are available to improve the student's condition as stated in requesting release from his or her district of residence; and
3. Whether the student's attendance in the district is likely to create a risk to the health or safety of other students or staff;
4. Whether the district has already accepted as many nonresident students for the school year as permitted by this policy;
5. Whether the student's disciplinary records indicate a history of violent or disruptive behavior or gang membership (a gang means a group of three or more persons with identifiable leadership that on an ongoing basis regularly conspires and acts in concert mainly for criminal purposes);
6. Whether the student has been expelled or suspended from a public school for more than ten consecutive days, in which case the student may apply for admission under the district's policy for readmission of expelled students.
7. Whether the parent can provide transportation for the student (except when it is listed as a necessary related service on a student's Individualized Education Plan);
8. Whether significant changes in services, settings, programs, or placements will be required of the district;
9. Whether the application form is incomplete or contains any omissions or misrepresentations; or
10. Whether the student participates in all state/district testing.

If the non-resident student is the child of a full-time certificated or classified school employee, or is the child of full-time certificated or classified school employee who works in the nonresident district through a contract with ESD 112, the superintendent shall accept the transfer request unless the nonresident student:

1. Has a history of convictions, violent or disruptive behavior, or gang membership;
2. Has been expelled or suspended from school for more than ten consecutive days; or
3. Enrollment of a child would displace a child who is a resident of the district, (the child must be permitted to remain enrolled until he or she completes his or her schooling).

Enrollment of a nonresident student may be rescinded if:

1. It is discovered that the information provided on the application form was incomplete, has changed since the time the application was considered, and/or was materially misrepresented on the application;
2. The student is excessively tardy or truant, and/or the student frequently engages in misconduct or disruptive behavior in violation of school rules;
3. The student is expelled from the district under the applicable disciplinary process;
4. The nonresident student's presence displaces a resident student or if space in the grade level class or programs becomes unavailable.

When the superintendent or designee decides to deny the application or rescind any nonresident admission, the district will notify the parents/guardians of the right to appeal the decision to the Office of the Superintendent of Public Instruction.

A student who resides in a district that does not operate a secondary program shall be permitted to enroll in secondary schools in this district in accordance with state law and regulation relating to the financial responsibility of the resident district.

The superintendent in a timely manner shall provide all applicants with written notification of the approval or denial of the application. If the student is to be admitted, the superintendent shall notify the resident district and make necessary arrangements for the transfer of student records.

The final decision of the district to deny the admission of a nonresident student may be appealed to the superintendent of public instruction or his or her designee.

Cross References:	Board Policy 3120	Enrollment
Legal References:	RCW 28A.225.220	Adults, children from other districts, agreements for attending school — Tuition
	RCW 28A.225.240	Appeal from certain decisions to deny student's request to attend nonresident district — Apportionment of credit
	RCW 28A.225.290	Enrollment options information booklet
	RCW 28A.225.300	Enrollment options information to parents
	C 36 L 03	Enrolling Children of Certificated and Classified School Employees
	WAC 392-137	Finance — Nonresident attendance
Management Resources:	<i>Policy News</i> , Sep. 1999	School safety bills impact policy
	<i>Policy News</i> , June 2003	Enrolling children of School Employees

Adoption Date: June 2005  
 Camas School District