

2024P: ONLINE LEARNING

A. Definitions

Online Courses:	An “online course” is one which more than half of the content is delivered online and more than half of the instruction is delivered online by a teacher from a different location than that of a student.
Online School Program:	“Online school program” is delivered by a school district or cooperative of school districts, and provides an online, comprehensive and sequential program of courses or grade-level coursework and instruction in which more than half of the program is delivered online and more than half of the instruction is delivered online by a teacher from a different location than that of the student.

Student Access to Online Courses and Online School Programs

The following types of online learning opportunities may be facilitated by the district.

1. Online courses:
 - a. District-created and taught online courses;
 - b. District-taught online courses created by a third-party contracted provider; and
 - c. OSPI-approved online courses created and taught by third-party course providers.
2. Online school programs:
 - a. District-created and –taught online school programs;
 - b. District-sponsored programs created and taught by third-party course providers;
 - c. District-sponsored programs created by third-party course providers and taught by district teachers; and
 - d. Out-of-district online school programs accessed through an interdistrict transfer.

B. Types of Online Courses Available

The district may facilitate access to the following types of online courses:

1. Credit recovery courses allowing students to make up failed credits needed for graduation;
2. Advanced Placement courses;
3. Foreign language courses;
4. Courses which may already be offered in the student’s school but are inaccessible to the student due to scheduling or other factors;
5. Courses not available at the student’s school that meet four-year college entrance requirements;
6. Elective and Career and Technical courses;
7. Standard-level courses meeting high school graduation requirements; and
8. A course that meets the criteria for district use that is not approved from OSPI.

C. Student Eligibility Criteria

The district may facilitate access to online learning courses and programs for students enrolled in grades 6-12. Students taking an online course or participating in a district-created online school program must adhere to the following criteria:

1. Have completed any required prerequisites and provide teacher/counselor recommendations to confirm that he/she possesses the academic level needed to function effectively in an online learning environment.
2. Comply with existing district policies for registering/enrolling in a course or district

- program.
3. Students interested in attending an online school program in another district must follow the Camas School District's interdistrict transfer procedures prior to entering that program.
 4. The building principal may limit the number of online courses taken by a student during a semester and/or school year.

D. Costs/Fees

1. Courses offered to students for which the district claims state education funding or that are included as part of the legally-required annual average total instructional hour offering of one thousand (1,000) hours will be paid for by the school district. Students/families may be responsible for fees as specified by the district fee schedule.
2. Courses offered to students for which the district claims no state education funding and that are not included as part of the legally-required annual average total instructional hour offering of one-thousand (1,000) hours will be paid for by students/families. Students/families may also be responsible for fees as specified by the district fee schedule.

E. Granting of High School Credit for Online Courses

1. Credit for online courses will be granted in the same manner as other course offerings in the district.
2. Currently enrolled students must notify the district prior to enrolling in an online course provided outside of the district, if the student is seeking high school credit for the course. The student will be informed whether or not the course is eligible for academic credit from the district; this decision will be made by the high school principal or his/her designee.
3. For students transferring credit from online courses or programs taken while enrolled outside of the district, credit will be granted according to the district transfer credit practice.
4. For eligible courses, if course credit is earned, the course will be recorded on the transcript using the standardized identifier for online courses provided in the Comprehensive Education Data Research System (CEDARS).
5. If the district pays for a student to take an online course, the grade earned by the student will become part of the student's official high school transcript.
6. If a student pays for an online course and does not turn in the grade report to the high school, the grade will not become part of the student's official high school transcript. However, if a student pays for an online course and submits the grade report to the high school, the grade will become part of the student's official high school transcript.

F. Information to Students and Parents or Guardians

The district will use a variety of methods to provide information to parents/guardians and students regarding online learning opportunities.

G. Student Responsibilities

1. Adhere to the district's code of conduct for academic integrity.
2. Comply with course/program participation and completion requirements.
3. Maintain high academic involvement.
4. Notify the district if participation in an online course/program ceases or changes.
5. Maintain agreed-upon levels and kinds of communication with the local advisor throughout the term of the online course.
6. Participate in an online course/program orientation, as required.
7. Students are responsible for submitting an application for approval of an online course for high school credit prior to enrolling in an online course.

H. Parent or Guardian Responsibilities

1. Parents or guardians are responsible for costs/fees as outlined in Section D.
2. Parents or guardians are responsible for seeking appropriate technology – per

district recommendations – for student participation in coursework outside of the school day or designated online learning period.

Adoption Date: August 2010
Camas School District