



SCHOOL BOARD MEETING MINUTES

A regular meeting of the Board of Directors of the Camas School District was held on **November 24, 2008**, at Lacamas Heights Elementary School, 4600 NE Garfield Street. Board members present were Doug Quinn, Connie Hennessey, Casey O'Dell and Mary Tipton. Mel Cardon was excused.

1.	REGULAR BOARD MEETING CALL TO ORDER – Doug Quinn – 5:32 PM
	A. <u>Public Comment</u> : Camas resident Bonnie Carter, on behalf of residents living in the Lake Pointe, Lake Pointe West, Sun Valley, and Sunningdale Gardens neighborhoods, read a letter expressing their concern about the proposed school boundary adjustments to these areas. She petitioned the school board to reconsider the proposed boundary changes, expressing the importance of stability in students' relationships with their teachers, friends and administrators, noting this is a key component to providing students with a stable, emotionally secure and successful learning environment.
2.	OATH OF OFFICE
	Mike Nerland administered the Oath of Office to recently appointed board member Mary Tipton, District V Director, filling the vacancy left by Gary Tipton.
3.	BOARD COMMUNICATION
	Connie Hennessey spoke of the district's partnership with the Camas Educational Foundation (CEF) and suggested setting a time to meet with CEF to evaluate and discuss program funding during these tough economic times.
4.	ITEMS ADDED TO THE AGENDA: A few human resources items and a request for approval of donations were added under the consent agenda.
5.	CONSENT AGENDA
	<p>A. <u>Board Meeting Minutes</u> - Approval of regular school board meeting minutes dated November 10, 2008, and special meeting minutes of November 12, 2008.</p> <p>B. <u>Accounts Payable</u> - Figures for November 26, 2008, accounts payable: General Fund (Employee Reimbursements), \$6,399.97; General Fund (Vendors), \$342,557.32; A.S.B. Fund, \$47,481.24; Capital Projects Fund, \$335,607.32; and Transportation Vehicle Fund, \$1,091,664.11. Approval of "not to exceed figure" for Transportation Vehicle Fund in the amount of \$375,000.00.</p> <p>C. <u>Human Resources</u>:</p> <ul style="list-style-type: none"> • New Hiring Recommendations: Certificated – Allyson Millberg, J.D. Zellerbach Elementary School. • Resignations: Darnell Allen, effective November 12, 2008. • Certificated Staff Special Work Assignments: Approval of special work assignments, dates of work, and pay rates for specified staff members. • 2008-2009 Extracurricular Contracts: Approval of fall extracurricular contracts for specified staff members. <p>D. <u>Acceptance of Donations</u>: Acceptance, with gratitude, of donations made to Camas High School received in the fall of 2008, for the 2008-2009 school year, as follows:</p> <ul style="list-style-type: none"> • A donation of \$1,500.00 from George Guard Memorial Golf Tournament to be used by the golf programs; • A donation of \$500.00 from SHARP Laboratories of America, Inc., to be used by the F.I.R.S.T. Robotics Club; and • A donation of \$500.00 from ON Semiconductor, to be used by the F.I.R.S.T. Robotics Club. <p>E. <u>Cancellation of December 22, 2008, Board Meeting</u>: Approval of cancellation of the second board meeting in the month of December, due to the school holiday break.</p> <p>F. <u>Travel Approval Request</u>: Approval of travel request as submitted.</p> <p>Motion was made by Casey O'Dell, seconded by Connie Hennessey and carried unanimously approving the consent agenda as listed.</p>
6.	REPORTS
	A. <u>Superintendent's Report</u> : Mike Nerland announced that a timeline of proposed meeting dates for the budget development process had been created. He expressed that a budget committee, with representation from all district bargaining units, would be appointed in early December, with the first meeting occurring in January. He further relayed that the school board would be meeting on December

	<p>8, at the district office, for their annual planning session. Mike Nerland also relayed that the City of Camas has invited the school board to attend their annual planning conference on January 30, 2009, to be held at the Camas Public Library.</p> <p>B. Student Representative Reports:</p> <ul style="list-style-type: none"> • Hayes Freedom High School Student Representative Tiffany Personett reported on activities underway at the school, announcing that they were excited to be having a special speaker tomorrow, Holocaust survivor Alter Weiner; and a fundraiser would be held on November 28 and 29, 2008, at Barnes and Noble, Janzen Beach shopping center in Portland, with proceeds to go directly to the school. • Camas High School student representative Marina Pitassi reported on activities underway at the school, such as: winter sports starting up, with the first games beginning in the second week of December; auditions for their winter musical, Sound of Music, would be held just prior to the winter break; leadership class would be conducting their annual C.A.R.O.L. canned food drive; and Camas High School would be competing against Washougal High School in a community fundraiser event called "Stuff the Bus," collecting donations to be given to local charities.
7.	<p>EXCELLENCE IN ACADEMIC, SOCIAL, AND LIFELONG LEARNING</p> <p>A. <u>Lacamas Heights Elementary School Update:</u> Principal Jan Strohmaier and media-specialist Marge Crouch gave a PowerPoint presentation sharing photos from the recent, first-ever, elementary Science Olympiad competition held at Clark College. Camas High School Science Olympiad coach Ron Wright and parent volunteer Jana Grote were in attendance and spoke of the successful event, indicating there were a great number of student participants from Lacamas Heights, J.D. Zellerbach, Helen Baller, and Dorothy Fox Elementary Schools. They shared of events participated in, such as aerodynamics, metric mastery, mystery architecture and others, and commented on how professional the students were while practicing patience, good sportsmanship and teamwork during the entire event. Jan Strohmaier then shared of the completed gym expansion project at the school and welcomed the board to take a tour of the gym after the meeting.</p> <p>B. <u>Nursing Services Update:</u> Nursing Supervisor Kathy Tomei, as well as nurses Joan Haugaard, Jorjan Plimmer, and April Sutherland were in attendance sharing the history of the nursing services within the district and the day-to-day help they provide the students. They spoke of the district's 2007-2008 health assessment where 1,059 students were identified as having health impairments, with varying degrees of severity. They also shared the different roles they play in promoting health and safety, building positive student responses to normal development, intervening in actual and potential health problems, providing case management services, and collaborating with others to build student and family capacity for adaptation, self-management, self-advocacy and learning.</p>
8.	<p>SAFE AND HEALTHY SCHOOL ENVIRONMENT</p> <p>A. <u>Approval of Resolution No. 08-05 – Appointment of Claims Agent:</u> Business Services Director Ina Evers-Martin requested board approval of Resolution No. 08-05, pursuant to RCW 4.96.020, which requires the governing body of each local government entity to appoint an agent to receive any claim for damages. She expressed that Resolution No 08-05 formalizes the appointment of a claims agent for the school district.</p> <p>Motion was made by Connie Hennessey and seconded by Mary Tipton approving Resolution 08-05, Notice of Appointment for Claims Agent (RCW 4.96.020) as submitted. Motion carried unanimously.</p>
9.	<p>QUALITY FACILITIES AND RESOURCES</p> <p>A. <u>Monthly Budget Status Report:</u> Business Services Director Ina Evers-Martin spoke briefly about enrollment being down and the financial affects of that to the district. She also provided a handout listing ending fund balances as of October 31, 2008, as follows: General Fund, \$2,778,989.01; Capital Projects Fund, \$60,743,834.83; Debt Service Fund, \$9,404,593.16, A.S.B. Fund, \$717,510.14; and Transportation Vehicle Fund, \$2,381,033.49. Ina Evers-Martin also distributed a handout showing the year-end financial projections, indicating the district's fund balance at the end of the year is still projected to be at 4%. A brief discussion ensued about the budget forecast for the coming year.</p> <p>B. <u>Request for Approval of Resolution No. 08-06 – Educational Specifications for Hayes Freedom High School:</u> Capital Programs Manager Heidi Rosenberg introduced Gregg Stewart from Mahlum Architects who discussed the educational specifications report completed for the Hayes Freedom High School building project. Gregg Stewart described the educational specification process, which included working with a design committee consisting of principal Amy Holmes, several teachers, parents and students, in addition to capital program staff. The educational specification report includes project goals, program</p>

	<p>description, program needs (number of classrooms, core facility needs, administrative needs, etc.), and a budget estimate of square footage and cost. He shared the design development phase will be based on an approximate square footage of 20,000, which would accommodate 200 students, with the capacity to expand to house 300 students. A few questions were raised and were answered by Gregg Stewart.</p> <p>Motion was made by Mary Tipton and seconded by Connie Hennessey approving Resolution No. 08-06, Educational Specifications for Hayes Freedom High School Replacement (N/L), prepared by Mahlum Architects, as submitted. Motion carried unanimously.</p> <p>C. Request for Approval of Architectural Services Proposal: Heidi Rosenberg requested board approval of the architectural services proposal for Mahlum Architects, in the amount of \$47,700.00, for completion of the schematic design phase of the Hayes Freedom High School project. She recapped that the original proposal submitted by Mahlum Architects for architectural services included educational specifications and schematic design for a cost of \$68,700.00. On October 13, 2008, the school board approved \$21,000.00 of those fees to prepare the educational specifications, but reserved on approving the remaining amount until the public approval process was completed. Heidi Rosenberg relayed the public hearing process has been completed and today's request for approval is for the \$47,700.00 balance to complete the schematic design phase of the approved Hayes Freedom High School project.</p> <p>Motion was made by Casey O'Dell, seconded by Connie Hennessey and carried unanimously, approving the architectural services proposal with Mahlum Architects, in the amount of \$47,700.00, to complete the schematic design services for the Hayes Freedom High School project.</p> <p>D. Request for Approval of Change Order No. 03 for Grass Valley Elementary School Project: Heidi Rosenberg provided the board with Change Order No. 03 for the Grass Valley Elementary School project, briefly sharing some of the changes, such as: increased footing sizes, sprinkler design clarifications, additional J-box required by Clark PUD, miscellaneous truss joint clarifications, septic tank alarm required by the City of Camas, and re-routing of sprinkler piping. She also relayed that the total change orders to date are 1.1% of the original contract and the project is still well within budget.</p> <p>Motion was made by Connie Hennessey and seconded by Casey O'Dell, approving Change Order No. 03, submitted by Robinson Construction Company and reviewed by Dull Olson Weekes Architects (DOWA), Inc., dated November 17, 2008, for Change Order Proposals (COP) Nos. 0010R, 00011, 00015, 00019, 00020, 00024, 00026, 00034, and 00040, in the total amount of \$17,853.39, for the new Grass Valley Elementary School project. Motion carried unanimously.</p> <p>E. Update on Grass Valley Elementary School Walkway: Heidi Rosenberg announced that the district has signed a Certificate of Substantial Completion with Robinson Construction Company, which will allow the fencing off of the school site while still allowing public access to the paved walkway between the school and the park. She relayed that the paved walkway is under the control of the district, however, the capital programs team is recommending transferring the walkway to the City of Camas, acknowledging the City's leadership and commitment to ongoing operations and maintenance of parks and trails within the city. She expressed that the request to transfer the property will be presented to the board for approval at a later time.</p>
10.	ADJOURN REGULAR MEETING – 7:09 PM
	Doug Quinn announced the board would be moving into executive session to discuss property, with the meeting to last approximately twenty-five minutes and no action would be taken.
11.	EXECUTIVE SESSION: PROPERTY – 7:29 PM
12.	RETURN TO OPEN SESSION AND ADJOURNMENT – 8:02 PM

Meeting Minutes Prepared by Lynette Marshall

Secretary

President
