



**SCHOOL BOARD
SPECIAL MEETING AND REGULAR MEETING MINUTES**

A special meeting and regular meeting of the Board of Directors of the Camas School District was held on **September 14, 2009**, at J.D. Zellerbach District Office, 841 NE 22nd Avenue, Camas. Board members present were Doug Quinn, Connie Hennessey, Mel Cardon, Casey O'Dell and Mary Tipton.

1.	EXECUTIVE SESSION: PROPERTY – CALLED TO ORDER – Doug Quinn – 4:00 PM
	The board convened for a special meeting in executive session to discuss a property matter. No decisions were made.
2.	ADJOURNMENT OF EXECUTIVE SESSION – 5:00 PM
3.	REGULAR BOARD MEETING CALL TO ORDER – Doug Quinn – 5:30 PM
	<p>Following the flag salute, Doug Quinn announced that following the Superintendent's Report, a Student Representative Report has been added to the agenda. He also indicated the Fall Extracurricular Contracts, as referenced under the second bullet item on the Addendum to Agenda, was been pulled for further review during executive session-personnel, noting the board would reconvene into open session to make any formal decision.</p> <p><u>Public Comments:</u> Camas High School (CHS) student Hannah Jones shared of concerns and questions being raised at the school about venue for the 2010 graduation ceremony given the Doc Harris Stadium remodel project will be underway during that time. Mike Nerland responded to her questions and expressed that any decision on the location of the graduation ceremony lies at the building level, encouraging her to continue to work with her building administrators. The board recommended an update on the topic be provided at the next meeting. Camas Educational Foundation (CEF) board member Chad Stewart invited everyone to attend the 11th Annual CEF Auction, on Saturday, October 10, 2009, at the Hilton Vancouver Washington. A parent expressed her disappointment that students were sent home with opt-out forms relating to President Barack Obama's September 8, national address to students of America on the importance of education; and also expressed disappointment in the lack of communication provided to the community during the district's transition over to the new phone system.</p>
4.	ITEMS ADDED TO THE AGENDA: A few human resources items were added to the agenda.
5.	CONSENT AGENDA
	<p>A. <u>Board Meeting Minutes:</u> Approval of the planning session/workshop minutes of August 13 and August 14, 2009, and the regular school board meeting minutes dated August 24, 2009.</p> <p>B. <u>Accounts Payable:</u> Figures for the September 14, 2009, accounts payable run, as follows: 2008-2009 Budgets: General Fund (Employee Reimbursements), \$2,714.46; General Fund (Vendors), \$36,359.22; A.S.B. Fund, \$14,349.49; Capital Projects Fund, \$2,839,761.17; Capital Projects Fund (special run), \$8,474.22; and 2009-2010 Budgets: General Fund (Employee Reimbursements), \$9,752.19; General Fund (Vendors), \$747,868.37; A.S.B. Fund, \$23,469.62; and Capital Projects Fund, \$40,596.46. August Payroll: \$3,365,235.74.</p> <p>C. <u>Human Resources:</u></p> <ul style="list-style-type: none"> • New Hiring Recommendations: Certificated, rehires of employees on temporary contract for 2008-2009 to temporary assignment for the 2009-2010 school year: Ashley Carlson, Dorothy Fox Elementary School; Monica Jones and Jennifer Woodson, Helen Baller Elementary School; and new hire for 2009-2010 school year, Erin Linton, Grass Valley Elementary School. • Requests for Long-Term Leave of Absence Without Pay, effective 2009-2010 school year: Melody Jennings, Prune Hill Elementary School; and Karen Lewis, Helen Baller Elementary School. • Resignations: Constance Gisi, effective 9/11/09; Christina Hallock, effective 8/28/09; and Jerry Williams, effective 12/1/09. • Terminations, effective 8/31/09: Peggy Smith and Deborah Wright-Poe. • Special Work Assignments for Certificated Staff: Approval of special work assignments, dates of work, and pay rates for specified staff members. • Fall Extracurricular Contracts: pulled for further review in executive session. • Addendum to Superintendent's Contract: Approval of Addendum to Superintendent's Contract, effective September 1, 2009, through August 31, 2009. • Supplemental Contracts: Approval of supplemental contracts for specified staff, as submitted. <p>D. <u>Approval of Personal Services Agreement with Employer's Overload:</u> Approval of Personal Services</p>

	<p>Agreement with Employer's Overload, for the 2009-2010 school year, not-to-exceed 90 hours per year at \$60/hr per student, and no more than \$30,000.00/yr.</p> <p>E. <u>Approval of Agreement with ESD 112 – Audiological Services</u>: Approval of agreement with ESD 112 for audiological services, in an amount not to exceed \$6,850.00 for the 2009-2010 school year.</p> <p>F. <u>Approval of Agreement with ESD 112–Teacher of Hearing Impaired</u>: Approval of agreement with ESD 112 for teacher of hearing impaired, at the rate of \$140.00 per two (2) hour session, for on-site certificated teacher of hearing impaired services, from September 1, 2009, to June 30, 2010.</p> <p>G. <u>Travel Approval Requests</u>: Approval of travel requests, as submitted.</p> <p>Motion made by Mary Tipton, seconded by Connie Hennessey, and carried unanimously, approving the consent agenda as listed.</p>
6.	<p>REPORTS</p> <p>A. <u>Superintendent's Report</u>: Mike Nerland shared an invitation from City Administrator Lloyd Halverson to an informal reception welcoming official visitors from Poland, on Thursday, September 24, 2009, 5:30 PM to 7:30 PM, at the Camas Public Library. Principal Marilyn Boerke announced students at Liberty Middle School will have the opportunity to chat live with astronaut Dr. Mike Barratt aboard the International Space Station, through a short window of opportunity – 1:25 PM to 1:35 PM, via amateur radio operator based in Belgium. She invited all to attend this amazing opportunity, occurring in the Liberty Commons, on Tuesday, September 15, 2009. Mike Nerland announced Skyridge Middle School being awarded the "School of Distinction 2009" award by The Center for Educational Effectiveness (CEE), where CEE looks at improvements in student achievement as measured by the WASL. He said CEE identified Skyridge Middle School as one of the 5% highest-improving schools at their grade level in the state of Washington.</p> <p>B. <u>Student Representative Report</u>: Camas High School (CHS) student representative Hannah Jones reported on activities underway at the school, such as: the Camas Youth Advisory Committee preparing for the candidate forum this fall and their next big project being homecoming on October 30. She also highlighted the success of their first student body assembly of the school year, where a presentation was given in remembrance of the events of 9-11; and where a theme for the school year was unveiled: "Feel the Maker Beat."</p>
7.	<p>EXCELLENCE IN ACADEMIC, SOCIAL, AND LIFELONG LEARNING</p> <p>A. <u>Board Feedback on Possible Citizens Advisory Committee (CAC) Task Force</u>: New CAC Vice-Chair Lyn Garcia spoke of the CAC members' formation of a task force to take a fresh look into the feasibility of an elementary foreign language immersion program in the district and sought board input, direction, and parameters for their study. The board noted that although it has been nearly ten years since the same type of study was conducted, the task force may discover new data that informs a new direction. The board by consensus approved the commissioning of an elementary foreign language immersion program study task force, emphasizing a few vital points of particular importance: the sustainability of such a program at the K-12 level, not just K-5; funding to maintain such a program; available skill sets within our current teaching staff and sustaining staffing needs over time; and if there are other districts our size that have been able to sustain such a program.</p>
8.	<p>OPEN AND EFFECTIVE COMMUNICATIONS</p> <p>A. <u>Discussion on Upcoming WSSDA Legislative Assembly</u>: A brief discussion ensued as Casey O'Dell, district Legislative representative, asked the board's input on a few of the proposals that will be up for consideration at the Washington State School Directors' Association Legislative Assembly being held at the Hilton Vancouver Washington Hotel on September 25-26, 2009.</p> <p>B. <u>Voice-over Internet Protocol Phone System Update</u>: Technology Director Brandon Ray and KRP representative Steve Treanor provided an update on the installation process of the district's new Voice-over Internet Protocol phone system. They both highlighted the challenges faced and lessons learned, especially noting that better communication and earlier staff training would have made for a more effective transition. Although there still remain issues to resolve, Brandon Ray and KRP are confident as staff becomes more familiar with the system, it will become a very effective means of communication for the district, and will be saving the district a considerable amount of money.</p>
9.	<p>QUALITY FACILITIES AND RESOURCES</p> <p>A. <u>Capital Programs Update</u>: Capital Programs Construction Manager Helen Charneski highlighted the capital projects underway throughout the district, such as: announcing both new schools opened on time for the first day of school, with the Helen Baller Elementary construction project at 87% complete and Grass Valley Elementary School at 99% complete; summer moves of the district office, Hayes Freedom High School and Extended Day Care to J.D. Zellerbach are now complete; Phase I of the remodel project at J.D. Zellerbach, for the Technology Department and Special Education Department areas, will near completion in October; demolition of the old district office has begun as they break ground for the new</p>

Hayes Freedom High School. She made specific mention that the new Hayes Freedom High School will be the most energy efficient K-12 school in Washington, with over 40% of its energy from renewable sources, defining it as one of very few net-zero ready buildings in the country. Other projects highlighted were: the Doc Harris Stadium remodel project set for design review on September 22, and conditional use public hearing on September 29; the Camas High School expansion project design focus groups meeting set for late September/early October; and the Dorothy Fox Elementary School SPED classroom remodel project is complete.

- B. Request for Approval of Change Order No. 9 for Helen Baller Elementary School Construction Project: Helen Charneski shared a few specifics of Change Order No. 9, noting most changes involve cosmetic or internal changes, such as: main entry security camera revision; additional fire alarm devices required by the Fire Marshal; installation of a stormwater backflow valve; replacement of defective JWR cooling tower actuator; and changes to ADA operators to work during lock-out times. She reported Change Orders to date for this project total \$629,736.20, equaling 4.5% of the total construction project, noting it to be a reasonable amount. She requested board approval of Change Order No. 9, in the amount of \$32,597.83.

Motion was made by Casey O'Dell and seconded by Connie Hennessey, approving Change Order No. 9, submitted by Robinson Construction Company, for Change Order Proposal (COP) Nos. 154, 156R1, 157, 161, 164, 169, 174, 176, 177, 178, and 181, in the total amount of \$32,597.83, for the new Helen Baller Elementary School construction project. Motion carried unanimously.

- C. Request for Approval of Change Order No. 11 for Grass Valley Elementary School Construction Project: Helen Charneski summarized Change Order No. 11, noting a substantial part of the cost of this Change Order is to accommodate drainage between the school and a neighboring yard. A few of the other changes include: additional boiler room piping support; additional electrical services; added irrigation in garden area north of amphitheater; ADA ramp access changes; painting of climbing wall; wall protection for classroom operable partitions; additional cables for computer lab; and additional shelving in Title I room. She reported this project is nearly complete with Change Orders to date equaling 4% of the total construction project. Helen Charneski requested board approval of Change Order No. 11 in the total amount of \$58,743.62.

Motion made by Mel Cardon, seconded by Casey O'Dell, and carried unanimously, approving Change Order No. 11, submitted by Robinson Construction Company, for Change Order Proposal (COP) Nos. 00101, 00105, 00121, 00122, 00123, 00124, 00125, 00126, 0127, 00130, 00132, 00134, 00136, 00138, and 00140-R, in the total amount of \$58,743.62, for the new Grass Valley Elementary School construction project.

- D. Request for Approval of Contract for Geotechnical Testing Services: Helen Charneski shared a work order proposal form from Columbia West Engineering for geotechnical construction monitoring and testing for services during the construction of the new Hayes Freedom High School. She explained that geotechnical testing is required to verify sub-grade construction and concrete compaction to ensure it is to specifications, noting the contract amount is for \$18,500.00, a reasonable amount.

Motion made by Mary Tipton and seconded by Connie Hennessey, approving the Contract for Geotechnical Testing Services submitted by Columbia West Engineering, Inc., in the amount of \$18,500.00, for the new Hayes Freedom High School construction project. Motion carried unanimously.

- E. Approval to Renew Interagency Agreement with Department of General Administration: Helen Charneski asked for board approval to renew the Interagency Agreement with the Department of General Administration to provide future energy/utility conservation project management and monitoring services to the district. She said this agreement will allow the district to utilize an Energy Service Company to provide lighting and HVAC upgrades similar to those previously completed at Prune Hill Elementary School, and no money is expended unless work is actually performed. She further reported that renewal of this agreement will aide in the application process for the Energy Efficiency Grant, the next agenda item.

Motion made by Casey O'Dell, and seconded by Mary Tipton, approving renewal of the Interagency Agreement with the Department of General Administration, as submitted. Motion carried unanimously.

- F. Approval to Apply for Energy Efficiency Grant: Helen Charneski reported that the district has the opportunity to apply for an Energy Efficiency Improvement Grant for up to \$500,000.00 from the Office of the Superintendent of Public Instruction (OSPI). She said the purpose of this grant, made possible through stimulus funds, is to upgrade existing school instructional space energy systems using the performance-based contracting method through the Department of General Administration and the use of an Energy Service Company. She relayed the district's goal is to supplement bond funds of \$200,000.00, with an additional \$500,000.00 from the state, through this grant, to use toward utility incentives to upgrade HVAC systems and controls at Dorothy Fox Elementary School and Lacamas Heights Elementary School, as well as the control systems at the J.D. Zellerbach site and at Skyridge Middle School. Helen Charneski

	<p>relayed the request before the board is for approval to commit up to \$700,000.00 for these projects, contingent upon approval of the OSPI grant, which application they have already submitted. She said the district already meets three requirements for application approval and the odds of receiving this grant are good.</p> <p>Motion made by Casey O'Dell, seconded by Connie Hennessey, and carried unanimously, approving the Capital Programs Department to commit up to \$700,000.00 for energy efficiency upgrades at Dorothy Fox Elementary, Lacamas Heights Elementary, Skyridge Middle Schools, and at J.D. Zellerbach, contingent upon receipt of the OSPI energy efficiency grant.</p> <p>G. <u>Acceptance of Skyridge Covered Play and Drainage Project Completion</u>: The board reviewed Dull Olson Weekes Architects Acceptance of Final Completion report relating to the Skyridge Middle School Play Structure and Drainage Improvements project, and by consensus made a formal motion to accept the project as complete.</p> <p>Motion made by Casey O'Dell, seconded by Mel Cardon, and carried unanimously, approving and accepting the Skyridge covered play and drainage improvement project as complete.</p>
10.	ADJOURN REGULAR MEETING – 7:03 PM
	Doug Quinn announced the board would be moving into executive session to discuss a personnel issue, with the meeting to last approximately 25 minutes and no action would be taken. He said the board would reconvene into open session to take any formal action.
11.	EXECUTIVE SESSION: PERSONNEL - CALLED TO ORDER – Doug Quinn – 7:15 PM
12.	RETURN TO OPEN SESSION – 7:35 PM
	The board reconvened into open session at 7:35 PM. At that time, the board moved to approve the Fall Extracurricular Contracts which were pulled earlier from under the consent agenda. Motion made by Mel Cardon, seconded by Casey O'Dell, and carried unanimously, approving the Fall Extracurricular Contracts as submitted.
13.	ADJOURNMENT – 7:37 PM

Meeting Minutes Prepared by Lynette Marshall

Secretary _____

President _____

