



SCHOOL BOARD WORKSHOP AND REGULAR MEETING MINUTES

A workshop and regular meeting of the Board of Directors of the Camas School District was held on **August 10, 2009**, at the J.D. Zellerbach District Office, 841 NE 22nd Avenue, Camas. Board members present were Doug Quinn, Connie Hennessey, Mel Cardon, Casey O'Dell and Mary Tipton.

1.	BOARD WORKSHOP CALLED TO ORDER – Doug Quinn – 4:00 PM
	A. <u>Transportation – Possible School Walk Zones</u> : The Camas School Board of Directors held a workshop session to review staff and community input related to proposed walk zones for students for the 2009-2010 school year. Board members reviewed the criteria for determining hazardous walking conditions, as well as elementary students impacted by a proposed half-mile walk zone and/or mile walk zone for secondary students. Transportation Director Dick Essex reviewed this data as well as possible walk routes and related maps for each elementary school. He also addressed total cost savings related to the elementary walk route proposal – estimated to be between \$17,000.00 and \$19,000.00. During board discussion, and eventual input from audience members, several concerns/issues were raised. Some of these included the impact of late notice to parents for the next school year; health benefits of walking; addressing original budget committee priorities to save money in the area of transportation, etc. Board members discussed the pros and cons of delaying a move toward half-mile walk zones for elementary, and acknowledged that any delay does not remove the likely need to eventually move in this direction – especially considering grim financial predictions for the coming year. A delay would, however, provide staff and parents more time to plan alternative ideas for student transportation. The board agreed that they would make a final determination related to this topic during the regular board meeting this evening, where the topic is on the agenda for action.
2.	ADJOURNMENT OF BOARD WORKSHOP – 4:57 PM
3.	REGULAR BOARD MEETING CALL TO ORDER – Doug Quinn – 5:30 PM
	A. <u>Flag Salute</u> B. <u>Public Comments</u> : President of Essential Building Technologies Scott Conley commented on the bidding process related to the alternate bids for the control system on the new Hayes Freedom High School construction project; and a Camas resident, who wished to remain anonymous, expressed her appreciation for the Camas High School band's participation in the Camas Days Parade, presenting a \$100.00 donation, directing it be used toward the purchase of uniformed band t-shirts.
4.	BOARD COMMUNICATION
5.	ITEMS ADDED TO THE AGENDA : A few human resources items were added to the agenda.
6.	CONSENT AGENDA
	A. <u>Board Meeting Minutes</u> : Approval of regular school board meeting minutes dated July 20, 2009, and special meeting minutes of July 27, 2009. B. <u>Accounts Payable and Payroll</u> : Approval of specific figures for July 31, 2009, accounts payable: General Fund (Employee Reimbursements), \$2,066.71; General Fund (Vendors), \$171,667.59; A.S.B. Fund, \$2,629.75; Capital Projects Fund, \$719,919.53; and Trust and Agency Private Purpose Fund (Scholarship Fund), \$1,148.13. Approval of accounts payable figures for August 10, 2009: 2008-2009 Budgets : General Fund (Employee Reimbursements), \$403.30; General Fund (Vendors), \$77,283.77; A.S.B. Fund, \$843.50; Capital Projects Fund, \$3,678,955.72; Capital Projects Fund (special run), \$7,999.50; Trust and Agency Private Purpose Fund (Scholarship Fund), \$1,750.00; and 2009-2010 Budgets : General Fund (vendors), \$37,966.20; and Capital Projects Fund, \$78,010.88. July Payroll: \$3,548,329.17. C. <u>Human Resources</u> : <ul style="list-style-type: none"> • New Hiring Recommendations: Certificated, for the 2009-2010 school year: Clinton Williams, Skyridge Middle School; Andrea Oakes, Helen Baller Elementary School; and Jan Younce (retire/rehire, temporary – one year only). • Long-Term Leave of Absence Without Pay: Deborah Ellenz, Dorothy Fox Elementary School, effective 2009-2010 school year. • Resignations: Gloria Califf, Liberty Middle School/Transportation, effective July 31, 2009; and Constance Gisi, Camas High School, effective July 22, 2009. • Special Work Assignments for Certificated Staff: Approval of special work assignments, dates of work, and pay rates for specified staff members. D. <u>Agreement with Educational Service District No. 112</u> : Approval of Agreement for Participation in the Clark

	<p>County Schools Threat Assessment Program between the Educational Service District No. 112 and the district. The cost for the 2009-2010 school year is \$1.44 per student FTE, totaling \$7,781.00, a reduction of 15% from the previous year.</p> <p>E. <u>Approval of Surplus Rationale and Listing</u>: Approval of surplus rationale and listing, in compliance with Policy and Procedure 6881, submitted by the technology department.</p> <p>Motion made by Casey O'Dell, seconded by Connie Hennessey, and carried unanimously, approving the consent agenda as listed.</p>
7.	<p>REPORTS</p> <p>A. <u>Superintendent's Report</u>: Mike Nerland reported on the summer moves throughout the district, indicating staff members are beginning to settle into their new locations as they get ready for the new school year; and also reminded the board of the annual planning session, occurring this week Thursday and Friday, August 13, and 14, 2009, in the J.D. Zellerbach District Office board room. He also shared of an article in the Vancouver Business Journal where Helen Baller and Grass Valley Elementary Schools were ranked as one of the top 10 construction projects in the county for 2009.</p>
8.	<p>SAFE AND HEALTHY SCHOOL ENVIRONMENT</p> <p>A. <u>School Walk Zones Recommendations</u>: Doug Quinn reported the workshop held earlier today provided valuable information for the board to make a recommendation about the proposed school walk zones for the ensuing school year. After a thorough review of transportation issues and the proposed walk routes, the board, by consensus, announced their recommendation: to postpone implementation of a half-mile walk route for the 2009-2010 school year; to form a focus group or committee to evaluate further the implementation of half-mile walk routes, extending to one mile; and to ensure community members, parents and staff are informed of the process of implementation of walk routes anticipated for the 2010-2011 school year. Doug Quinn made specific note that without the walk zones being implemented for this school year, the district will be impacting their carry-over fund balance reserve, reducing it to 3.4%, due to the \$17,000.00 to \$19,000.00 the district would have saved with the implementation of half-mile walk zones.</p>
9.	<p>QUALITY FACILITIES AND RESOURCES</p> <p>A. <u>Resolution No. 08-25, Qualified School Construction Bond Program</u>: Business Services Director Ina Evers-Martin said Resolution No. 08-25 provides the authority for the district to request authorization from the Washington State Office of the Superintendent of Public Instruction to issue qualified school construction bonds to pay costs carrying out and accomplishing certain capital improvements. She explained this is a new program enacted under the American Recovery and Reinvestment Tax Act of 2009. District financial advisor Dave Sitterson explained the newly launched program, indicating the allocation available for the state of Washington is \$164,111,000.00, and allocations will be issued to school districts on a first-come first-serve basis. He said with the approval of Resolution No. 08-25, the district can begin the application process. Dave Sitterson responded to the board's questions, followed by the board's approval of Resolution No. 08-25.</p> <p>Motion made by Connie Hennessey and seconded by Mel Cardon, approving Resolution No. 08-25, relating to the recent enactment of the American Recovery and Reinvestment Tax Act of 2009, authorizing the district to begin the application process seeking authorization from the Washington State Office of the Superintendent of Public Instruction to issue qualified school construction bonds. Motion carried unanimously.</p> <p>B. <u>Resolution No. 08-23, Intent to Construct Project, Hayes Freedom High School</u>: Heidi Rosenberg related Resolution No. 08-23 formalizes the intent to construct the new Hayes Freedom High School, as required by the Office of the Superintendent of Public Instruction (OSPI), and pursuant to WAC 392-344-130, in order to receive state matching funds.</p> <p>Motion made by Mary Tipton and seconded by Casey O'Dell, approving Resolution No. 08-23, Intent to Construct Project with State Match Funds for Garfield Building Replacement (N/L) Hayes Freedom High School, pursuant to OSPI and WAC 392-344-130. Motion carried unanimously.</p> <p>C. <u>Resolution No. 08-24, Recommendation for Award of Contract for Hayes Freedom High School Construction Project</u>: A recommendation to award the Garfield Building Replacement (N/L) Hayes Freedom High School construction project to low bidder Team Construction, LLC was made by Capital Programs Manager Heidi Rosenberg. She announced that the low bid of \$3,886,668.00, included the alternates which, when constructed, will make Hayes Freedom High School one of the very first net-zero public schools in the state of Washington, and one of the very few in the entire nation. She also addressed the public comment made earlier, relating to alternate bids on control systems.</p> <p>Motion made by Casey O'Dell and seconded by Connie Hennessey, approving Resolution No. 08-24, Recommendation for Award of Contract for Hayes Freedom High School construction project to low</p>

bidder, Team Construction, LLC, in the amount of \$3,886,668.00, which includes base bid and bid alternates A-1, L-1, L-3, M-1, P-1, E-1, E-2, E-3, E-4, and E-5 (excluding Washington state sales tax). Motion carried unanimously.

D. Approval of Value Engineering Proposal, Camas High School Expansion/Renovation Project: Heidi Rosenberg relayed that the Camas High School expansion/renovation project, due to the size and scope of the project, requires a value engineering study be completed in order to accept state match funds. She expressed that the study will be conducted utilizing the job plan guidelines outlined in the Office of the Superintendent of Public Instruction technical manual and is recommended for a project this size applying for state match money. She indicated Roen Associates has prepared a value engineering proposal that meets the criteria and requested board approval to accept it.

Motion made by Mary Tipton, seconded by Mel Cardon, and carried unanimously, approving the Value Engineering Proposal of Roen Associates, in the total sum of \$37,681.00.

To eliminate any appearance of a conflict of interest, Doug Quinn recused himself from the meeting before the following two agenda items were presented for approval: E. Approval of Clark Public Utilities Easement, Hayes Freedom High School; and F. Approval of Clark Public Utilities Easement, Doc Harris Stadium Project.

E. Approval of Clark Public Utilities Easement, Hayes Freedom High School: Heidi Rosenberg said as part of the new Hayes Freedom High School construction project, a surface-mounted transformer and associated appurtenances to serve the new school will need to be installed. She requested the board's approval of the district granting an Easement and Right of Way Utility Easement to Clark Public Utilities, so the work can be performed.

Motion made by Casey O'Dell, seconded by Mel Cardon, and unanimously carried, approving the Easement and Right of Way Utility Easement, wherein the district grants an easement to Public Utility District No. 1 of Clark County, for the installation of a surface-mounted transformer and associated appurtenances to serve the new Hayes Freedom High School.

F. Approval of Clark Public Utilities Easement, Doc Harris Stadium Project: Additionally, Heidi Rosenberg indicated a surface-mounted transformer and associated appurtenances will be needed to serve the replacement Doc Harris Stadium, and submitted for approval another Easement and Right of Way Utility Easement to Clark Public Utilities, so the work can be performed.

Motion made by Casey O'Dell, seconded by Mary Tipton, and unanimously carried, approving the Clark County Public Utilities Easement and Right of Way, relating to the replacement Doc Harris Stadium project.

Doug Quinn returned to join other board members as the meeting continued to address the remaining agenda items.

G. Leadbetter Drive Extension Project Briefing: Heidi Rosenberg briefed the board members on the City of Camas Leadbetter Drive extension project, relating the City, through stimulus funds provided by the federal government, will be able to commence this project next spring. As part of the extension project, she related the board will need to approve various documents associated with the district's dedication of a right-of-way to the City of Camas, indicating no monetary consideration will be received by the district for the dedication. She further noted that when Skyridge Middle School was built, the district agreed to dedicate an 80 foot wide right-of-way (approximately 90,210 square feet) for the Leadbetter Drive extension project. Heidi Rosenberg indicated to formalize the dedication of the right-of-way to the City, approval of the following two agenda items is being requested: H. Approval of Resolution No. 08-22, Authorizing Dedication of Right-of-Way; and I. Approval of Temporary Construction Permit for NW Leadbetter Drive Project.

H. Approval of Resolution No. 08-22, Authorizing Dedication of Right-of-Way: Heidi Rosenberg related that Resolution No. 08-22 authorizes the dedication by the Camas School District to the City of Camas of a right-of-way area adjoining Northwest Leadbetter Drive and an associated storm drainage easement. This resolution authorizes the superintendent to execute all documents associated with the deed of dedication, and to complete the property transfer and easement, to include the Deed of Dedication, Storm Drainage Easement, and a donation letter to the City of Camas. After a brief discussion, the board unanimously approved the dedication to the City, approving Resolution No. 08-22 as submitted.

Motion made by Mary Tipton and seconded by Casey O'Dell, approving Resolution No. 08-22, Authorizing Dedication of Right-of-Way, associated with the Leadbetter Drive Extension project, and acknowledged the authorization it provides the superintendent to execute all documents associated with the transfer of real property, with no monetary consideration being received, to complete the dedication. Motion carried unanimously.

I. Approval of Temporary Construction Permit for NW Leadbetter Drive Project: To complete the dedication of right-of-way for the Leadbetter Drive expansion project, Heidi Rosenberg related that a temporary construction permit is required for the 10-foot width immediately north of the Northwest Leadbetter Drive

	right-of-way. The permit will be terminated upon completion of the project. Motion made by Connie Hennessey, seconded by Casey O'Dell, and unanimously carried, approving the Temporary Construction Permit for NW Leadbetter Drive extension project, as submitted. Motion carried unanimously.
10.	ADJOURN REGULAR MEETING – 6:17 PM
	Doug Quinn announced the Board would be moving into executive session to discuss a property matter, with the meeting to last approximately 45-minutes and no action would be taken.
11.	EXECUTIVE SESSION: PROPERTY - CALLED TO ORDER – Doug Quinn – 6:30 PM
12.	RETURN TO OPEN SESSION AND ADJOURNMENT – 7:10 PM

Meeting Minutes Prepared by Lynette Marshall

Secretary _____

President _____

