



SCHOOL BOARD MEETING MINUTES

A regular meeting of the Board of Directors of the Camas School District was held on **July 20, 2009**, at Liberty Middle School, 1612 NE Garfield Street, Camas. Board members present were Doug Quinn, Connie Hennessey, and Casey O'Dell. Mel Cardon and Mary Tipton were excused.

1.	PUBLIC HEARING: 2009-2010 SCHOOL BUDGETS – CALL TO ORDER – Doug Quinn – 5:37 PM
	Business Services Director Ina Evers-Martin began the public hearing with a PowerPoint presentation summarizing the 2009-2010 budget development process. She reviewed the formation of a budget subcommittee in the fall of last year where budget prioritizations were developed. This work was then followed by community surveys, school board budget workshops, staff meetings, and community forums. Ina Evers-Martin also shared information about the district's fund balance, state funding reductions and the impact to the overall budget for the district for this upcoming school year. The meeting was then opened for public comment. Several attendees relayed their concerns about the half-mile walk routes proposed for implementation for the 2009-2010 school year. Audience members were reminded that the state only provides transportation funding for students living beyond a one mile radius of their school, and any busing service provided within the one mile radius is subsidized by the district. Discussion ensued about how the district has had to reduce budget parameters due to the 1.7 million dollar shortfall. Obviously, this also impacts transportation funding. Doug Quinn adjourned the public hearing, recommending a short recess be taken prior to beginning the regular board meeting. The board members agreed by consensus.
2.	ADJOURN PUBLIC HEARING – 6:18 PM
3.	REGULAR BOARD MEETING CALL TO ORDER – Doug Quinn – 6:25 PM
	A. Flag Salute
4.	BOARD COMMUNICATION
	Doug Quinn announced that he has accepted the invitation by a state Legislative representative to continue his participation on the statewide Governor's Task Force related to quality education.
5.	ITEMS ADDED TO THE AGENDA: A few human resources items were added to the agenda.
6.	CONSENT AGENDA
	<p>A. <u>Board Meeting Minutes</u>: Approval of regular school board meeting minutes dated June 22, 2009.</p> <p>B. <u>Accounts Payable and Payroll</u>: The board affirmed their consent, taken through an e-mail poll on June 26, 2009, of "not-to-exceed" figures for the July 15, 2009, accounts payable run as follows: General Fund (Employee Reimbursements and Vendors), not-to-exceed \$260,000.00; A.S.B. Fund, not-to-exceed \$25,000.00; and Capital Projects Fund, not-to-exceed \$3,700,000.00. Approval of specific figures for July 15, 2009, accounts payable run are as follows: General Fund (Employee Reimbursements), \$9,618.14; General Fund (Vendors), \$225,153.21; General Fund (special run - contract payment), \$1,850.00; A.S.B. Fund, \$10,176.48; Capital Projects Fund, \$3,042,229.44; Capital Projects Fund, (special run-construction permit fees – July 2), \$10,593.50; and Capital Projects Fund (special run - construction permit fees – July 15), \$9,346.81. Additionally, approval of "not-to-exceed" figures for July 31, 2009, accounts payable run as follows: General Fund, \$200,000.00; A.S.B. Fund, \$10,000.00; and Capital Projects Fund, \$1,500,000.00. June Payroll: \$3,631,940.54.</p> <p>C. <u>Human Resources</u>:</p> <ul style="list-style-type: none"> • New Hiring Recommendations: Certificated, for the 2009-2010 school year: Jeffrey Berkeley, Camas High School (CHS); Sarah Burton, Grass Valley Elementary School; Colleen Hord, Dorothy Fox Elementary School (Fox); Cory Marshall, CHS; Tara Obermiller, Fox (rehire of employee on temporary contract during 2008-09 school year); Denise Pearson, Fox; Kelly Steinke, Fox; Danielle Wegener, Helen Baller Elementary School; and Sarah Widdop, CHS (rehire of employee on temporary contract during 2008-09 school year to permanent assignment in 2009-10). • Resignations: Louisa Bisbing, Liberty Middle School, effective 6/23/09; Robert Burkett, CHS/Hayes Freedom High School, effective 6/22/09; Thomas Crawford, Transportation, effective 6/22/09; Karen Smith, Transportation, effective 7/17/09; Traci Honeycutt, J.D. Zellerbach Elementary School, effective 6/30/09; and Dick Scobba, Skyridge Middle School, effective 6/22/09. • Special Work Assignments for Certificated Staff: Approval of special work assignments, dates of work, and pay rates for specified staff members. <p>D. <u>Acceptance of Donation</u>: Acceptance with gratitude of the following donation:</p> <ul style="list-style-type: none"> • An installed Circuit Play structure to the Dorothy Fox Elementary School playground, by the Fox

	<p>Parent Teacher Association, valued at approximately \$32,000.00.</p> <p>E. <u>Approval of Interlocal Agreement</u>: Approval to renew Interlocal Agreement with the Washougal School District, for the district to continue providing printing services for the Washougal School District.</p> <p>F. <u>Request for Approval of Highly Capable State Grant Application</u>: Approval of Highly Capable Grant application in the amount of \$50,636.00.</p> <p>G. <u>Approval of Surplus Rationales and Listings</u>: Approval of surplus rationale and listings, in compliance with Policy and Procedure 6881, submitted by the technology department.</p> <p>H. <u>Travel Approval Requests</u>: Approval of travel requests as submitted.</p> <p>Motion made by Connie Hennessey, seconded by Casey O'Dell, and unanimously carried, approving the consent agenda as listed.</p>
7.	<p>REPORTS</p> <p>A. <u>Superintendent's Report</u>: Mike Nerland reported that district administration staff have been busy packing up the district office in preparation for the big office relocation scheduled for the week of Monday, July 27, 2009. He said he had an opportunity to tour the new Helen Baller and Grass Valley Elementary Schools, and confirmed they will be ready to open on the first day of school. He also announced seven strong Skyridge Middle School principal candidates were interviewed, with two finalists selected, and assistant principal candidate interviews would be occurring on Friday. Mike Nerland reported the district was excited to receive notice that state match funds would be provided for the new Hayes Freedom High School construction project. Capital Programs Manager Heidi Rosenberg said construction on the new Hayes Freedom High School is scheduled to begin the week of August 24, with the opening scheduled for the fall of 2010.</p>
8.	<p>EXCELLENCE IN ACADEMIC, SOCIAL, AND LIFELONG LEARNING</p> <p>A. <u>Policy Development: First Reading – Policy and Procedure 2170, Career and Technical Education</u>: Mike Nerland reported that in 2008 Legislature passed the Career and Technical Education Act, designed to enhance the opportunities for students to pursue high-quality career and technical education programs. He said the Washington State School Directors Association (WSSDA) policy change recommendations enhance our current language. He indicated Camas High School Career and Technical Education Director Linda Barnes had an opportunity to review WSSDA's recommendations and agrees with the language changes proposed. It was noted that the word "vocational" is no longer used within the policy and procedure.</p> <p>Motion made by Casey O'Dell, seconded by Connie Hennessey, and unanimously carried, approving the revised Policy and Procedure 2170, Career and Technical Education, as submitted.</p>
9.	<p>OPEN AND EFFECTIVE COMMUNICATIONS</p> <p>A. <u>Policy Development: First Reading – Policy 5403, Emergency Leave</u> B. <u>Policy Development: First Reading – Policy 5404, Family Leave</u> C. <u>Approval to Delete Policy 5405, Emergency and Personal Leave</u> D. <u>Policy Development: First Reading – Policy 5407, Military Leave</u></p> <p>Human Resources Director Rita Pakenen spoke of two new employee work leave categories identified and passed by the state. She said Policy 5403, Emergency Leave; Policy 5404, Family Leave; and Policy 5407, Military Leave encapsulate the new protective leave categories identified by the state for victims of domestic violence and for those that have family members in the military. She said with approval of these policy revisions, the district will be in compliance with state and federal guidelines relating to employee protective leave options. Rita Pakenen also recommended approval to delete Policy 5405, Emergency and Personal Leave, indicating the language within this policy is now defined within Policy 5403. The board by consensus made one motion relating to adoption and/or deletion of the above noted policies.</p> <p>Motion made by Connie Hennessey and seconded by Casey O'Dell, approving adoption of Policy 5403, Emergency Leave; approving the revisions made to Policy 5404, Family Leave; approving deletion of Policy 5405 Emergency and Personal Leave; and approval of revisions made to Policy 5407, Military Leave, as submitted. Motion carried unanimously.</p>
10.	<p>QUALITY FACILITIES AND RESOURCES</p> <p>A. <u>Capital Projects Update</u>: The board agreed to postpone the capital projects update to the next scheduled board meeting.</p> <p>B. <u>Resolution No. 08-20, Approval of Educational Specifications for Dorothy Fox Elementary School Expansion Project</u>: Renee Kroupa, a representative from Dull Olson Weekes Architects, was in attendance and provided the board with an outline of the educational specifications for the Dorothy Fox Elementary School remodel and expansion project. She outlined the goals/objectives of the project, which were to develop a sense of community pride and satisfaction; improve safety and security; provide space that will support instruction and learning; improve circulation and flow within the school; an addition to be</p>

compatible with original school design; improve overall site conditions and supervision; and maintain sustainable strategies. Dorothy Fox Elementary School principal Cathy Sork also made a few comments, noting that the construction project would add eight instructional spaces, a new gymnasium space and support spaces, increasing the building capacity to 600 students. Capital Programs Manager Heidi Rosenberg indicated the construction is projected to begin next summer.

Motion made by Casey O'Dell and seconded by Connie Hennessey, approving Resolution No. 08-20, formalizing acceptance of the Educational Specifications for Dorothy Fox Elementary School Expansion/Remodel Project, submitted by Dull Olson Weekes Architects. Motion carried unanimously.

C. Request for Approval of Change Order No. 10 for Grass Valley Elementary School Construction Project:

Heidi Rosenberg reviewed Change Order No. 10 for the Grass Valley Elementary School construction project, highlighting a few of the Change Order Proposals, such as: room sign changes; recessed light pockets; miscellaneous framing; radiused wall panels; changes to amphitheater and DeFrance memorial; relocation of NW 38th Avenue crossing; relocation of administration shelving; adding of French drain to address natural spring seepage; revising irrigation in inner courtyard; additional handrail on main staircases; additional tie-in to area drain; installation of exit sign stems; and a credit amount for additional inspection was also included. She indicated the project is currently at 89% completion with total change orders to date being 3.7% of the total contract amount, which includes the preschool covered play area addition and off-site road improvements. Heidi Rosenberg requested board approval of Change Order No. 10 in the sum of \$71,997.91.

Motion made by Connie Hennessey and seconded by Casey O'Dell, approving Change Order No. 10, for the Grass Valley Elementary School construction project, submitted by Robinson Construction Company, dated July 15, 2009, which includes Change Order Proposal Nos. 00084, 00092A, 00092R, 00099, 00111R, 00112R, 00114, 00115, 00116, 00117, 00118, 00119R, and 00120, in the total amount of \$71,997.91. Motion carried unanimously.

D. Request for Approval of Change Order No. 007 for the Helen Baller Elementary School Construction Project:

Heidi Rosenberg also requested board approval of Change Order No. 007, in the sum of \$41,057.93, for the new Helen Baller Elementary School construction project. She indicated this change order encompassed construction revisions such as: stair re-detailing to meet ADA compliance; structural changes to increase header sizes at eight locations; coiling door structural framing and modifications; covered lay parapet framing/fascia; solar panel electrical; additional tack board in hallways; installation of student art tiles; addition of light at elevator entrance; revision to sprinkler heads at front of canopy; door modifications; mechanical alterations/additions; and two credit amounts were also included. She indicated this project is at 77% completion, with total Change Orders to date at 3.6% of the total contract amount, which includes the asbestos abatement and the Jack, Will & Rob Center air conditioning.

Motion made by Casey O'Dell and seconded by Connie Hennessey, approving Change Order No. 007, for the new Helen Baller Elementary School construction project, submitted by Robinson Construction Company, dated July 14, 2009, which includes Change Order Proposal Nos. 080, 083, 085, 086, 089, 091, 093, 099, 112, 114, 116, 117, 120R1, 125, 126, 127, 131, 133, 136, 139, 140, 144, 145, 146, 148, 151, and 153, in the total amount of \$41,057.93. Motion carried unanimously.

E. Request for Approval of Completion of Lacamas Heights Elementary School Gym Expansion Project:

Heidi Rosenberg indicated the final contractual commitments have finally been met by Kel-Tec Builders on the Lacamas Heights Elementary School gym expansion project. She provided the board with a memo from Dull Olson Weekes Architects, recommending the board accept the project as complete.

Motion made by Connie Hennessey, seconded by Casey O'Dell, and unanimously carried, approving and declaring the Lacamas Heights Elementary School Gym expansion project as complete.

11.	ADJOURNMENT – 7:07 PM
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Meeting Minutes Prepared by Lynette Marshall

Secretary

President
