



SCHOOL BOARD MEETING MINUTES

A regular meeting of the Board of Directors of the Camas School District was held on **June 22, 2009**, at the Dennison Administration Center, 1919 NE Lone Street, Camas. Board members present were Doug Quinn, Casey O'Dell and Mary Tipton. Connie Hennessey and Mel Cardon were excused.

1.	REGULAR BOARD MEETING CALL TO ORDER – Doug Quinn – 5:34 PM
2.	PUBLIC COMMENTS District staff member Stephen Wilde thanked the board and the superintendent for recognizing the technology department during the Staff Recognition Awards Luncheon today, and asked that recognition also be given to new hire Jason Keene, who has been a tremendous help on their team.
3.	BOARD COMMUNICATION Casey O'Dell commented on a letter received from a community member who commended the district for allowing motivational speaker Nick Vujici to share his inspiring life story during a recent school assembly.
4.	ITEMS ADDED TO THE AGENDA: A few human resources items and a Request for Approval to Award Bid were added under the consent agenda.
5.	CONSENT AGENDA A. <u>Board Meeting Minutes</u> : Approval of regular school board meeting minutes dated June 8, 2009, and workshop meeting minutes of June 15, 2009. B. <u>Accounts Payable</u> : Figures for June 22, 2009, accounts payable: General Fund (Employee Reimbursements), \$9,307.93; General Fund (Vendors), \$330,962.00; A.S.B. Fund, \$66,304.11; and Capital Projects Fund, \$50,881.22. C. <u>Human Resources</u> : <ul style="list-style-type: none"> • New Hiring Recommendations: Certificated, 2009-2010 school year – Louise Debreczeny, Dorothy Fox Elementary School; Anthony Juarez, Liberty Middle School (rehire of employee on temporary contract for 2008-2009, permanent assignment in 2009-2010); Christina Royall and Lori Willmon, Grass Valley Elementary School. • Resignation: Winnifred Dunn, effective 6/17/09, LOA 2008-09; and Allyson Milberg, effective 6/22/09. • Requests for Long-Term Leave of Absence without Pay: Amy Grabenkort, 1.0 FTE to 0.5 FTE, effective 2009-2010 school year. • Special Work Assignments for Certificated Staff: Approval of special work assignments, dates of work, and pay rates for specified staff members. D. <u>Approval of Surplus Rationales and Listings</u> : Approval of surplus rationale and listings, in compliance with Policy and Procedure 6881, submitted by the technology department and the capital programs department. E. <u>Travel Approval Request</u> : Approval of travel request as submitted. F. <u>Request for Approval to Award Bid</u> : Approval of award of contract to West Coast Paper, the sole bidder, for providing paper supplies for the district. Motion was made by Mary Tipton, seconded by Casey O'Dell, and carried unanimously approving the consent agenda as listed.
6.	REPORTS A. <u>Superintendent's Report</u> : Mike Nerland reported that Nick Vujici, born with no arms and no legs, gave an inspirational message at a recent student assembly, sharing how he overcame his disabilities to become the successful motivational speaker he is today; and challenged students to accept others regardless of appearance or ability. Superintendent Nerland indicated the event was sponsored by a local ministerial group and the assembly generated a lot of positive responses. He also reported it was a tearful farewell to the old Helen Baller this past Friday, as students waved goodbye to their old school. Heidi Rosenberg added that Helen Baller is now completely empty and the possession of Robinson Construction for the duration of the construction project.
7.	OPEN AND EFFECTIVE COMMUNICATIONS A. <u>Request to Raise Rental Fees on Synthetic Turf Fields</u> : Athletic Director Terry Cavender requested approval to raise the synthetic turf fields' hourly user fees for Camas user groups from \$10.00 to \$15.00, and non-Camas user groups, from \$50.00 to \$75.00. He shared an athletic facility rental comparison chart and rationale, indicating our district charges substantially less than other districts. Mike Nerland said Terry

	<p>Cavender has worked hard to try and maintain fees that are affordable for Camas residents. A brief discussion ensued as Terry Cavender responded to the board's questions.</p> <p>Motion made by Casey O'Dell, and seconded by Mary Tipton, approving raising the hourly rental rates for use of the synthetic turf fields from \$10.00 to \$15.00 for Camas user groups; and from \$50.00 to \$75.00 for non-Camas user groups. Motion unanimously carried.</p>
8.	<p>QUALITY FACILITIES AND RESOURCES</p>
	<p>A. <u>Monthly Budget Status Report</u>: Business Services Director Ina Evers-Martin provided a copy of a cash flow chart sharing the projected year-end fund balance of \$2,296,834.00. She said this amounts to an approximate 4.6% reserve fund. She also shared the May 2009, ending fund balances as follows: General Fund, \$1,653,515.00; Capital Projects Fund, \$40,308,764.00; Debt Service Fund, \$4,803,803.00, A.S.B. Fund, \$683,121.00; and Transportation Vehicle Fund, \$888,933.00. Heidi Rosenberg reported good news that the district has received state match funds in a timely manner from Office of Superintendent of Public Instruction for both the new Helen Baller and Grass Valley Elementary School projects.</p> <p>B. <u>Approval of Educational Service District 112 Contract Renewals</u>: Ina Evers-Martin explained the annual contracts between the district and Educational Service District 112 (ESD). She said the contract fee increases this year are minimal, with even a few reductions, and one contract non-renewal. She recommended approval of the 2009-2010 contracts as submitted.</p> <p>Motion made by Mary Tipton and seconded by Casey O'Dell approving the 2009-2010 contracts with Educational Service District 112 as submitted. Motion carried unanimously.</p> <p>C. <u>Request for Approval to Award Contract for Skyridge Middle School Covered Play and Drainage Project</u>: Capital Programs Manager Heidi Rosenberg requested approval for an award of contract to low bidder Integrity Structures, LLC, of Vancouver, Washington, for the Skyridge Middle School covered play and drainage project. She shared a copy of the bid proposal summary sheet, reporting there were eleven bids received, with the low bid being \$219,177.00, plus Washington state sales tax. She said the low bid received is within budget and the contract would include the construction of a new 3,000 square foot covered play structure, drainage improvements, and storm line replacement.</p> <p>Motion made by Casey O'Dell and seconded by Mary Tipton approving an award of contract to low bidder Integrity Structures, LLC of Vancouver, Washington, in the amount of \$219,177.00, plus Washington state sales tax, for the Skyridge Middle School covered play and drainage project. Motion carried unanimously.</p> <p>D. <u>Request for Approval of Change Order No. 9 for the New Grass Valley Elementary School Construction Project</u>: Heidi Rosenberg presented Change Order No. 09 for the Grass Valley Elementary School construction project, which encompasses eleven change order proposals in the sum of \$81,215.50. The total change orders to date equal 3.2% of the total contract amount; however, without the pre-school covered play area addition, change orders to date would be equivalent to about 2.7% of the total contract amount, which Heidi Rosenberg said was still within reason of the original scope of the project.</p> <p>Motion made by Mary Tipton and seconded by Casey O'Dell, approving Change Order No. 09, submitted by Robinson Construction Company, dated June 17, 2009, for Change Order Proposal Nos. 00066, 00079, 00090, 00096, 00097, 00100, 00102, 00103, 00104, 00106, 0107, in the amount of \$81,215.50, for the Grass Valley Elementary School construction project.</p> <p>Heidi Rosenberg also reported that the district received two grants from the Washington Traffic Safety Commission providing funding for the installation of beacon flashing lights at Dorothy Fox and Grass Valley Elementary Schools.</p> <p>E. <u>Policy Development: First Reading – Policy and Procedure 2022, Electronic Resources</u>: Technology Director Brandon Ray relayed that the state has recommended updating the Electronic Resources policy, to bring school district policies up to date with changes in technology and internet resources. He said the state recommendations were reviewed by the technology committee and also discussed at a meeting of regional technology directors. The consensus was to incorporate the state's recommendations. Brandon Ray said the version submitted, being a major overhaul of the old policy and procedure, provides the best balance of network security versus customer service given the district's current financial and human resources.</p> <p>Motion made by Casey O'Dell, seconded by Mary Tipton and unanimously carried, approving the revisions to Policy and Procedure 2022 Electronic Resources, as submitted.</p> <p>F. <u>Award of Contract for Voice Over IP Phone System</u>: Brandon Ray reviewed the Request for Proposal (RFP) process used to analyze bids for a new Voice Over Internet Protocol (VOIP) phone system for the district. He said Northwest Information Systems, the third party consultant used to help draft the RFP and analyze the nine bids received, recommended KRP Communications' interactive intelligence system, whose bid was lowest after factoring in all anticipated equipment and support costs for four years. He said a test to see whether or not KRP could connect successfully with our current NEC system proved successful. KRP representatives Mike Egli and Steve Treanor responded to the board's questions and expressed confidence in their system working with the district's current system and in meeting installation</p>

	<p>deadlines. A brief discussion ensued, followed by a consensus of the board to approve an award of contract bid to KRP Communications, in the amount of \$524,937.00, for the VOIP phone system project for the district.</p> <p>Motion made by Casey O'Dell and seconded by Mary Tipton, approving an award of contract to KRP Communications, in the amount of \$524,937.00, for the Voice Over Internet Protocol phone system project for the district. Motion carried unanimously.</p> <p>G. <u>Unveiling of Ubuntu Presentation</u>: Lacamas Heights Elementary School teacher Rich Benton and technology staff member Sherman Davis gave a presentation about Ubuntu, the community developed operating system currently used in some capacity in all our schools except the middle schools. They explained how they saw the Ubuntu project as a means to drive technology dollars back into the schools, as the cost to manage and replace the growing number of older computer systems was becoming more difficult. The Ubuntu operating system has allowed the district to utilize outdated systems that would have been recycled, putting more computer systems back into the hands of students, and providing systems that use less energy. They said they expect to see savings of nearly \$60,000.00 when the new Grass Valley and Helen Baller Elementary Schools open. Sherman Davis and Rich Benton were commended by the board, and thanked for their time and commitment in the development and implementation of the use of this system in the schools.</p>
9.	ADJOURN REGULAR MEETING – 6:56 PM
	Doug Quinn announced the Board would be moving into executive session to discuss a personnel matter, with the meeting to last approximately thirty minutes and no action would be taken.
10.	EXECUTIVE SESSION: PERSONNEL– 7:03 PM
11.	RETURN TO OPEN SESSION AND ADJOURNMENT – 7:27 PM

Meeting Minutes Prepared by Lynette Marshall

Secretary _____

President _____

