



SCHOOL BOARD MEETING MINUTES

A regular meeting of the Board of Directors of the Camas School District was held on **June 8, 2009**, at Prune Hill Elementary School, 1601 NW Tidland Street, Camas. Board members present were Doug Quinn, Connie Hennessey, Casey O'Dell and Mary Tipton. Mel Cardon was excused.

1.	REGULAR BOARD MEETING CALL TO ORDER – Doug Quinn – 5:33 PM
2.	BOARD COMMUNICATION Doug Quinn announced that Mel Cardon has decided not to file for re-election in the fall, after nearly 34 years of service on the Camas School Board. Although Mel Cardon was not in attendance, he was commended for his commitment, knowledge and the views he provided the district over the years, and Doug Quinn expressed that the district will feel a great loss when Mel Cardon's school board term ends.
3.	ITEMS ADDED TO THE AGENDA: A few human resources items and an item under Quality Facilities and Resources were added to the agenda.
4.	CONSENT AGENDA A. <u>Board Meeting Minutes</u> : Approval of regular school board meeting minutes dated May 26, 2009. B. <u>Accounts Payable and Payroll</u> : Figures for June 8, 2009, accounts payable: General Fund (Employee Reimbursements), \$11,095.61; General Fund (Vendors), \$160,498.59; A.S.B. Fund, \$81,056.84; A.S.B. Fund (special run - girls basketball camp), \$700.00; and Capital Projects Fund, \$3,446,677.58. May Payroll: \$3,574,172.36. C. <u>Human Resources</u> : <ul style="list-style-type: none"> • Requests for Long-Term Leave of Absence without Pay: Brianna Abraham, Camas High School, effective 2009-10 school year; Jennifer Heredia, district-wide, effective May 7-15, 2009; and April Marvin, J.D. Zellerbach Elementary School, effective 2009-10 school year. • Resignations: Effective June 22, 2009 - Maureen Juenger, J.D. Zellerbach Elementary School; and Jennifer Mahon, Hayes Freedom High School. • Addendum to Superintendent's Contract: Approval of Addendum to Superintendent's Contract as submitted, for the 2009-10 school year. • Certificated Contract Non-Renewal and Reductions-in-Force Non-Renewals: Approval of non-renewals of contract for certificated staff and reductions-in-force non-renewals of specified employees as submitted. • Special Work Assignments for Certificated Staff: Approval of special work assignments, dates of work, and pay rates for specified staff members. D. <u>Approval of Surplus Rationale and Listing</u> : Approval of surplus rationale listing as submitted. E. <u>Approval of New Associated Student Body (ASB) Clubs or Activities</u> : Approval of Lit Lovers at the CHS Library; and Interact, as recognized ASB Clubs of the Camas High School. Motion was made by Casey O'Dell, seconded by Mary Tipton, and carried unanimously approving the consent agenda as listed.
5.	REPORTS A. <u>Superintendent's Report</u> : Mike Nerland reported on upcoming events: Camas High School graduation on Friday, June 12, 7:00 PM, at Doc Harris Stadium; Hayes Freedom High School graduation on Saturday, June 13, 2:00 PM, at the Joyce Garver Theater; and the board's district facilities tour on Monday, June 15, beginning at 9:00 AM. He also shared an e-mail received regarding proposals by the County Commissioner to delay payment of school impact fees for new developments. B. <u>Citizens Advisory Committee (CAC) Report</u> : Chad Stewart reported that June's CAC meeting was the final meeting of the academic school year and introduced the newly appointed Chair and Vice-Chair for the ensuing year: John Spencer and Lyn Garcia, respectively. He said future CAC topic studies may include elementary school foreign language immersion and school walk-zones. He distributed a flyer inviting those interested to attend the Washington Elementary School 'Walking School Bus' presentation on June 11, 2009, at 7:00 PM, where their goal is to promote walking programs in schools. C. <u>Prune Hill Elementary School Update</u> : Principal Julie Swan spoke of the success of their school carnival last Friday, giving credit to their creative Parent Teacher Association (PTA). She also invited everyone to take a look at the newly completed mural illustrating underwater sea creatures and plant life, created in collaboration with the Artist in Residence program and the second grade students.

6.	<p>EXCELLENCE IN ACADEMIC, SOCIAL, AND LIFELONG LEARNING</p> <p>A. <u>Prune Hill Fifth Grade Science Presentation</u>: A presentation about the water quality monitoring of the bio-swale at Prune Hill Elementary School, and the science applications used, was given by nearly 20 fifth grade students, along with their teachers Kristi Colman, Jillmarie Holscher, and Marti Stewart. Jillmarie Holscher said the students had the opportunity to present their findings to the Water Congress at Washington State University and, additionally, some of their data is being entered into an online nature map and being used by Clark County. The students expressed that the hands-on science lesson was not only educational, but made learning easier and more engaging.</p> <p>B. <u>Camas High School Magnet Program Presentation</u>: Camas High School teacher Gary Moller and a few Magnet students highlighted their successes at the recent Imagine Tomorrow competition at Washington State University last month in Pullman. Gary Moller said the CHS Magnet team brought home five awards out of seventeen, the most multiple awards won by one school. The students highlighted the division of challenges they won - Design Challenge: Wind Turbine; and Eco-Friendly (Doc Harris) Stadium. The Multi-Disciplinary Collaboration challenge: Going Green elementary curriculum. The Honorary Awards: Most Likely to Succeed in Marketplace for their Photovoltaic Window Art. Lastly, the Competitors' Favorite: Power of Exercise. He said multiple cash awards were won, which will be used to further support the program. The board commended them on their success.</p>
7.	<p>OPEN AND EFFECTIVE COMMUNICATIONS</p> <p>A. <u>Proposed Associated Student Body Fee Increase</u>: Athletic Director Terry Cavender requested board approval to increase the middle schools' Associated Student Body (ASB) fee from \$20.00 to \$25.00. He said last year Camas High School's ASB fee was raised by \$5.00 to help meet rising expenses, and increasing the middle schools' fee this year will help with the rising cost of equipment and officials. Motion made by Connie Hennessey, and seconded by Casey O'Dell, approving an increase in the middle schools' Associated Student Body Fee, from \$20.00 to \$25.00. Motion carried unanimously.</p> <p>B. <u>Proposed User Fees for Athletics</u>: Terry Cavender proposed the implementation of a user fee (pay-to-play) for athletics at the middle schools and high schools. He shared a rationale for the proposed fees, as well as potential savings to the district which could minimize the subsidy provided for supplies and equipment for athletics. Terry Cavender recommended a \$25.00 flat user fee for the middle schools and a \$40.00 flat user fee for the high schools. Discussion ensued as he responded to the board's questions. The board by consensus approved the implementation of a user fee for the ensuing school year only. Motion made by Casey O'Dell, and seconded by Mary Tipton, approving the implementation of a flat user fee of \$25.00 for middle school athletics and a \$40.00 flat user fee for high school athletics, for the 2009-10 school year only. Motion carried unanimously.</p> <p>C. <u>Proposed Parking Fee Increase</u>: Camas High School (CHS) Assistant Principal Ellise Anderson requested approval to increase the CHS parking fees from \$25.00 to \$30.00. She said CHS parking fees are substantially lower than other school districts and funds collected go toward helping the senior class. She said 400 to 450 parking spaces are sold each year. Motion made by Connie Hennessey, and seconded by Casey O'Dell, approving the Camas High School parking fee increase from \$25.00 to \$30.00. Motion carried unanimously.</p> <p>D. <u>Proposed Science Fee Increase</u>: Camas High School teacher Jennifer Dean spoke on behalf of the science team, stating that over the past two years, as building budgets have decreased nearly 20%, the ability to replenish consumable items for their science classes has become difficult. She said the team is requesting implementation of class fees for some of the courses to help assist with the cost of consumable items. She relayed that science classes are lab-based with an average of 25 labs performed per year, often times requiring the use of perishable items or chemicals that must be continually restocked. She said implementation of a class fee would help the department defray expenses that are generated from things such as breakage, repair, hazardous waste management, consumable supplies, and special materials. A brief discussion ensued. Motion made by Connie Hennessey, and seconded by Mary Tipton, approving the implementation of the following science class fees, per student, for the ensuing school year: Anatomy/Physiology, \$10.00; AP Biology, \$15.00; Physical Science, \$10.00; and General Biology, \$5.00. Motion carried unanimously.</p>
8.	<p>QUALITY FACILITIES AND RESOURCES</p> <p>A. <u>Award of Contract for Voice-Over IP Phone System</u>: Technology Director Brandon Ray indicated bids have been received for a proposed Voice-Over IP Phone System for the district, and the technology department is working on reviewing the proposals. He said he would like to make a recommendation for an award of contract at the next board meeting. The board agreed that more discussion was necessary and recommended a workshop be held to further review the Voice-Over IP Phone system proposals. Mike Nerland proposed conducting a workshop on Monday, June 15, 2009, at noon, following the board's tour</p>

	<p>of district facilities that same morning. The board by consensus agreed.</p> <p>B. <u>Capital Projects Update</u>: Capital Programs Manager Heidi Rosenberg announced that all projects remained on schedule and within budget, indicating there were minimal changes to the update given last month.</p> <p>C. <u>Request to Accept Low Bid for Phase I of JDZ Conversion Project</u>: Heidi Rosenberg requested board approval to accept the low bid received for Phase I of the J.D. Zellerbach Elementary School conversion project. She said six bids were received, with Team Construction, LLC submitting a low bid of \$482,000.00, which includes one alternate. She said Phase I of the project would provide the district with a new server room to adequately address district-wide technology services. She further explained that \$150,000.00 of the contract amount would be paid from the technology levy fund in support of the server room, and the remainder would be paid from the Capital Programs fund under the 2007 bond.</p> <p>Motion made by Casey O'Dell, seconded by Connie Hennessey, and unanimously carried, approving an award of contract to low bidder Team Construction, LLC, in the amount of \$482,000.00, which includes one alternate, for Phase I of the J.D. Zellerbach Elementary School Conversion Project.</p> <p>D. <u>Request for Approval of Resolution No. 08-19, Constructability Review</u>: Heidi Rosenberg and ESD 112 representative Rick Alexander shared the process involved in a constructability review. Rick Alexander said numerous individuals in specialized professions review the constructability report and provide their feedback and perspective as to whether or not the project can be built as submitted in their building project documents. He said the net-zero building concept for the new Hayes Freedom High School will be more than just a building project, but a prototype, and many comments are included in the constructability review report. Rick Alexander further stated that having a project go through a constructability review process typically helps reduce the number of change orders during construction, in turn reducing the total cost of change orders from 5% to about 3%. Heidi Rosenberg said approval of Resolution No. 08-19 formalizes the approval of the Constructability Review report recommendations for the new Hayes Freedom High School construction project.</p> <p>Motion made by Mary Tipton, and seconded by Casey O'Dell, approving Resolution No. 08-19, Constructability Review for the new Hayes Freedom High School project. Motion carried unanimously.</p> <p>E. <u>Request for Approval of Change Order No. 6 for the new Helen Baller Elementary School Project</u>: Heidi Rosenberg requested approval of Change Order No. 6, in the amount of \$141,905.15, for the Helen Baller Elementary School project. She relayed that \$126,000.00 of the cost is related to asbestos removal at the old Helen Baller Elementary School and is required before demolition of the building. She said the other various Change Order Proposals (COP's) are rather small, and also includes a few credits.</p> <p>Motion made by Mary Tipton and seconded by Connie Hennessey, approving Change Order No. 6, submitted by Robinson Construction Company, for Change Order Proposal Nos. 067, 071, 072, 073, 077, 081, 088, 094, 096, 100, 105, 108, 111R1, 119, 121, 122, 128, 129, 130, 132, 134, 135, 137, and 138, in the total amount of \$141,905.15, relating to the Helen Baller Elementary School construction project. Motion carried unanimously.</p> <p>F. <u>Request for Approval of Inter-Agency Agreement for Building Commissioning</u>: Heidi Rosenberg said that in order to receive state match funds for the new Hayes Freedom High School project, building commissions must be completed. She said the Inter-Agency Agreement with Educational Service District 112 authorizes them to conduct building commissions of the new school. She said the fee for this service is \$13,708.00, and is reimbursable by the state.</p> <p>Motion made by Casey O'Dell and seconded by Connie Hennessey, approving the Inter-Agency Agreement for Building Commissioning between Educational Service District 112 and the District, in the amount of \$13,708.00, for the new Hayes Freedom High School Project. Motion carried unanimously.</p> <p>G. <u>Camas High School Baseball/Softball Fields Storm Drainage Report</u>: Heidi Rosenberg stated that drainage issues related to the Camas High School softball and baseball fields have been ongoing ever since the high school opened. She provided the board with drawings of the existing drainage and irrigation systems at the fields and spoke of the complexities involved in rectifying the drainage problems, which could require engineering evaluations (civil and landscape), and fairly high costs. She responded to the board's questions and discussion ensued. The board recommended, by consensus, that further study be conducted for the varsity baseball and softball fields, and expressed that the source of funding for assuming this project will need to be evaluated.</p>
9.	ADJOURN REGULAR MEETING – 8:04 PM
	Doug Quinn announced the Board would be moving into executive session to discuss a property and personnel issue, with the meeting to last approximately 45 minutes and no action would be taken. He said the board would reconvene into open session to take any formal action regarding the personnel matter.
10.	EXECUTIVE SESSION: PROPERTY AND PERSONNEL – 8:15 PM

11.	ADJOURNMENT OF EXECUTIVE SESSION AND RETURN TO OPEN SESSION – 8:47 PM
	After a brief discussion, and a review of the submitted letter of resignation, the board unanimously agreed to accept the resignation of certificated district staff member Ann Perrin, effective August 31, 2009. Motion made by Casey O'Dell and seconded by Connie Hennessey, approving the resignation of certificated staff member Ann Perrin, effective August 31, 2009. Motion carried unanimously.
12.	ADJOURNMENT – 8:48 PM

Meeting Minutes Prepared by Lynette Marshall

Secretary _____

President _____
