



SCHOOL BOARD MEETING MINUTES

A regular meeting of the Board of Directors of the Camas School District was held on **May 11, 2009**, at the Dennison Administration Center, 1919 NE Lone Street, Camas. Board members present were Doug Quinn, Connie Hennessey, Mel Cardon, Casey O'Dell and Mary Tipton. Mel Cardon was excused early.

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| 1. | REGULAR BOARD MEETING CALL TO ORDER – Doug Quinn – 5:30 PM |
| | Doug Quinn welcomed the Boy Scouts of America Troop 496 who were in attendance working on their Citizenship in the Community badge and asked them to lead the flag salute. |
| 2. | PUBLIC COMMENTS |
| | <ul style="list-style-type: none"> ▪ Camas resident Monika Dickson provided the board with an update of her pursuit in actively seeking means to implement a language immersion program in the district, whether through community education or by other means. She spoke of sharing her ideas with the district's Community Education Director Mary Weishaar and Citizens Advisory Committee Chair Chad Stewart. Mike Nerland thanked her for her continued efforts. ▪ Camas resident Nellie Groenenveld asked for confirmation that the Camas High School band would be participating in the Camas Days parade this year and also commented on a recent article in the Camas-Washougal Post-Record entitled, "Camas School District is Looking at Deep Cuts." The board responded to her questions and encouraged her to meet with the Superintendent to discuss the budget in more detail. ▪ District staff member Carol Kohler spoke on behalf of the 32 member Camas Association of Education Office Professionals (CAEOP), respectfully asking the board's reconsideration of the proposed elimination of workdays for building secretaries. ▪ District staff member Pam Krakowiak spoke on behalf of the transportation department bus drivers, clarifying the four-hour minimum guarantee work schedule. |
| 3. | BOARD COMMUNICATION |
| | Doug Quinn shared of his recent tour of the Washington State School for the Blind in Vancouver, expressing how unique and wonderfully laid out it is, encouraging the board to take a tour. He shared an invitation received from them, for the dedication of their Kennedy Fitness Center on May 21, 2009, at 1:00 PM, in Vancouver, and to a fundraising dinner for the school on June 6, at the Fries Auditorium. Doug Quinn announced that Business Services Director Ina Evers-Martin would be sharing the results from the district's recent audit, but wanted to take a moment to commend the great "behind the scenes" work, professionalism, control and management of the district funds by Ina Evers-Martin and the accounting department. |
| 4. | ITEMS ADDED TO THE AGENDA: A few human resources items were added under the consent agenda. |
| 5. | CONSENT AGENDA |
| | <p>A. <u>Board Meeting Minutes:</u> Approval of school board workshop and regular meeting minutes dated April 27, 2009, and school board workshop minutes of April 30, 2009.</p> <p>B. <u>Accounts Payable and Payroll:</u> Figures for May 11, 2009, accounts payable: General Fund (Employee Reimbursements), \$6,142.10; General Fund (Vendors), \$247,884.91; A.S.B. Fund, \$48,905.52; and Capital Projects Fund, \$3,531,794.79; Capital Project Fund (special run, permit fees), \$8,850.50; and Private Purpose Trust Fund: \$340.68. April payroll: \$3,605,303.01.</p> <p>C. <u>Human Resources:</u></p> <ul style="list-style-type: none"> • Retirement: Alan Moller, Prune Hill Elementary School, effective June 30, 2009. • Requests for Long-Term Leave of Absence Without Pay, effective for the 2009-10 school year: Hilary Gibson, Liberty Middle School, .4FTE position; Tiffany Morrissey, Skyridge Middle School; and Ron Wright, Camas High School. • Special Work Assignments for Certificated Staff: Approval of special work assignments, dates of work, and pay rates for specified staff members. • 2008-09 Spring Extracurricular Contracts: Approval of spring extracurricular contracts for specified staff members. <p>D. <u>Approval of Surplus Rationale and Listing:</u> Approval of surplus rationale and listing as submitted by Construction Office Coordinator Cathy Carlson in compliance with Policy and Procedure 6881.</p> <p>E. <u>Acceptance of Donations:</u> Acceptance with gratitude of the following donations contributed to Camas High School (CHS) for the 2008-09 school year, as follows: \$2,868.92 in supplies made to the F.I.R.S.T. Robotics Team by Bruce Whitefield; \$500.00 made to the CHS Mock Trial Team by the Sharma Family; and \$750.00 made to the CHS Women's Track Team by Sarah Powell.</p> <p>Motion was made by Mel Cardon, seconded by Connie Hennessey, and carried unanimously,</p> |

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| | approving the consent agenda as listed. |
| 6. | REPORTS |
| | <p>A. <u>Superintendent's Report</u>: Mike Nerland announced that the Helen Baller Elementary School Parent/Teacher Organization is sponsoring a "Farewell to Baller" event on Saturday, May 16, 11:00 AM to 3:00 PM. He also announced that the Educational Service District 112 would be hosting their annual Washington State School Directors' Association Community Leadership Awards breakfast and awards ceremony on Friday, May 15, 9:00 AM to 10:30 AM. He said two outstanding Camas community members, along with a few others, would be recognized for their leadership, motivation, success and cooperation/coordination with the district: Mohit Abraham for his involvement with the F.I.R.S.T. Robotics Team and Chad Stewart for his involvement with the Citizens Advisory Committee and the Camas Education Foundation. Mike Nerland further reported that the F.I.R.S.T. Robotics Team will be giving a presentation and demonstrating their robot at the next board meeting on Tuesday, May 26, at Hayes Freedom High School.</p> <p>B. <u>Student Representative Report</u>: Hayes Freedom High School (HFHS) student representative Sarah Holven reported on activities underway at the high school. She said several HFHS students helped with the Special Olympics event held recently at J.D. Zellerbach Elementary School, and others would be helping with the "Farewell to Baller" event this Saturday. She spoke of the success of their fundraiser for Relay for Life and announced student elections were occurring on May 21. She also said a garage sale would be held at Crown Park on May 30 to raise funds for their Associated Student Body.</p> <p>C. <u>Citizens Advisory Committee (CAC) Report</u>: Chad Stewart reported that the focus of the May CAC meeting was on special education programs in the district and that it was very interesting and insightful. He said this appeared to be a topic of strong interest, with record attendance. He offered ideas for the establishment of a special education programs advisory committee/parent-family support group, which some attendees had expressed interest in. On another note he also relayed a few community concerns related to the budget.</p> <p>D. <u>Audit Report</u>: Business Services Director Ina Evers-Martin reported that the annual State audit revealed no findings for the district. This is the sixth consecutive year the district received a clean audit. Doug Quinn and Mike Nerland commended Ina Evers-Martin and her accounting team for their outstanding work.</p> |
| 7. | EXCELLENCE IN ACADEMIC, SOCIAL, AND LIFELONG LEARNING |
| | <p>A. <u>Clark County Skills Center Presentation</u>: Director of Clark County Vocational Skills Center Dennis Kampe gave a PowerPoint presentation highlighting the Skills Center's 21st Century program offerings. He shared the center's support system, student outcomes, technical skills class offerings, student recognitions, core academic subjects, life and career skills, learning and innovation skills, and information/media/technology skills. Camas High School students Jason Anderson, Electro Digital Technologies II student, and Kelsey Niemeyer, Restaurant Management II student, highlighted their experiences at the center, sharing the knowledge and skills they have gained and their plans for the future. They both spoke highly of their experiences at the Skills Center.</p> <p>B. <u>Hayes Freedom High School Student Store Proposal</u>: On behalf of the Student Congress at Hayes Freedom High School, student Sarah Holven requested board approval to establish a student store at the school. She said plans are to run the store during the lunch hour, a couple times a week, to help raise money for the establishment of an Associated Student Body fund. Initial plans are to sell food and later to sell Renegade gear and other school supplies. Doug Quinn asked Ina Evers-Martin if there were any negative financial aspects to opening a student store at Hayes Freedom. She said there were none. Motion made by Connie Hennessey and seconded by Mary Tipton, approving the establishment of a student store at Hayes Freedom High School. Motion carried unanimously.</p> <p>C. <u>Policy Development: First Reading, Procedure 2161, Special Education and Related Services for Eligible Students</u>: Special Education Director Ralph Pruitt and School Psychologist Jeffrey Niess submitted a proposed revisions to Procedure 2161, Special Education and Related Services for Eligible Students, for the board's consideration. They explained the revisions will bring the procedure in line with current practices of the district, and includes language requirements approved by the Office of the Superintendent of Public Instruction and recommendations from the Washington State School Directors' Association. Other changes include specifying personnel and procedures for evaluating and providing special education services to qualified students. Mike Nerland expressed that due to the complexity of the procedure, board approval is being sought. Jeffrey Niess responded to questions of the board, and a brief discussion ensued. The board asked to review a final version of the procedure, moving it to second reading prior to adoption. Motion made by Mary Tipton and seconded by Casey O'Dell, approving the first reading of Procedure 2161, Special Education and Related Services for Eligible Students, moving it to second reading for further review of the extensive procedure. Motion carried unanimously.</p> |

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| 8. | OPEN AND EFFECTIVE COMMUNICATIONS |
| | <p>A. <u>Summer Board Schedule</u>: Mike Nerland indicated there would be several moves occurring throughout the district during the summer and setting the date for the summer board meeting now would assist the Capital Programs Department as they prepare project schedules. He proposed Monday, July 20, 2009, as the summer board meeting date. The board by consensus agreed to meet on July, 20.</p> <p>Motion made by Casey O'Dell and seconded by Connie Hennessey, approving the summer board meeting date of Monday, July 20, 2009, at 5:30 PM, to be held at the district office. Motion carried unanimously.</p> |
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| 9. | STRONG COMMUNITY, FAMILY AND BUSINESS PARTNERSHIPS |
| | <p>A. <u>Request for Approval of Intergovernmental Cooperative Purchasing Agreement</u>: Operations Director Bryan McGeachy requested the board's approval for the district to enter into an Intergovernmental Cooperative Purchasing Price Agreement with Beaverton School District. He expressed that this agreement will allow the district to piggyback onto the Beaverton School District's custodial supplies contract with Coastwide Laboratories, to obtain custodial supplies at a reduced cost. He said this agreement is good through 2015, however is renewable annually.</p> <p>Motion made by Connie Hennessey and seconded by Casey O'Dell, approving the Intergovernmental Cooperative Purchasing Agreement, piggybacking onto the Beaverton School District's custodial supplies contract with Coastwide Laboratories. Motion carried unanimously.</p> |
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| 10. | SAFE AND HEALTHY SCHOOL ENVIRONMENT |
| | <p>A. <u>Resolution No. 08-15, Delegation of Authority to Washington Interscholastic Activities Association (WIAA)</u>: Mike Nerland relayed that this is an annual request for approval of a resolution granting authority to WIAA to control, supervise and regulate inter-school activities consistent with the rules and regulations of WIAA.</p> <p>Motion made by Mary Tipton, seconded by Casey O'Dell, and unanimously carried, approving Resolution No. 08-15, Delegation of Authority to Washington Interscholastic Activities Association.</p> <p>B. <u>Washington Interscholastic Activities Association (WIAA) Sunday Waiver Agreement</u>: Mike Nerland expressed that WIAA Rule 17.12.6, Sunday Consent, requires board approval for the high school to play on a Sunday in a WIAA Regional or State Tournament, which could occur due to suspended play. A brief discussion ensued about participating on Sundays, followed by a 3 to 2 vote by the board, in favor of approving the Sunday Waiver Agreement.</p> <p>Motion made by Casey O'Dell and seconded by Mary Tipton, approving the Washington Interscholastic Activities Sunday Waiver Agreement. Motion carried by Doug Quinn.</p> <p>C. <u>Resolution No. 08-16, Approving 403(b) Plan Adoption Document</u>: Human Resources Director Rita Pakenen relayed that the Internal Revenue Service (IRS) imposed new rules on how 403(b) accounts are handled. She said the new regulations are designed to bring the requirement for 403(b) plans in line with the requirements for 401(k) plans and are to help limit violations of 403(b) plan rules. To manage with the change, the Camas School District, ESD 112, and several other local school districts have chosen CPI Qualified Plan Consultant, Inc. to provide Common Remitter and Compliance Services for employees' 403(b) plans. Ina Evers-Martin expressed that approval of Resolution NO. 08-16 will bring the district in compliance with IRS rules related to the 403(b) Plan Adoption Document.</p> <p>Motion made by Casey O'Dell and seconded by Mary Tipton, approving Resolution No. 08-16, 403(b) Plan Adoption Document, as presented. Motion carried unanimously.</p> |
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| 11. | OUTSTANDING TEACHERS AND STAFF |
| | <p>A. <u>Update on Certificated Staffing Numbers for 2009-2010 School Year</u>: Based upon budget reductions for the 2009-10 school year, Rita Pakenen gave a PowerPoint presentation sharing the affects to certificated staffing numbers throughout the district. She reviewed the process involved in staffing reductions and relayed that by statute certificated staff is to be notified by May 15 if their contract will not be renewed. Rita Pakenen shared that staffing numbers are also affected by people resigning, retiring, or by a leave of absence, with changes occurring throughout the summer.</p> |
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| 12. | QUALITY FACILITIES AND RESOURCES |
| | <p>A. <u>Capital Programs Update</u>: Capital Programs Manager Heidi Rosenberg gave an update of the capital projects underway at the district. She highlighted the construction progress being made on the new Helen Baller and Grass Valley Elementary Schools, announcing completion dates are on schedule and within budget. She also spoke of the summer moves; the scheduling of the design review committee and conditional use hearing for the new Hayes Freedom High School; and spoke of the progress on the renovation/expansion projects at Camas High and Dorothy Fox Elementary Schools.</p> <p>B. <u>Request for Approval of Change Order No. 5, for New Helen Baller Elementary School Construction Project</u>: Heidi Rosenberg requested board approval of Change Order No. 5 for the new Helen Baller</p> |

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| | <p>Elementary School Construction project in the sum of \$35,754.16. She highlighted a few of the changes, such as: casework modifications/additions; paging system changes in the covered play area; replacement of window blinds with shades at doorway relites; electrical outlet additions in the administration area; and a fire department requirement to add a reflected beam smoke detector in the reading room. She said the Baller project is currently at 59% completion, with total change orders to date being 2.3% of the total contract amount.</p> <p>Motion made by Casey O'Dell and seconded by Mary Tipton, approving Change Order No. 5, submitted by Robinson Construction Company, for Change Order Proposal Nos. 020R1, 090, 097R1, 102, 103R1, 104R2, 107, 109, 110, and 113, in the total amount of \$35,754.16, for the new Helen Baller Elementary School construction project. Motion carried unanimously.</p> <p>C. <u>Request for Approval of Change Order No. 08, for Grass Valley Elementary School Construction Project:</u> Heidi Rosenberg requested board approval of Change Order No. 08 for the Grass Valley Elementary School construction project, totaling \$47,008.68. She highlighted a few of the changes: miscellaneous mechanical, electrical and plumbing adjustments; modifications to apparatus brackets in the motor room; additional work on the bulkhead at the stage; a washer and dryer for custodial and kitchen use; brackets to hang wall maps and projection screens; additional outlets to speech office; enclosing some exposed ductwork in the gym; and modified storefront frames. She said the project is currently at 73% completion, with total change orders to date being 2.8% of the total contract.</p> <p>Motion made by Mary Tipton and seconded by Casey O'Dell, approving Change Order No. 08, submitted by Robinson Construction Company, dated May 6, 2009, for Change Order Proposal Nos. 00072R, 00076, 00082, 00087, 00088R, 00089 00091, 00093R, 00094, and 00098, in the total amount of \$47,008.68. Motion carried unanimously.</p> |
| 13. | ADJOURN REGULAR MEETING – 7:50 PM |
| | Doug Quinn announced the board would be moving into executive session to discuss a personnel matter, with the meeting to last approximately one hour and no action would be taken. |
| 14. | EXECUTIVE SESSION: PERSONNEL – CALL TO ORDER – Doug Quinn – 8:03 PM |
| 15. | RETURN TO OPEN SESSION AND ADJOURNMENT: 9:01 PM |

Meeting Minutes Prepared by Lynette Marshall

Secretary

President
