



## SCHOOL BOARD WORKSHOP AND MEETING MINUTES

The board workshop and regular meeting of the Board of Directors of the Camas School District was held on **April 27, 2009**. The board workshop was conducted at the **Dennison Administration Center**, 1919 NE Lone Street, Camas. The regular meeting was held at **Skyridge Middle School**, 5220 NW Parker Street, Camas. Board members present were Doug Quinn, Connie Hennessey, Mel Cardon, Casey O'Dell and Mary Tipton.

1.	<b>WORKSHOP CALLED TO ORDER – Doug Quinn – 3:07 PM</b>
	A) <u>Budget Review</u> : The Camas School Board met to examine possible staff and program reductions related to the development of the school district budget for the 2009-2010 school year. Ina Evers-Martin updated the Board on the most recent information about state allocations and the conclusion of the legislative session. Tanis Knight reviewed the common themes and recurring questions that emerged from the recent budget forums. Additionally, Mike Nerland presented copies of notes from the community and staff open forums as well as written feedback from the Camas Education Association. The Board asked many clarifying questions about the information they had received. All members commented that direction for staffing and possible reductions needs to be firmed up by the end of the next workshop, April 30, 2009. This will allow staff to meet contractual notification timelines. Recommendations about a possible package of cost savings and adjustments (along with rationale and impact comments) will be presented at the next Board workshop on April 30. No decisions were made.
2.	<b>ADJOURNMENT OF BOARD WORKSHOP – 5:05 PM</b>
3.	<b>REGULAR BOARD MEETING CALL TO ORDER – Doug Quinn – 5:35 PM</b>
4.	<b>PUBLIC COMMENTS</b>
	Community parents Monika Dixon, Jenny Pizol, Jessica Ohms and Brenda Alagar-Hayes spoke passionately about the importance of teaching foreign language immersion classes to students in the elementary schools. They provided research information, statistical reports, and gave their personal opinions and experiences about the academic benefits to children who are afforded the opportunity to learn a foreign language during elementary school. Doug Quinn thanked them for the information and said it is an attractive idea, one that has been explored extensively before, and would likely be supported; however, with the budget challenges the district is facing, funding would be a problem. Mike Nerland expressed that world language course offerings are being explored through Community Education, as an after school or extended day program. He indicated he would share their information with the Community Education Director Mary Weishaar.
5.	<b>BOARD COMMUNICATION</b>
	Casey O'Dell announced that a local area facilities managers' group has been meeting quarterly for nearly 10 years and the district's Operations Director Bryan McGeachy will begin participating in the meetings as well. He said this informal group consists of local organization members from Sharp, Linear, Hewlett Packard, Wafer Tech, the City of Camas, and more. He indicated discussion items could include: electrical problems on systems, price increases, construction trends, environmental issues, best practices for facilities management, City of Camas growth management issues, and many more informative topics. He said they are looking forward to Bryan McGeachy's involvement.
6.	<b>ITEMS ADDED TO THE AGENDA:</b> A few human resources items were added under the consent agenda.
7.	<b>CONSENT AGENDA</b>
	<p>A. <u>Board Meeting Minutes</u>: Approval of regular school board meeting minutes dated April 13, 2009.</p> <p>B. <u>Accounts Payable</u>: Figures for April 27, 2009, accounts payable: General Fund (Employee Reimbursements), \$11,033.52; General Fund (Vendors), \$196,947.13; A.S.B. Fund, \$43,300.50; and Capital Projects Fund, \$120,492.97.</p> <p>C. <u>Human Resources</u>:</p> <ul style="list-style-type: none"> <li>• Resignations: April Dahlquist, Dorothy Fox Elementary School, effective April 27, 2009, following Leave of Absence of 2008-09; and Katherine Lum, Dorothy Fox Elementary School, effective April 27, 2009, following Leave of Absence of 2008-09.</li> </ul> <p>D. <u>Approval of Surplus Rationale and Listings</u>: Approval of surplus rationale and listings as submitted by Technology Director Brandon Ray, and in compliance with policy and procedure 6881.</p> <p>E. <u>Acceptance of Donation</u>: Acceptance with gratitude of the following donation received from Ridgefield School District: 25 used Gateway desktop computers.</p> <p><b>Motion was made by Connie Hennessey, seconded by Mel Cardon, and carried unanimously approving the consent agenda as listed.</b></p>

8.	<b>REPORTS</b>
	<p>A. <u>Superintendent's Report</u>: Mike Nerland shared of his attendance at the recent Science Olympiad State Tournament at Clark College, where the Camas High School (CHS) team took third place in the entire state of Washington, and where several students made the state championship. He commended CHS teacher and Science Olympiad coach Ron Wright for his outstanding leadership in building a program from infancy to achieving a premier team status in the state of Washington in three short years. Mike Nerland further spoke of his attendance at a local Soroptimist meeting, sharing information about Ready for Kindergarten, relaying members showed great interest and voiced their willingness to volunteer. Mike Nerland then commented on the success of senior Emma Sagor's fundraising dinner called <i>Little City, Big Difference</i>, benefiting Mercy Corp and bringing awareness to world hunger. He expressed that Camas School District is fortunate to have such great students who, through senior projects such as this, can generate outstanding district and community support.</p> <p>B. <u>Student Representative Report</u>: Hayes Freedom High School (HFHS) student Sarah Holven highlighted activities underway at the school, such as: student congress attending a recent Washington Association of Learning Alternatives leadership meeting, where both she and student Tiffany Personett won second place in an interview and speech contest, respectively; their yearbook was completed and sent in for printing; and plans are in the works to start a student store. Sarah Holven gave an open invitation to senior Katelynn Stellings' art show on May 30, at the Garfield Performing Arts Center, with money raised going to Dornbecker Childrens Hospital. She further announced other May 30 activities: Relay for Life; and a garage sale to be held at Crown Park, 8:30 AM to 4:00 PM, to raise money for their Associated Student Body.</p>
9.	<b>EXCELLENCE IN ACADEMIC, SOCIAL, AND LIFELONG LEARNING</b>
	<p>A. <u>Skyridge Middle School Update</u>: The Skyridge Middle School GREEN Team gave a presentation about their efforts to encourage students to practice resource conservation and toxic reductions in the school, and to further provide a climate where students are engaged to become environmental stewards. Participating in the presentation were: Teachers Gayle Cooper, Ann Hoffman, and Star Ulasewicz, students A.J. Meader and Allison Emmet, and Erin Rowland from the Clark County Solid Waste Program. They said Skyridge Middle School has served as a pilot school for the Washington GREEN Schools program since 2007, being one of nine schools participating, and became an official GREEN school in the spring of this year. It involves teachers, staff, and students' continual efforts to recycle, including positive reinforcements, partnerships with environmental outreach organizations and reusing. Through their efforts, they announced that Skyridge has reduced their garbage from 65 bags a day to 18 bags. The team spoke of their continuing work and said Theodore Roosevelt's statement summarizes it all, <i>"To waste, to destroy our natural resources, to skin and exhaust the land instead of using it so as to increase its usefulness, will result in undermining in the days of our children the very prosperity which we ought by right to hand down to them amplified and developed."</i> The Board commended them for their great work.</p>
10.	<b>OPEN AND EFFECTIVE COMMUNICATIONS</b>
	<p>A. <u>Policy Development, First Ready</u>: Policy 5231, Length of Work Day: Human Resources Director Rita Pakenen asked for Board approval of the revisions reflected in Policy 5231, Length of Work Day, bringing it in line with state and federal employment law regarding breaks; as well as to clarify the possible consequences of working unauthorized overtime for non-exempt staff. She expressed that managing and regulating payroll expenses helps protect district resources, especially as the district faces continued budget challenges.</p> <p><b>Motion made by Casey O'Dell and seconded by Mary Tipton, approving the revisions noted on Policy 5231, Length of Work Day, as submitted. Motion carried unanimously.</b></p> <p>B) <u>Legislative Update</u>: Mike Nerland announced that the Legislators adjourned session at 1:05 AM this morning; however, Governor Gregoire may call them back into special session. Tanis Knight announced that the district's projected budget shortfall is 1.7 million, and Ina Evers-Martin announced a \$95,000.00 shortfall in transportation funding. Mike Nerland said the federal stimulus package may provide some backfill for the shortfall.</p>
11.	<b>OUTSTANDING TEACHERS AND STAFF</b>
	<p>A. <u>Resolution No. 08-14, Authorization of Staff Awards Ceremony</u>: Mike Nerland recommended approval of Resolution No. 08-14, authorizing the coordination of the yearly staff recognition ceremony and approval to hold the luncheon. The Board agreed that it is important to continue the tradition of honoring the hardworking staff of the district. They further commended staff for being mindful of the budget in pairing down the cost for the ceremony.</p> <p><b>Motion made by Mel Cardon and seconded by Mary Tipton approving Resolution No. 08-14, Authorization of Staff Awards Ceremony, as submitted. Motion carried unanimously.</b></p>

12.	<b>QUALITY FACILITIES AND RESOURCES</b>
	A. <u>Monthly Budget Status Report</u> : Ina Evers-Martin shared the monthly financial summary report, noting ending fund balances as of March 31, 2009, as follows: General Fund, \$1,653,515.00; Capital Projects Fund, \$40,308,764.00; Debt Service Fund, \$4,803,803.00; A.S.B. Fund, \$683,121.00; and Transportation Vehicle Fund, \$888,933.00. She also distributed a cash flow chart, indicating the projected year-end fund balance is \$2,579,942.00, close to 5%; however, \$300,000.00 from reserves may need to be used to balance the budget for the 2009-10 school year. She also explained that every 1% is equivalent to \$500,000.00.
13.	<b>ADJOURN REGULAR MEETING – 6:40 PM</b>
	Doug Quinn announced the Board would be moving into executive session to discuss a personnel issue, with the meeting to last approximately thirty minutes and no action would be taken. He further announced the board would reconvene into open session following executive session to make any formal decision.
14.	<b>EXECUTIVE SESSION: PERSONNEL– 6:55 PM</b>
15.	<b>ADJOURNMENT OF EXECUTIVE SESSION AND RETURN TO OPEN SESSION – 7:02 PM</b>
	After a brief discussion, pursuant to Policy and Procedure 5280, Termination of Employment, and Resolution No. 08-13, 2009-2010 Reduced Educational Program, the Board accepted the recommendation of the Superintendent to approve a reduction in force by (1) Full-Time-Equivalent personnel member from the District Office Human Resources/Payroll Department, effectively immediately. <b>Motion made by Casey O’Dell and seconded by Connie Hennessey, approving the reduction in force of (1) Full-Time-Equivalent personnel member from the District Office Human Resources/Payroll Department, effective immediately. Motion carried unanimously.</b>
16.	<b>ADJOURNMENT – 7:04 PM</b>

Meeting Minutes Prepared by Lynette Marshall

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Secretary

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President

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