



SCHOOL BOARD WORKSHOP AND MEETING MINUTES

A regular meeting of the Board of Directors of the Camas School District was held on **March 23, 2009**, at Camas High School, 26900 SE 15th Street. Board members present were Doug Quinn, Connie Hennessey, Mel Cardon, Casey O'Dell and Mary Tipton.

1.	BOARD WORKSHOP CALL TO ORDER – Connie Hennessey – 4:00 PM
	A. <u>Secondary School Improvement Plans</u> : Secondary school principals Marilyn Boerke, Amy Holmes and Steven Marshall, and assistant principal Springy Yamasaki presented their School Improvement Plans to the Board. Each principal addressed academic strengths, evidenced by achievement data in their building, and challenges, as well as improvement strategies that have been most effective so far this year. Principals responded to questions from board members triggered by data or action items in each plan.
2.	ADJOURN WORKSHOP – 5:00 PM
3.	REGULAR BOARD MEETING CALL TO ORDER – Doug Quinn – 5:30 PM
4.	BOARD COMMUNICATION
	Connie Hennessey spoke of her attendance at the Camas Educational Foundation board meeting a few weeks ago where the topic of discussion focused on the current economic climate and funding for grants next year.
5.	ITEMS ADDED TO THE AGENDA: A few human resources items, and a request to accept donation were added under the consent agenda.
6.	CONSENT AGENDA
	<p>A. <u>Board Meeting Minutes</u>: Approval of regular school board meeting minutes dated March 9, 2009.</p> <p>B. <u>Accounts Payable</u>: Figures for March 23, 2009, accounts payable: General Fund (Employee Reimbursements), \$5,923.98; General Fund (Vendors), \$246,798.41; A.S.B. Fund, \$38,158.21; A.S.B. Fund (special run), \$299.98; and Capital Projects Fund, \$213,718.11.</p> <p>C. <u>Human Resources</u>:</p> <ul style="list-style-type: none"> • New Hiring Recommendation – Classified: Teri Stevenson, Garfield Building, effective March 16, 2009. • Requests for Long-Term Leave of Absence Without Pay: April Dahlquist, Dorothy Fox Elementary School, effective 2009-10 school year; Mike Moran, District-Wide, effective 2009-10 school year; Anne Iams, Helen Baller Elementary School, effective April 17-24, 2009; and Laurel Aston, Dorothy Fox Elementary School, effective 2009-10 school year. • Special Work Assignments for Certificated Staff: Approval of special work assignments, dates of work, and pay rates for specified staff members. • Spring Extracurricular Contracts: Approval of supplemental contracts for specified staff members. <p>D. <u>Travel Approval Requests</u>: Approval of travel requests as submitted.</p> <p>E. <u>Acceptance of Donation</u>: Acceptance with gratitude of the following donation contributed to Helen Baller Elementary School by the Helen Baller Parent Teacher Organization: 30' circuit breaker, 8" 100-watt powered speaker, and bag for PA system, valued at approximately \$573.00.</p> <p>Connie Hennessey announced that the Requests for Long-Term Leave of Absence Without Pay for April Dahlquist and Mike Moran would be pulled from the consent agenda to be discussed during executive session under personnel.</p> <p>Motion was made by Casey O'Dell, seconded by Mary Tipton, and carried unanimously, approving the consent agenda as listed, excluding the two Requests for Long-Term Leave of Absence Without Pay, as noted above.</p>
7.	REPORTS
	A. <u>Superintendent's Report</u> : Mike Nerland reported that he, board members Doug Quinn and Connie Hennessey, Clark County Superintendents and their school board representatives, met with State Superintendent Randy Dorn during the Clark County Superintendents' Regional Business meeting at the Educational Service District 112 on Friday, March 13. He said Dorn spoke of his priorities and vision for the future, of the changes to the Washington Assessment of Student Learning, on the importance of early learning, funding for K-12, and of the importance of partnering with school districts to build relationships where all students are ensured a quality education. Mike Nerland announced that Camas High School (CHS) would be hosting the State Knowledge Bowl on Saturday, March 28, beginning at 8:30 AM, inviting

	<p>all to attend, and congratulated the team for taking the regional title. He also announced that the CHS Band would be performing in the Disneyland main street parade in California on March 31 and April 1.</p> <p>B. <u>Student Representative Report</u>: Casey O'Dell spoke on behalf of the Camas Youth Advisory Council, reporting that students have completed their letters that will be sent to state legislators conveying their support of CORE 24.</p>
8.	<p>EXCELLENCE IN ACADEMIC, SOCIAL, AND LIFELONG LEARNING</p> <p>A. <u>Recommendation for Elementary Mathematics Adoption</u>: Assistant Superintendent Tanis Knight and Teacher on Special Assignment Doreen Wilsdon provided a handout outlining the K-5 math adoption process, highlighting the various aspects involved in developing a recommendation for adoption of new elementary math curricula. Doreen Wilsdon noted that it has been three years since the math committee convened with its 18 members. At that time the committee began by determining math adoption criteria and materials to pilot in accordance with their alignment to grade level expectations and state standards. Over the past three years, feedback from a wide variety of pilot programs has been gathered from teachers, students and the community. Doreen Wilsdon gave an overview of the timeline and work schedule, selection criteria, data collection techniques, and summaries used, announcing that final recommendations were compiled and submitted to instructional council last week for their review and consideration. She announced that instructional council gave their endorsement of the <i>Math Connects</i> curricula. Tanis Knight expressed that the math committee and instructional council is strongly recommending adoption of the elementary math curricula <i>Math Connects</i>, ranked highest in the state and by teachers, endorsed by the Office of the Superintendent of Public Instruction and closely aligned with state standards. She said it has been over ten years since the district has adopted a new elementary math curricula. A brief discussion ensued, followed by the Board commending the committee for a great job, and approving the adoption of the new elementary mathematics curricula, <i>Math Connects</i>.</p> <p>Motion made by Connie Hennessey and seconded by Mel Cardon approving adoption of <i>Math Connects</i> as the new elementary mathematics curricula. Motion carried unanimously.</p>
9.	<p>SAFE AND HEALTHY SCHOOL ENVIRONMENT</p> <p>A. <u>Policy Development – First Reading: Policy and Procedure 2125, Sexual Health Education</u>: Mike Nerland said that since the passage of the Healthy Youth Act by state Legislature, the Washington State School Directors' Association (WSSDA) has recommended changes to Policy 2125, as well as developed a new procedure, to clarify the intent and implementation of the Healthy Youth Act for districts that choose to offer sexual health education. Superintendent Nerland indicated that district nursing supervisor Kathy Tomei had the opportunity to review the WSSDA's recommendations and is seeking board approval to adopt both the revised policy and the new procedure. Following a brief discussion, the board unanimously approved Policy and Procedure 2125.</p> <p>Motion made by Casey O'Dell and seconded by Connie Hennessey, approving Policy and Procedure 2125, Sexual Health Education, as submitted. Motion carried unanimously.</p> <p>B. <u>Policy Development – First Reading: Policy 2126, HIV/AIDS Prevention Education</u>: Mike Nerland said the law requires that HIV/AIDS prevention education stress the life-threatening dangers of contracting AIDS, and help bring awareness to eliminating exposure, preventing transmission, and understanding the consequences of an HIV compromised immune system. The policy update recommended by WSSDA is simply to make the policy consistent with existing law.</p> <p>Motion made by Connie Hennessey and seconded by Mary Tipton, approving Policy 2126, HIV/AIDS Prevention Education, as submitted. Motion carried unanimously.</p> <p>C. <u>Policy Development – First Reading: Policy 3126, Child Custody</u>: Mike Nerland related that Policy 3126 deals with child custody and the WSSDA recommended changes to this policy update and clarify a district's responsibility in notifying the residential parent if a non-residential parent (or anyone else) attempts to pick up or contact a student during school hours.</p> <p>Motion made by Mary Tipton and seconded by Connie Hennessey, approving Policy 3126, Child Custody, as submitted. Motion carried unanimously.</p> <p>D. <u>Policy Development – First Reading: Policy and Procedure 3420, Anaphylaxis Prevention</u>: Superintendent Nerland said in 2008 the Legislature directed the Office of Superintendent of Public Instruction (OSPI) and the Department of Health to convene a workshop to develop school district anaphylactic guidelines to assist schools in preventing anaphylactic reactions and to help school staff respond to medical emergencies caused by allergic reactions. The guidelines developed by OSPI provide guidance to families, school personnel, and healthcare professionals, with the goal of providing students with a safe learning environment at school and during all other non-academic school-sponsored activities. He said legislation also requires every school district use these guidelines in adopting a school district policy in order to be in compliance with the anaphylaxis requirements. In addition, he shared with the Board a copy of <i>Camas School District Guidelines for the Management of Students with Life Threatening Allergies</i>, provided by nursing supervisor Kathy Tomei, which acknowledges the district's awareness that anaphylactic reactions</p>

can be life threatening, and which specifically outlines preventive measures to help avert an anaphylactic reaction.

Motion made by Mel Cardon and seconded by Connie Hennessey, approving adoption of the new Policy and Procedure 3420, Anaphylaxis Prevention, as submitted. Motion carried unanimously.

10. **QUALITY FACILITIES AND RESOURCES**

A. Monthly Budget Status Report: Ina Evers-Martin provided ending fund balances as of February, 2009, as follows: General Fund, \$1,277,014.95; Capital Projects Fund, \$52,374,912.78; Debt Service Fund, \$1,222,993.35, A.S.B. Fund, \$623,500.69; and Transportation Vehicle Fund, \$1,055,639.62. She also distributed a cash flow chart showing the year-end financial projections, indicating we are halfway through the school year and the ending fund balance is projected to be just above 4%.

B. Budget Committee Report: Mike Nerland shared that the Senate and House budgets may be known by this Thursday or Friday, with legislators expressing people will be shocked with the budgets as the state faces a nine billion dollar deficit. He said as the district faces the challenges of balancing the budget for the coming year, he and Assistant Superintendent Tanis Knight are volunteering to take a 5% reduction in pay. He indicated Cabinet has offered to take a 3% voluntary pay cut as well. Tanis Knight related that the budget committee, divided into five subcommittees (transportation/operations; athletics/activities; certificated staffing; classified staffing; and special programs/instruction), have worked tirelessly since January developing a list of priorities related to budget reductions. Superintendent Nerland distributed copies of two surveys, one for staff and one for community members that will be used to gather additional feedback about budget reductions. He expressed these surveys were derived from the budget subcommittee priority lists and further announced these surveys will go live via e-mail and the district website on Thursday, March 26, remaining open through April 15. He also announced two open forums will be held, where staff and community members will have the opportunity to discuss the budget with school board members. These meetings will occur on April 22, from 10:00 AM to 11:30 AM, at the Camas Public Library, and on April 23, from 7:00 PM to 8:30 PM, at Camas High School, in the library. The school board thanked the technology department for all their hard work in developing and implementing the open source web software for the budget survey.

C. Request for Approval to Award Contract for Liberty Middle School Gym Wall Repair Project: Bryan McGeachy related that three bids were received for the Liberty Middle School gym wall repair project, ranging between \$34,000.00 and \$72,000.00. After reviewing each bid carefully and discussing the project with each bidder, Bryan McGeachy said he would like to request the board's approval to award the contract to low bidder Rehfeldt Construction. He also said Jim Rochel with Risk Management at the Educational Service District 112, is continuing to work on the insurance claim the district has submitted for this incident.

Motion made by Connie Hennessey and seconded by Mel Cardon, approving an award of contract to low bidder Rehfeldt Construction, in the amount of \$34,960.00, for the Liberty Middle School gym wall repair project. Motion carried unanimously.

D. Request for Approval of Additional Architectural Services: Capital Programs Manager Heidi Rosenberg spoke of the Camas High School expansion/renovation project, which was put on hold last spring in order to allow new principal Steve Marshall the opportunity to provide input in the process and to ensure that core facilities could accommodate desired growth to the facility. She related that the additional architectural services encompass adjusting the scope of work on the expansion project to increase the core facilities by construction of a new gym. She expressed that this additional space is necessary for the proper functioning of an expanded school. Heidi Rosenberg said the additional architectural services fee is \$85,965.00, which can be accommodated within the project budget, bringing the total project fee to \$873,965.00. A brief discussion followed regarding state matching funds and the state budget.

Motion made by Casey O'Dell, seconded by Mary Tipton, and unanimously carried, approving Dull Olson Weekes' additional architectural services fee proposal for the Camas High School Expansion/Renovation project in the amount of \$85,965.00, contingent upon receipt of more definitive information about state matching money.

E. Approval of 2009-2015 Capital Facilities Plan and Impact Fees: Heidi Rosenberg indicated that under the Washington State Growth Management Act, the district is required by the Cities of Camas, Washougal, and Vancouver, and Clark County, to adopt a Capital Facilities Plan (CFP) at least every two years. District staff has prepared the 2009 Capital Facilities Plan which identifies the schedule and financing program for capital improvements over the next seven years (Oct. 1, 2008 through October 1, 2015). The 2009 CFP calculated maximum allowable impact fees for the district as \$5,528.58 per single family residence and \$3,269.76 per multi-family residence. Heidi Rosenberg related that the State Environmental Protection Act (SEPA) process, which includes a 14-day comment period, will be finalized on Friday, March 27. She said staff is requesting approval of the CFP and School Impact Fees for single family and multi-family housing, to be effective Friday, March 27, subject to any comments received during the SEPA process.

	Motion made by Casey O'Dell and seconded by Mel Cardon, approving the 2009-2015 Capital Facilities Plan and accompanying maximum allowable Impact Fees, \$5,528.58 per single family residence and \$3,269.76 per multi-family residence, contingent upon any comments received during the SEPA process, ending Friday, March 27, 2009. Motion carried unanimously.
11.	ADJOURN REGULAR MEETING – 7:07 PM
	Doug Quinn announced the board would be moving into executive session to discuss personnel and property issues, with the meeting to last approximately one hour and no action would be taken during that time. He further announced the board would reconvene into open session following executive session to make a formal decision on the Requests for Long-Term Leave of Absence Without Pay that were pulled from the consent agenda.
12.	EXECUTIVE SESSION: PROPERTY AND PERSONNEL – CALL TO ORDER – Doug Quinn – 7:18 PM
13.	ADJOURN EXECUTIVE SESSION AND RETURN TO OPEN SESSION: 8:17 PM
	The school board reconvened into open session and expressed that after a lengthy discussion, taking into consideration the current economic situation and the difficulty schools can have with leave replacements, April Dahlquist's Request for Long-Term Leave of Absence Without Pay for a second year is denied. Motion made by Casey O'Dell and seconded by Mel Cardon, denying April Dahlquist's Request for Long-Term Leave of Absence Without-Pay, for a second year, effective for the 2009-2010 school year. Motion carried unanimously. Additionally, the school board announced that Mike Moran's Request for Long-Term Leave of Absence Without Pay for one year, effective for the 2009-2010 school year, is approved. Motion made by Connie Hennessey, seconded by Casey O'Dell, and unanimously carried, approving the one year Request for Long-Term Leave of Absence Without Pay, effective for the 2009-2010 school year for Mike Moran.
14.	ADJOURNMENT – 8:32 PM

Meeting Minutes Prepared by Lynette Marshall

Secretary _____

President _____

