



SCHOOL BOARD MEETING MINUTES

A regular meeting of the Board of Directors of the Camas School District was held on **February 23, 2009**, at J.D. Zellerbach Elementary School, 841 NE 22nd Avenue, Camas. Board members present were Doug Quinn, Connie Hennessey, Mel Cardon, Casey O'Dell and Mary Tipton.

1.	BOARD WORKSHOP CALL TO ORDER – Doug Quinn – 4:00 PM
	A. <u>Elementary School Improvement Plans</u> : Elementary school principals Cathy Sork, Patricia Erdmann, Jerry Moss, Julie Swan, and Jan Strohmaier presented their School Improvement Plans to the Board. Each principal addressed academic strengths, evidenced by achievement data in their building, and challenges, as well as improvement strategies that have been most effective so far this year. Principals responded to questions from board members triggered by data or action items in each plan.
2.	ADJOURN WORKSHOP – 5:30 PM
3.	REGULAR BOARD MEETING CALL TO ORDER – Doug Quinn – 5:38 PM
4.	ITEMS ADDED TO THE AGENDA : A few human resources items, a travel request, and a request to accept donation were added under the consent agenda.
5.	CONSENT AGENDA
	<p>A. <u>Board Meeting Minutes</u>: Approval of regular school board meeting minutes dated February 9, 2009.</p> <p>B. <u>Accounts Payable</u>: Figures for February 23, 2009, accounts payable: General Fund (Employee Reimbursements), \$6,528.87; General Fund (Vendors), \$243,560.90; A.S.B. Fund, \$31,386.65; and Capital Projects Fund, \$149,017.58.</p> <p>C. <u>Human Resources</u>:</p> <ul style="list-style-type: none"> • New Hiring Recommendation – Classified: Lisa Stark, Dorothy Fox Elementary School, effective 2/17/09. • Request for Long-Term Leave of Absence Without Pay: Susan Haworth, effective 2009-10 school year. • Request to Return Early from Long-Term Leave without Pay: Susan Hillman, effective 3/3/09. • Special Work Assignments for Certificated Staff: Approval of special work assignments, dates of work, and pay rates for specified staff members. • VEBA III Approval: Approval for qualified members of the Camas Education Association to participate in the Voluntary Employees' Benefits Association Plan III, a pre- and post-retirement medical expenses reimbursement plan. <p>D. <u>Travel Approval Request</u>: Approval of travel request as submitted.</p> <p>E. <u>Acceptance of Donations</u>: Acceptance with gratitude of the following donations: Donations made to Camas High School of \$500.00 from PacWest Energy, LLC, to be used by the cheer team; and a donation of \$500.00 from WEA-Riverside, to be used by the Science Olympiad Program. A donation made by Underwriters Laboratory of Camas of grounds equipment as follows: 38-inch John Deere Walk-Behind Mower, 4x2 John Deere (Gator) Utility Vehicle, F620 Z-TRAK Front Mower; Trac-Vac, and Shurflo Tank Sprayer. A donation made by the City of Camas of 24 wooden slat, 32 gallon decorative litter receptacles.</p> <p>Motion was made by Casey O'Dell, seconded by Mel Cardon, and carried unanimously approving the consent agenda as listed.</p>
6.	REPORTS
	<p>A. <u>Superintendent's Report</u>: Mike Nerland reported that the auditors have begun their annual audit review this week. He indicated that he, Ina Evers-Martin and Mary Tipton participated in the entrance meeting where they discussed areas that will be reviewed this year, such as: grants, bond programs and financial statements. Mr. Nerland shared a pamphlet received from the Washington State School Directors' Association, outlining the spring regional meetings throughout the month of March and April, 2009. He also announced the school board workshop scheduled for March 9, 2009, at 3:30 PM, at the district office, where Capital Programs Manager Heidi Rosenberg will then provide the board with a tour of the construction sites of the new Helen Baller and Grass Valley Elementary Schools.</p> <p>B. <u>Student Representative Report</u>: Hayes Freedom High School student representative Sarah Holven reported on activities underway at the high school, noting that their student council has decided on a yearbook cover; a few students are working with the Youth Network for a Healthy Community video; and their Wall of Stars meeting is coming up soon, to be held in Vancouver.</p> <p>C. <u>More Reports</u>: Mike Nerland announced the robotic team competition coming up soon at the Memorial</p>

	Coliseum in Portland. Sarah Winans spoke of the success of the first annual culinary competition held in Battle Ground, where several Camas High School students participated. She also invited the board to attend the Kids Can Cook Competition being held at Liberty Middle School on March 11, 2009, 4:15 PM to 5:00 PM. Casey O'Dell reported that he, Mike Nerland and Tanis Knight were judges for the eighth grade debates at Liberty Middle School and commented on how well the students did.
7.	EXCELLENCE IN ACADEMIC, SOCIAL, AND LIFELONG LEARNING
	A. <u>J.D. Zellerbach Elementary School Update</u> : Principal Patricia Erdmann spoke of a team of teachers, who were provided the opportunity to attend several training sessions at ESD 112 to learn about the Response to Intervention (RTI) program. She expressed that the RTI program is designed to provide instruction tools and strategy systems in a multi-tiered fashion, by offering several dimension intervention strategies matched to the nature and severity of each student's learning difficulties. School psychologist Cathy Raunig and math specialist Alona Dickerson-Moller were in attendance to provide highlights of the program, expressing the district is bound by federal and state law to use available intervention strategies, such as RTI, to teach students. They indicated RTI provides early screening of all students to identify those at risk for academic and/or behavior difficulties; progress monitoring throughout the year; ongoing student assessments; and data-based decision making - providing highly-qualified classroom instruction through core instruction, targeted group interventions, and intensive individual interventions, meeting each student's academic needs.
8.	OPEN AND EFFECTIVE COMMUNICATIONS
	A. <u>2009-2010 School Calendar</u> : Focus centered on the proposed 2009-2010 school calendar as Mike Nerland relayed that the calendar has been developed in cooperation with employee groups and also consistent with those of neighboring school districts. After discussion, the board unanimously approved the 180-day 2009-2010 school calendar as presented, noting snow make-up days, late starts and in-service dates are still to be determined. Motion was made by Mel Cardon and seconded by Mary Tipton adopting the 2009-2010 School Calendar as presented. Motion carried unanimously.
9.	SAFE AND HEALTHY SCHOOL ENVIRONMENT
	A. <u>Policy Development – First Reading: Policy and Procedure 6811, Resource Conservation Program</u> : Director of Operations Bryan McGeachy presented his newly developed policy and procedure, outlining the proposed Resource Conservation Program for the district, addressing ways the district can begin conserving energy. He asked that the board recognize a change within the policy and procedure, adding the word, "management," to be reflected as Resource Conservation "Management" Program (RCMP). He gave a very detailed PowerPoint presentation about the proposed conservation plans, relating the goal is to create and maintain sustainable, healthy school environments and fiscal responsibility through long-term resource management planning. Areas addressed for conservation were energy, water and sewer savings, garbage reduction, recycling and composting. Bryan McGeachy expressed the success of a RCMP will involve district commitment and support, resource accounting, building operating guidelines, reporting schedules, promotion of participation and continued feedback. He acknowledged the numerous businesses and people who helped with development of the policy: Clark County PUD; Clark County Waste Connections; City of Camas; Camas School District (CSD) Capital Programs, Maintenance, Business and Technology Departments; ESD 112; Evergreen School District; Enertia Energy, Inc.; General Administration, Plan Operations and Support; Puget Sound Energy; the Vancouver School District. He also named numerous school districts, as well as noting various articles researched that provided valuable insight to development of the policy. Bryan McGeachy indicated our district spends nearly 1.4 million dollars a year for utilities, sharing that other districts have realized a savings of nearly 5% in the first year with the implementation of such a RCMP. He answered questions of the board and asked for their approval of Policy and Procedure 6811. The board approved the policy for first reading and directed that the RCMP be shared with teachers to gather additional feedback prior to adoption of the policy. Motion was made by Mel Cardon and seconded by Casey O'Dell approving first reading of Policy and Procedure 6811, Resource Conservation Management Program, directing Operations Director Bryan McGeachy to share the resource conservation management plan with teachers, affording them the opportunity to provide feedback, before adoption of the policy. Motion carried unanimously.
10.	QUALITY FACILITIES AND RESOURCES
	A. <u>Monthly Budget Status Report</u> : Ina Evers-Martin provided ending fund balances as of January, 2009, as follows: General Fund, \$1,545,810.97; Capital Projects Fund, \$55,258,666.04; Debt Service Fund, \$1,100,000.42, A.S.B. Fund, \$640,456.68; and Transportation Vehicle Fund, \$1,051,634.89. She also distributed a handout showing the year-end financial projections, relating the district's fund balance is still

	<p>projected to be 4% at the end of the school year.</p> <p>B. <u>Resolution No. 08-10, D/5 Forms for Hayes Freedom High School</u>: Capital Programs Manager Heidi Rosenberg requested board approval of Resolution No. 08-10, stating racial imbalance does not currently exist and attendance policies will not change as a result of the construction of Hayes Freedom High School. She indicated this resolution, as well as Resolution No. 08-11, is part of the D/5 Form process in applying for state matching money for the project.</p> <p>Motion was made by Casey O'Dell, seconded by Connie Hennessey and unanimously carried, approving Resolution No. 08-10, being part of the D/5 Form process, for the Hayes Freedom High School construction project.</p> <p>C. <u>Resolution No. 08-11, D/5 Forms for Camas High School</u>: Heidi Rosenberg expressed that Resolution No. 08-11 is for the same purpose as Resolution No. 08-10, but relates to the expansion project for Camas High School. She reiterated this resolution is part of the D/5 Form process in applying for state matching money for the project.</p> <p>Motion was made by Casey O'Dell, seconded by Mary Tipton and unanimously carried, approving Resolution No. 08-10, being part of the D/5 Form process, for the Camas High School expansion project.</p> <p>D. <u>Request for Approval to Change Telecommunications Service Providers</u>: Technology Director Brandon Ray relayed that in January, 2008, the board approved a contract with EMAN Networks to provide high-speed network access at Dorothy Fox Elementary School, using fiber optic. This contract was contingent upon receiving E-Rate approval which would provide the school district with a 42% reimbursement for services at the end of the year. The district's application to use EMAN Networks was not approved through the E-Rate process last year. However, the district's service with Comcast at Camas High School, Lacamas Elementary School and Skyridge Middle School was approved for the first time. Brandon Ray requested board approval to enter into a five-year contract with Comcast for services at Dorothy Fox Elementary School, at a rate of \$895.00 per month (\$375.90 a month after the 42% E-Rate discount), bundling services with the other three schools listed above. He expressed that EMAN's installation charges were estimated at \$70,000.00, where Comcast installation charges were quoted at \$7,000.00, a \$63,000.00 savings. Brandon Ray responded to questions by the board, followed by their unanimous approval of the contract with Comcast.</p> <p>Motion was made by Connie Hennessey and seconded by Mary Tipton, approving entering into a five-year contract with Comcast for telecommunications services at Dorothy Fox Elementary School, at a rate of \$895.00 per month. Motion carried unanimously.</p>
11.	ADJOURN REGULAR MEETING – 7:27 PM
	Mike Nerland announced the cancellation of executive session this evening.

Meeting Minutes Prepared by Lynette Marshall

Secretary

President

