



SCHOOL BOARD WORKSHOP AND MEETING MINUTES

A board workshop and regular meeting of the Board of Directors of the Camas School District were held on **January 12, 2009**, at the District Office, Dennison Administration Center, 1919 NE Lone Street, Camas. Board members present were Doug Quinn, Connie Hennessey, Mel Cardon, Casey O'Dell and Mary Tipton.

1.	WORKSHOP CALL TO ORDER – Doug Quinn – 4:00 PM
	<p>A. <u>School Boundary Adjustments Review</u>: The school board, a few administrators, staff members, and community members participated in this workshop to review recommendations made regarding minor attendance boundary changes as previously presented to the board during their November workshop as follows: 1) moving the Sunningdale Gardens/Lake Pointe neighborhoods into the new Grass Valley attendance area; 2) moving the East Forest Home neighborhood from the Prune Hill to Helen Baller area; and 3) moving the Water Leaf neighborhood from Lacamas to the Helen Baller area. After review of the impact the move of the Sunningdale Gardens/Lake Pointe neighborhoods into the new Grass Valley attendance area would have, the board recommended leaving the boundaries unchanged for this area. Families of children in these neighborhoods will have a choice of attending Helen Baller Elementary/Liberty Middle or Grass Valley Elementary/Skyridge Middle Schools during the next three years. Notification of their choice to the district must occur by March 1, however. The board (by consensus) agreed that the prior recommendations for the minor boundary adjustments to the East Forest Home and Water Leaf neighborhoods should be implemented, as already related to the affected families.</p>
2.	ADJOURNMENT OF BOARD WORKSHOP – 5:10 PM
3.	REGULAR BOARD MEETING CALL TO ORDER – Doug Quinn – 5:28 PM
4.	ITEMS ADDED TO THE AGENDA: A few human resource items were added to the consent agenda.
5.	CONSENT AGENDA
	<p>A. <u>Board Meeting Minutes</u>: Approval of planning session minutes of December 8, 2008; regular school board meeting minutes of December 8, 2008; and the special meeting minutes of December 18, 2008.</p> <p>B. <u>Accounts Payable and Payroll</u>: Approval of specific figures for December 19, 2008, accounts payable: General Fund (Employee Reimbursements), \$13,263.39; General Fund (Vendors), \$378,745.18; A.S.B. Fund, \$62,795.98; Capital Projects Fund, \$2,285,453.45; and Capital Projects Fund (Special Run), \$208,998.79. Accounts payable figures of January 15, 2009: General Fund (Employee Reimbursements), \$4,791.89; General Fund (Vendors), \$365,845.33; A.S.B. Fund, \$22,628.12; and Capital Projects Fund, \$1,314,058.35. December Payroll: \$3,541,629.60.</p> <p>C. <u>Human Resources</u>:</p> <ul style="list-style-type: none"> • New Hiring Recommendations: Classified – Catherine Carlson, Construction Office; and Phyllis Goldhammer, Camas Educational Foundation. • Rescinding of Request for Long-Term Leave of Absence without Pay – Ashley Zinkand, Camas High School, rescinding of request for long-term leave of absence effective February 17, 2009 through March 5, 2009. • Resignations: Conney Keel, Liberty Middle School, effective December 19, 2008. • Certificated Staff Special Work Assignments: Approval of special work assignments, dates of work and pay rates for specified staff members. • 2008-2009 Supplemental Contracts: Approval of supplemental contracts for specified staff members. • Winter Extracurricular Contracts: Approval of 2008-2009 winter extracurricular contracts for specified staff members. <p>D. <u>Appointment of School Health Advisory Council Members</u>: Approval of the following persons for appointment to the School Health Advisory Council – Madeline Lyne, Jan Beyer, Douglas Samuels, Sherri Serfling, Tracy Bauer, Rachel Williams, Gabriele Smith, Lorraine Giordano, and DECA students – Alyssa Elgort and Samuel Kent.</p> <p>E. <u>Approval of Agreement for Interdistrict Cooperative Educational Services</u>: Approval of Interdistrict Cooperative Educational Services Contract with Evergreen Public Schools No. 114, in the amount of \$39,963.65, for services relating to the hearing impaired.</p> <p>F. <u>Travel Approval Requests</u>: Approval of requests for travel as submitted.</p> <p>Motion was made by Casey O'Dell and seconded by Connie Hennessey approving the consent agenda as listed. Motion carried unanimously.</p>

6.	REPORTS
	<p>A. <u>Superintendent's Report:</u></p> <ul style="list-style-type: none"> ▪ Mike Nerland spoke about the relentless weather conditions prior to winter break and the success of the inclement weather notification system used to notify staff and parents of school delays or closures. He also indicated inclement weather make-up days will be May 22, June 18, June 19, and June 22, with no change to the graduation dates for the high schools. He also reported that he and Doug Quinn had the opportunity to meet with Senator Joe Zarelli recently, where they discussed the state's budget deficit and potential affects to the school district if proposed budget cuts are implemented. Mike Nerland further shared of he and Doug Quinn's attendance at the Quality Education Coalition meeting where discussion centered around K-12 funding. He announced plans for he and Casey O'Dell, the board's legislative representative, to attend the Washington Association of School Board Administrators/ Washington State School Directors' Association Legislative Conference on February 8 and 9, 2009. Mike Nerland further reported that he and a group of educators, led by Tanis Knight, attended the annual OSPI conference, where they gained valuable information and instructional strategies/approaches that can be implemented at classroom, school and district levels to improve student performance. <p>B. <u>Student Representative Reports:</u></p> <ul style="list-style-type: none"> • Hayes Freedom High School student representative Tiffany Personett reported on activities underway at the school, sharing that both Camas High School and Hayes Freedom High would be meeting to discuss ways to work together on community projects. She announced their Poetry Out Loud contest occurring January 28, 2009, 7:00 PM to 8:30 PM, at the Garver Auditorium, inviting all to attend; and she spoke of the formation of their youth network for the community where they will be working on environmentalism and working with the community. • Camas High School student representative Emma Sagor reported on activities underway at the school, such as: the Camas Youth Advisory Committee (CYAC) compiling an informational book for Skyview High School in Vancouver to use as a basis for their own youth advisory committee forum; she spoke of the success of the Stuff the Bus fundraising event; winter sports, such as basketball, wrestling and gymnastics are in high gear; auditions have been completed for their spring musical, <i>Sound of Music</i>, with the performance scheduled to open on March 13, 2009; the Professional Learning Group just completed a survey on where they would like to see Camas High School in the next few years; and the Snowball dance is set for January 31. <p>C. <u>Citizens Advisory Committee (CAC) Report:</u> CAC Chair Chad Stewart reported on the committee's January meeting, held at Lacamas Elementary School. He expressed that several district staff members were in attendance, providing information about the K-12 math and science curriculum and state requirements. He also announced CAC member John Spencer would be serving as a member on the district's budget committee.</p>
7.	EXCELLENCE IN ACADEMIC, SOCIAL AND LIFELONG LEARNING
	<p>A. <u>School Board Recognition Month:</u> Mike Nerland announced that January is School Board Recognition Month. He thanked the board members for their outstanding service and commitment to the school district and read a proclamation of what the school board represents to the students, staff and community of Camas.</p>
8.	STRONG COMMUNITY, FAMILY AND BUSINESS PARTNERSHIPS
	<p>A. <u>School Board Committee Assignments:</u> Board members reviewed a list of committee assignments to which board members serve as liaisons and determined they would assume liaison responsibilities for the coming year as follows: Citizens Advisory Committee, Mary Tipton; Camas Educational Foundation, Connie Hennessey and Mary Tipton; Athletic Advisory Committee, Doug Quinn; Vocational Advisory Committee, Connie Hennessey; Community Education Advisory, Mel Cardon; District Technology Committee, Mel Cardon and Connie Hennessey; Arts Advisory Committee, Casey O'Dell; Budget Committee, Casey O'Dell and Mary Tipton; Fields Committee, Casey O'Dell; and School Health Advisory Council, Doug Quinn. The board members unanimously agreed to the new committee assignments.</p>
9.	QUALITY FACILITIES AND RESOURCES
	<p>A. <u>Capital Projects Update:</u> Heidi Rosenberg gave a PowerPoint presentation updating the capital projects underway. She shared that construction of the second story on the new Helen Baller Elementary School is underway; trusses and roof sheathing for portions of the new Grass Valley Elementary School are going up; design development for the Doc Harris Stadium is progressing along with the city working on permits for the project; an Eco-Charette meeting is being held tomorrow to discuss the new Hayes Freedom High School Net-Zero-Ready design plan; and the schematic design phase for conversion of the J.D. Zellerbach Elementary School is near completion. She also related that plans are underway to add ADA accessibility and a fire sprinkler system to the house recently purchased for the Life Skills</p>

	<p>Center. A brief discussion ensued about the portion of wall that fell from the side of Liberty Middle School due to the inclement weather. Director of Operations Bryan McGeachy indicated the district is waiting to hear from ESD 112 about insurance coverage before repairing the wall. Heidi Rosenberg indicated all projects continue to be on schedule and within budget.</p> <p>B. <u>Request for Approval of Change Order No. 4 for Grass Valley Elementary School Construction Project:</u> Heidi Rosenberg conveyed that Change Order No. 4 included proposals for modifications to door security and access, replacement of mirrors in restrooms, credit for changes to metal panel furring, relocation of isolation room door, addition of salvaged hidden bricks to raised planters, and addition of window shades not shown on plans. She indicated that total change order requests to date for the Grass Valley Elementary School construction project total \$216,157.22, being 1.3% of the original contract sum. She requested board approval of Change Order No. 4 in the amount of \$30,819.45.</p> <p>Motion was made by Casey O'Dell and seconded by Mary Tipton, approving Change Order No. 4, submitted by Robinson Construction Company and reviewed by Dull Olson Weekes Architects (DOWA), Inc., dated December 17, 2008, for Change Order Proposals (COP) Nos. 00036, 00041, 00044, 00045, 00046, and 00054, in the total amount of \$30,819.45, for the Grass Valley Elementary School construction project.</p> <p>C. <u>Request for Approval of Deed Transferring Property to City of Camas:</u> Heidi Rosenberg requested board approval authorizing the superintendent to sign a deed transferring a parcel of land adjacent to the City's Grass Valley Park to the City of Camas. She explained that the 30' wide strip of property owned by the district is a paved portion that will provide walking access to the park, neighborhood, school and trail system. Heidi Rosenberg expressed that with transfer of the parcel, the City would assume maintenance and upkeep of the trail system. She indicated the City approved acceptance of the gift deed from the district at their regular City Council meeting of January 5, 2009.</p> <p>Motion was made by Mary Tipton and seconded by Connie Hennessey, authorizing the Superintendent to sign a deed transferring the parcel of land adjacent to the city's Grass Valley Park to the City of Camas. Motion carried unanimously.</p> <p>D. <u>Request for Approval of Architectural Proposal:</u> Heidi Rosenberg shared Dull Olson Weekes' Fee Proposal Plan related to the relocation of district offices to the J.D. Zellerbach Elementary school, for design development, construction documents and construction oversight. She shared that the conversion plans include consolidation of nine separate district office areas into this one location at the school, consisting of interior remodeling of existing Building Nos. 100, 200 and 300, for a total estimated construction cost, of \$1,400,000.00, plus tax. A brief discussion ensued about the project, followed by approval of the fee proposal.</p> <p>Motion was made by Casey O'Dell, seconded by Connie Hennessey, and unanimously approved, authorizing acceptance of Dull Olson Weekes Architects, Inc. Fee Proposal for Architectural Services related to the J.D. Zellerbach Elementary School conversion for district offices, in the amount of \$237,311.00.</p>
10.	ADJOURN REGULAR MEETING – 6:35 PM
	Doug Quinn announced the board would be moving into executive session to discuss property, with the meeting to last approximately ten minutes and no action would be taken.
11.	EXECUTIVE SESSION: PROPERTY – 6:40 PM
12.	RETURN TO OPEN SESSION AND ADJOURNMENT – 7:12 PM

Meeting Minutes Prepared by Lynette Marshall

Secretary

President
