

Name: _____ :
 Grad Year: _____ :

LEADERSHIP COMPETENCIES

Per _____ :

LEADERSHIP DEVELOPMENT

Competency	*
Meet all chapter deadlines	5
Attend and participate in all chapter meetings	5
Serve on a major committee	5
Prepare a chapter meeting agenda	5
Prepare a committee meeting agenda	5
Successfully complete a basic parliamentary procedure quiz	5
Lead a class discussion or demonstration	5
Recruit a new club/organization member	5
Make and second a minimum of three main motions for passage at a chapter meeting	5
Make a minimum of two privileged motions at chapter meetings	5
Make a minimum of two committee reports at chapter meeting	5
Debate a minimum two motions at a chapter meeting	5
Hold an office in another organization while a member of club/organization	5
Recite (from memory) the motto and creed of club/organization at a regular club/organization business meeting	5
Lead the invocation at a club/organization function	5
Serve as a delegate at a regional, state, or national conference.	10
Chair one of the major local committees.	10
Chair one sub-committee such as refreshments, entertainment, welcoming, quest speaker, etc.	10
Plan and organize one service project	10
Plan and organize one fund raising project	10
Plan and organize one social function	10
Plan and organize one educational/technical activity	10
Serve as a chapter officer	10
Successfully complete an advanced parliamentary exam	10
Lead a session at a district, regional, state, or national conference or convention	10
Give a talk on technology education to a group not familiar with club/organization	10
Report to a committee or your officers on: the mascot, colors, and motto of your school, the student councilors of your school, the history of your school, other student organizations in your school and what they do.	10
Report to a committee or your chapter officer (for one of the following levels: local, state, or national) on: the purposes of a club/organization as they are stated in the constitution, the heritage and development of the association, the names of the officers and their responsibilities, the membership requirements of the association, the times, dates, and places of meetings	10
Attend a state or national club/organization leadership conference	10
Assist in the preparation of state or regional conference	10
Explain to another student organization, student group, technology education class, or civic group about: a club/organization, technology education, the goals of a club/organization, and the benefits of being a member of a club/organization	10
Serve as a club/organization officer.	15
Serve as a national club/organization officer	20

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UNDERSTANDING TECHNOLOGY

Competency	*
Demonstrate the safe use of three pieces of equipment in the technology lab.	5
Demonstrate the safe use of ten tools.	5
Pass a safety test with 100% accuracy for three pieces of equipment.	5
Prepare a classroom/school bulletin board on a technology -related topic.	5
Conduct a study on the safety practices used in the technology lab for a period of two weeks and report it on to the class	5
Make a CADD drawing.	5
Write a program for use in the technology lab, I.e., one that converts inches to millimeters, calculates the cost of a product, a CNC program, etc	5
Write a report on the use of lasers, fiber optics, artificial intelligence, computer control, or super conductor	5
Imagine how society; may be revolutionized by technology in the near future and write a report on it.	5
Prepare and oral report on the input-process-output-feedback principle of technology practices.	5
Prepare a report on the use of alternative materials for standard industrial product.	5
Repair one item in your home that is not in working condition	5
Write a paper on safety practices used in a local business or industry	10
Design and build a fixture for a production activity	10
Prepare a slide/tape or video program on safety in the technology lab	10
Prepare a written or oral report on the major advantages and disadvantages of products made of polymer	10
Build a model of an antique power system	10
Develop a bill of materials, flow chart, and illustration of a product suitable for manufacturing in the technology lab	10
Complete a product research activity such as the best type of computer disk, videotape, house paint, adhesive, etc.	10
Write a report about a state-of-the-art production technique	10
Visit an industrial plant and make a flow chart of its operation	10
Design and construct a robot (pneumatic, hydraulic, or electrical	10
Assist in the development of a videotape	10
Prepare a written report on the development of electronics and its effect on society	10
Simulate a space shuttle mission	10
Research an aspect of technology and its effect on the environment and report on the findings to a technology education class	10
Compete in a local club/organization event	10
Compete in a state club/organization event	10
Compete in a national club/organization event	10
Assist an elementary teacher in integrating a technology education activity (From manufacturing, construction, communication, and transportation) into a class lesson	10
Build a model of a modern communications system and explain it to the class	15
Construct a apparatus that solves a problem using a combination of at least three systems, such as thermal, electronic, fluid, etc	15

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SCHOOL AND COMMUNITY SERVICE

Competency	*
Participate in a service project.	5
Serve a membership drive team	5
Assist in a technology education open house	5
Assist in decorating the school for a holiday event	5
Plan activities for teacher appreciation week	5
Participate in patriotic parade	5
Observe legal proceedings at a court session.	5
Attend a city or county government meeting	5
Design and make patriotic display	5
Attend school board meeting	5
Attend a student council meeting	5
Meet with the chapter advisory committee at one of its regular meetings	5
Attend a state legislative session, hearing, or committee hearing	5
Write a state or national member or congress on a current legislative issue.	5
Bring and introduce a member of a civic club to a local club/organization chapter meeting as your guest	5
Assist the club/organization chapter advisor as a lab assistant.	10
Visit another club/organization chapter and assist in organizing a joint service project	10
Help organize and conduct activities at school for National Science and Technology Week, Vocational Education Week, or National Education Week.	10
Make holiday toys for charity	10
Plan and direct a school service project	10
Plan and direct a chapter service project	10
Report to a technology education class or to another class on the qualities of a leader. Use club/organization materials for guidelines	10
Attend at least Two civic club meetings and report to the chapter advisor on what civic clubs are doing in the community	10
Give a report on a club/organization to a civic group or trade association in the local area	10
Assist a technology teacher with tutoring in lower level classes	10
Assist in the installation of another chapters officers	10
Assist in organizing another chapter	5
Plan and direct a community, state, or national, service project	15

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CAREER AND PERSONAL PLANNING

Competency

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Construct a poster size collage of one of the following occupations: Construction, communication, transportation, or manufacturing	5
Discuss with family members how and why they made their occupational choices. Summarize responses in a short written report	5
Using the newspaper, clip out five want ads for jobs that appeal to you, and write sample letters applying for the positions	5
Identify five strong personality traits that you have, and in a short written report tell how these traits might help you in a particular occupation	5
Ask a minimum of four adults (not family members) about their work and record their responses	10
Research and report on a minimum of four technological occupations from one of the following sources: Dictionary of Occupational Titles, Occupational Outlook Handbook	10
Make flow chart outlining your career plans.	10
Prepare a written report on the opportunities, working conditions, entrance requirements, etc. of a technology-related occupation of your choice	10
Give an oral report to the class on the opportunities for employment in one of the technology education systems of communications, construction, transportation, or manufacturing	10
Obtain and complete a job application from a local business or industrial firm	10
Prepare a written or oral report on where to look for job openings, how to apply, and how to follow-up on job prospects	10
Assist in arranging a class or chapter field trip to a nearby business or industrial firm.	10
Assist in arranging a class field trip to a nearby university, community college, technical school, apprenticeship program, or other technical training program	10
Assist in arranging for a guest speaker from a business or technical firm or from any one of the programs or institutions listed above	10
Research and report to a class or chapter on the major economic elements of the local community or state	10
Write an article for the local newspaper, school paper, etc. on the benefits of technology education-preparing students for the 21st century	10